

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
CENTRAL OFFICE				
Department Liaison Office				
Supervising Budget and Management Specialist	22	SVBMS-58-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-187-2000	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-52-2016 BMS2-104-2000	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist I	13	BMS1-11-2015	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-42-2016 ADAS3-8-2015	2	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Internal Audit Service - Office of the Director				
Administrative Officer V	18	ADOF5-18-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-38-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Internal Audit Service - Operations Audit Division				
Internal Auditor III	18	IAUD3-7-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Internal Auditor II	15	IAUD2-4-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Internal Auditor I	11	IAUD1-3-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Internal Audit Service - Management Audit Division				
Internal Auditor II	15	IAUD2-1-2013	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Internal Auditor I	11	IAUD1-4-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Service - Office of the Director				
Security Officer IV	22	SEC04-39-2016	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-38-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Administrative Service - Human Resource Development Division				
Administrative Officer V	18	ADOF5-31-2004 ADOF5-32-2004	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-27-2004	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Service - Human Resource Management Division				
Chief Administrative Officer	24	CADOF-30-2004	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-25-2004 ADOF2-26-2004	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	10	ADOF1-1-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Service - Central Records Division				
Supervising Administrative Officer	22	SADOF-30-2004	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-16-2016 ADOF5-17-2016	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	10	ADOF1-3-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-36-2016 ADAS3-37-2016	2	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Administrative Service - Cash Division				
Administrative Officer III	14	ADOF3-39-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Service - General Services Division				
Administrative Assistant V (Electrician General Foreman)	11	ADAS5-24-2004	1	High School Graduate or Completion of relevant vocational/trade course; Two (2) years of relevant experience; Eight (8) hours of relevant training; Electrician (Building Wiring) (MC 11, s. 1996- Cat. I)
Administrative Assistant III	9	ADAS3-34-2016 ADAS3-35-2016 ADAS3-14-2004 ADAS3-15-2004	4	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Administrative Service - Procurement Management Division				
Chief Administrative Officer	24	CADOF-5-2015	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-10-2010	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-3-2015	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

**DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES**

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Finance Service - Office of the Director				
Administrative Officer III	14	ADOF3-37-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-33-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Finance Service - Accounting Division				
Accountant II	16	A2-1-2014	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; One (1) year of relevant experience; Four (4) hours of relevant training; RA 1080 (CPA)
Accountant I	12	AH1-2013	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; RA 1080 (CPA)
Administrative Assistant III	9	ADAS3-40-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Finance Service - Budget Division				
Administrative Officer IV	15	ADOF4-9-2004	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-24-2004	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Legal Service				
Attorney VI	26	ATY6-11-2017 ATY6-12-2017 ATY6-13-2017	3	Bachelor of Laws; Three (3) years in position/s involving management and supervision; Sixteen (16) hours of training in management and supervision; RA IORO IBARU
Attorney IV	23	ATY4-21-2015 ATY4-21-2000	2	Bachelor of Laws; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (BAR)
Attorney III	21	ATY3-23-2015 ATY3-1-2010	2	Bachelor of Laws; One (1) year of relevant experience; Four (4) hours of relevant training; RA 1080 (BAR)
Senior Budget and Management Specialist	19	SRBMS-1-2017	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF3-37-2004	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-2-2017 BMS2-3-2017	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Legal Assistant III	14	LEA3-26-2015 LEA3-27-2015	2	BS Legal Management, AB Paralegal Studies, Law, Political Science or other allied courses; One (1) year experience in legal work such as preparation of pleadings, legal opinions and memoranda or legal research; Eight (8) hours of training relevant to legal work, such as legal ethics, legal research and writing, or legal procedure; Career Service (Professional)/ Second Level Eligibility
Legal Assistant II	12	LEA2-51-2000	1	BS Legal Management, AB Paralegal Studies, Law, Political Science or other allied courses; Four (4) hours of training relevant to legal work, such as legal ethics, legal research and writing, or legal procedure; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Budget Information and Training Service - Information Management Division				
Information Officer III	18	INF03-1-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training Career Service (Professional)/ Second Level Eligibility
Information Officer II	15	INF02-1-2005	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Librarian II	15	LIB2-16-2016	1	Bachelor's Degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science; One (1) year of relevant experience; Four (4) hours of relevant training RA 1080 (Librarian)
Information Officer I	11	INF01-17-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget Information and Training Service - Publications Division				
Information Officer V	24	INF05-18-2016	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Creative Arts Specialist IV	22	CASL4-19-2016	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Officer IV	22	INF04-20-2016	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Creative Arts Specialist III	18	CASL3-21-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training Career Service (Professional)/ Second Level Eligibility
Information Officer III	18	INF03-2-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training Career Service (Professional)/ Second Level Eligibility
Creative Arts Specialist II	15	CASL2-3-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Officer II	15	INF02-4-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Creative Arts Specialist I	11	CASLI-5-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Information Officer I	11	INF01-18-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget Information and Training Service - Capacity Development Division				
Training Specialist II	15	TRNSP2-62-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Training Specialist I	11	TRNSP1-55-2016 TRNSP1-43-2016	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Budget Information and Training Service - Research and Learning Assessment Division				
Training Specialist V	24	TRNSP5-48-2016	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Training Specialist IV	22	TRNSP4-46-2016	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Training Specialist III	18	TRNSP3-55-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training Career Service (Professional)/ Second Level Eligibility
Training Specialist II	15	TRNSP2-64-2016 TRNSP2-63-2016	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Training Specialist I	11	TRNSP1-56-2016 TRNSP1-44-2016	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-39-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Information and Communications Technology Systems Service				
Information Technology Officer III	24	IT03-1-2017 IT03-21-2000	2	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Information Technology Officer II	22	IT02-2-2017	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Systems Analyst III	19	INFOSA3-4-2017 INFOSA3-59-2000	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Technology Officer I	19	IT01-3-2017 IT01-4-2017 IT01-5-2017	3	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-14-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Computer Maintenance Technologist III	17	CTMT3-13-2009	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Systems Researcher III	17	INFOSR3-1-2012	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Systems Analyst II	16	INFOSA2-5-2017 INFOSA2-6-2017	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Computer Programmer II	15	COMPR02-5-2017	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-15-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Systems Researcher II	14	INFOSR2-20-2015	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Information Systems Analyst I	12	INFOSA1-7-2017 INFOSA1-8-2017 INFOSA1-9-2017	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Computer Maintenance Technologist I	11	CTMTI-6-2017	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Computer Programmer I	11	COMPR01-1-2003	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Information Systems Researcher I	10	INFOSR1-9-2017	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Corporate Planning and Management Service - Office of the Director				
Administrative Officer V	18	ADOF5-24-2015	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-32-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Corporate Planning and Management Service - Planning Division				
Planning Officer V	24	PL05-6-2009	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Planning Officer III	18	PL03-2-2015	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Planning Officer II	11	PL01-3 -2009	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Corporate Planning and Management Service - Monitoring Division				
Planning Officer V	24	PL05-8-2009	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Planning Officer III	18	PL03-2-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Corporate Planning and Management Service - Management Division				
Administrative Officer II	11	ADOF2-4-2012 ADOF2-5-2012	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Corporate Planning and Management Service - Management Division Total Quality Management (TQM) Secretariat				
Administrative Officer V	18	ADOF5-1-2017	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer IV	15	ADOF4-2-2017	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-3-2017	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Fiscal Planning and Reforms Bureau				
Chief Budget and Management Specialist	24	CBMS-1-2016 CBMS-13-2015 CBMS-50-2000 CBMS-51-2000	4	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-2-2016 SVBMS-10-2015 SVBMS-8-2010	3	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-5-2016 SRBMS-6-2016 SRBMS-7-2016 SRBMS-8-2016 SRBMS-9-2016 SRBMS-10-2016 SRBMS-11-2016 SRBMS-12-2016 SRBMS-74-2000	9	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-13-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-15-2016 BMS2-16-2016 BMS2-17-2016 BMS2-18-2016 BMS2-19-2016 BMS2-20-2016 BMS2-21-2016 BMS2-22-2016 BMS2-48-2000	9	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist I	13	BMS1-23-2016 BMS1-7-2004	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-50-2000 BMAN-71-2000 BMAN-5-2005	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-28-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Systems and Productivity Improvement Bureau				
Chief Budget and Management Specialist	24	CBMS-6-2015 CBMS-95-2000	2	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-2-2014 SVBMS-102-2000	2	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-21-2016 SRBMS-22-2016 SRBMS-23-2016 SRBMS-24-2016 SRBMS-25-2016 SRBMS-26-2016 SRBMS-2-2013	7	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-20-2002 BMS2-34-2016 BMS2-35-2016 BMS2-36-2016	4	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist III	13	BMS1-1-2010 BMS1-7-2003	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-30-2016 BMAN-70-2000	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Organization, Position Classification and Compensation Bureau				
Chief Budget and Management Specialist	24	CBMS-2-2016 CBMS-96-2000 CBMS-101-2000 CBMS-102-2000	4	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-104-2000 SVBMS-113-2000	2	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-14-2016 SRBMS-15-2016 SRBMS-16-2016 SRBMS-17-2016 SRBMS-18-2016 SRBMS-19-2016 SRBMS-20-2016	7	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-25-2016 BMS2-26-2016 BMS2-27-2016 BMS2-28-2016 BMS2-29-2016 BMS2-30-2016 BMS2-6-2015	7	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-22-2004	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist III	13	BMS1-18-2011	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-28-2016 BMAN-29-2016 BMAN-6-2010 BMAN-65-2000	4	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Administrative Assistant III	9	ADAS3-29-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Budget and Management Bureau-A				
Senior Budget and Management Specialist	19	SRBMS-23-2015	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-14-2010	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-7-2009 BMAN-53-2000	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Bureau-B				
Senior Budget and Management Specialist	19	SRBMS-138-2000 SRBMS-1-2013	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-17-2011 BMS1-15-2009 BMS1-66-2000	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-17-2010 BMAN-55-2000	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Bureau-C				
Chief Budget and Management Specialist	24	CBMS-81-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-94-2000 BMS2-14-2002 BMS2-17-2010 BMS2-13-2011	4	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-6-2012	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-6-2004	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-8-2002 BMAN-2-2003	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Bureau-D				
Supervising Budget and Management Specialist	22	SVBMS-11-2009 SVBMS-69-2000	2	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-175-2000	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-38-2004	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-46-2000	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility

**DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES**

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Budget and Management Analyst	11	BMAN-13-2009 BMAN-15-2009 BMAN-57-2000	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Bureau-E				
Senior Budget and Management Specialist	19	SRBMS-171-2000 SRBMS-173-2000	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-21-2015	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-8-2015 BMAN-1-2014 BMAN-20-2009 BMAN-21-2009 BMAN-10-2003 BMAN-9-2002	6	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Local Government and Regional Coordination Bureau				
Chief Budget and Management Specialist	24	CBMS-7-2015 CBMS-74-2000 CBMS-79-2000	3	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-46-2016 SRBMS-146-2000	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-3-2015 BMS2-5-2014 BMS2-85-2000	3	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist III	13	BMS1-6-2015 BMS1-7-2015 BMS1-10-2010	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Assistant III	9	ADAS3-31-2016	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year relevant experience; Four (4) hours relevant training; Career Service (Subprofessional)/First Level Eligibility
Performance Monitoring and Evaluation Bureau				
Chief Budget and Management Specialist	24	CBMS-17-2009 CBMS-94-2000 CBMS-54-2000	3	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-7-2016 SVBMS-48-2000 SVBMS-87-2000	3	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-9-2015	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-59-2016 BMS2-22-2012	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist III	13	BMS1-12-2009 BMS1-67-2000	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-37-2016 BMAN-7-2015 BMAN-4-2004 BMAN-5-2003	4	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Administrative Assistant III	9	ADAS3-6-2004	1	Completion of two (2) year studies in college or High School graduate with relevant vocational/trade course; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Subprofessional)/ First Level Eligibility
Budget Technical Bureau				
Supervising Budget and Management Specialist	22	SVBMS-4-2003	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-13-2015	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer V	18	ADOF5-13-2009	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-101-2000	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-6-2012 BMAN-22-2009 BMAN-24-2009 BMAN-1-2003 BMAN-48-2000 BMAN-49-2000 BMAN-68-2000	7	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
REGIONAL OFFICES				
DBM National Capital Region				
Supervising Budget and Management Specialist	22	SVBMS-8-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-41-2016 SRBMS-11-2000	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-32-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-13-2012 BMS1-13-2000 BMS1-14-2000	3	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-29-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Cordillera Administrative Region				
Supervising Budget and Management Specialist	22	SVBMS-3-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-42-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-50-2016 BMS2-51-2016 BMS2-9"2000	3	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-33-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Administrative Officer II	11	ADOF2-30-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-12-2000 BMAN-21-2011	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office I				
Supervising Budget and Management Specialist	22	SVBMS-13-2011	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-16-2000	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-14-2015	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-5-2014	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-17-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-12-2010	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office II				
Budget and Management Specialist II	16	BMS2-3-2010	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-17-2016 ADOF3-18-2016	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-3-2010	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-18-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-22-2000	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office III				
Chief Budget and Management Specialist	24	CBMS-15-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-16-2000*	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-4-2010 BMS2-5-2010	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-29-2016 BMS1-4-2010	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
DBM Regional Office IV-A				
Chief Budget and Management Specialist	24	CBMS-18-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-30-2016 SRBMS-27-2000	2	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-40-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-10-2015 ADOF3-5-2010	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-19-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-28-2000	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office IV-B				
Supervising Budget and Management Specialist	22	SVBMS-17-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-31-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-41-2016 BMS2-24-2000	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-21-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-35-2004	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-9-2003	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office V				
Chief Budget and Management Specialist	24	CBMS-27-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-28-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Accountant III	19	A3-16-2000	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (CPA)
Senior Budget and Management Specialist	19	SRBMS-154-2000	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility

DEPARTMENT OF BUDGET AND MANAGEMENT

BULLETIN OF VACANCIES

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
Budget and Management Specialist II	13	BMS1-5-2006	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office VI				
Budget and Management Specialist II	16	BMS2-27-2000	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-8-2015	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-25-2000*	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office VII				
Chief Budget and Management Specialist	24	CBMS-30-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-30-2000 SVBMS-15-2012*	2	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-44-2016 BMS2-18-2012	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-24-2016 ADOF3-7-2011	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-12-2010	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office VIII				
Supervising Budget and Management Specialist	22	SVBMS-24-2000	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Accountant III	19	A3-15-2000	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (CPA)
Administrative Officer III	14	ADOF3-25-2016 ADOF3-7-2015	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-29-2000	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-33-2000	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

**DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES**

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
DBM Regional Office IX				
Chief Administrative Officer	24	CADOF-34-2004	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Chief Budget and Management Specialist	24	CBMS-32-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Senior Budget and Management Specialist	19	SRBMS-36-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-15-2003	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-35-2000 BMAN-4-2005	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office X				
Supervising Budget and Management Specialist	22	SVBMS-3-2015 SVBMS-36-2000	2	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Accountant III	19	A3-19-2000	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (CPA)
Administrative Officer III	14	ADOF3-27-2016 ADOF3-28-2016	2	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-5-2010 BMAN-36-2000	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office XI				
Chief Budget and Management Specialist	24	CBMS-15-2009	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Accountant III	19	A3-14-2010	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (CPA)
Senior Budget and Management Specialist	19	SRBMS-38-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-38-2000	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-29-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-40-2000	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

**DEPARTMENT OF BUDGET AND MANAGEMENT
BULLETIN OF VACANCIES**

As of August 1, 2017

Position Title	SG	Item No.	No. of Pos.	Qualification Requirements
DBM Regional Office XII				
Chief Budget and Management Specialist	24	CBMS-40-2000	1	Master's Degree or Certificate in Leadership and Management from the CSC; Four (4) years of supervisory/management experience; Forty (40) hours of supervisory/management learning and development intervention undertaken within the last 5 years; Career Service (Professional)/ Second Level Eligibility
Supervising Budget and Management Specialist	22	SVBMS-3-2016	1	Bachelor's Degree relevant to the job; Three (3) years of relevant experience; Sixteen (16) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-30-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMS1-2-2015	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-27-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Budget and Management Analyst	11	BMAN-20-2011 BMAN-2-2015	2	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
DBM Regional Office XIII				
Accountant III	19	A3-22-2000	1	Bachelor's Degree in Commerce/Business Administration major in Accounting; Two (2) years of relevant experience; Eight (8) hours of relevant training; RA 1080 (CPA)
Senior Budget and Management Specialist	19	SRBMS-40-2016	1	Bachelor's Degree relevant to the job; Two (2) years of relevant experience; Eight (8) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	16	BMS2-44-2000	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Administrative Officer III	14	ADOF3-31-2016	1	Bachelor's Degree relevant to the job; One (1) year of relevant experience; Four (4) hours of relevant training; Career Service (Professional)/ Second Level Eligibility
Budget and Management Specialist II	13	BMSI-14-2010	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility
Administrative Officer II	11	ADOF2-28-2016	1	Bachelor's Degree relevant to the job; Career Service (Professional)/ Second Level Eligibility

* Anticipated vacancy

Prepared by:


LOURDES S. BAYATÓN-MONTE
 OIC-Chief Administrative Officer
 Human Resource Management Division
 Administrative Service

Noted by:


ATTY. ANDREA CELENE M. MAGTALAS
 Director, Administrative Service