

FY 2014 PHYSICAL PLAN

BED No. 2
Annex A

Annex A
Department _____ Department of Budget and Management
Agency _____ Office of the Secretary (OSEC)
Operating Unit _____
Organization Code (UACS) _____

| Particulars | UACS CODE | Current Year's Accomplishments ^{a/} | | | Physical Targets (2014) | | | | | Variance | Remarks |
|--|-----------|--|--------------------------|---------|-------------------------|-------------|-------------|-------------|-------------|----------|---|
| | | Actual Jan. 1- Sept. 30 | Estimate Oct. 1- Dec. 31 | TOTAL | TOTAL | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | | |
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| Part A | | | | | | | | | | | |
| I. OPERATIONS 300000000 | | | | | | | | | | | |
| MFO 1 - BUDGET POLICY ADVISORY SERVICES 301000000 | | | | | | | | | | | |
| Number of Policy advisories submitted | | | | | 7 | 1 | 1 | 3 | 2 | | |
| Percentage of policy advisories rated by client as satisfactory or better | | | | | 80% | 80% | 80% | 80% | 80% | | This could be assessed through the Ad Referendum which is to be prepared by FPB, and be approved by DBCC which will be in turn, published in a NBM. This is the same process as what is done during the 2013. |
| Percentage of policy advisories that are provided at least 24 hours before the deadline | | | | | 80% | 80% | 80% | 80% | 80% | | - do - |
| MFO 2 - BUDGET MANAGEMENT SERVICES 302000000 | | | | | | | | | | | |
| Budget Preparation | | | | | | | | | | | |
| Number of budget documents submitted | | | | | 7 | - | 2 | 5 | - | | |
| Percentage of agencies whose budgets are amended by Congress during budget legislation | | | | | 10% | - | - | - | 10% | | |
| Number of days submitted to the President prior to his submission to Congress | | | | | 2 | - | - | 2 | - | | |
| Directives | | | | | | | | | | | |
| Number of directives and guidelines issued | | | | | 15 | 4 | 4 | 7 | 4 | | |
| Average percentage of stakeholders who rate the clarity of directives and guidelines as satisfactory or better | | | | | 85% | 85% | 85% | 85% | 85% | | |
| Percentage of agencies which consider the average lead time between issuance and compliance as sufficient or better | | | | | 80% | 80% | 80% | 80% | 80% | | |
| Budget Execution | | | | | | | | | | | |
| Percentage of request for budget variation or authorization acted upon | | | | | 85% | 85% | 85% | 85% | 85% | | |
| Variance of actual obligations to budget program | | | | | 0-10% | 0-10% | 0-10% | 0-10% | 0-10% | | |
| Percentage of request for budget variation or authorization acted upon within 15 working days upon receipt of complete documents | | | | | 85% | 85% | 85% | 85% | 85% | | |
| For GOCCs Execution | | | | | | | | | | | |
| Number of GOCC corporate operating budget reviewed | | | | | 72 | 3 | 10 | 30 | 29 | | - Refers to the number of principal COBs that were reviewed and excludes supplemental COBs. |
| Percentage of GOCC corporate operating budget reviewed rated satisfactory or better | | | | | 70% | 80% | 80% | 60% | 60% | | Computed based on the COB reviewed during the quarter over the total COB proposal received. The quality of COB reviewed shall be determined based on the GOCC which requests for reconsideration. |
| Percentage of GOCC corporate operating budget % reviews completed within 15 working days of receipt of complete documents | | | | | 100% | 4% | 14% | 42% | 40% | | |
| For LGUs | | | | | | | | | | | |
| Number of LGU budgets reviewed | | | | | 253 | 89 | 66 | 56 | 42 | | |
| Percentage of LGUs annual budgets reviewed rated satisfactory or better | | | | | 95% | 95% | 95% | 95% | 95% | | |
| Percentage of LGUs budget submitted with complete documentation reviewed within 75 days | | | | | 95% | 95% | 95% | 95% | 95% | | |

^{a/} CY 2013 Accomplishments is presented under separate sheet (Annex B) since CY 2013 MFOs and PIs are different from 2014; thus, not comparable.

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| MFO 3 - ORGANIZATIONAL PRODUCTIVITY ENHANCEMENT SERVICES | 303000000 | | | | | | | | | | |
| Percentage of proposals for organization, staffing, compensation, and position classification review completed | | | | | 85% | 85% | 85% | 85% | 85% | | |
| Percentage of agencies reviewed which rate the quality of review as satisfactory or better | | | | | 70% | 70% | 70% | 70% | 70% | | |
| Percentage of reviews completed within 60 days | | | | | 65% | 65% | 65% | 65% | 65% | | |
| Directives and Policies | | | | | | | | | | | |
| Number of policy guidelines and directives issued | | | | | 15 | 3 | 3 | 3 | 6 | | |
| Average percentage of stakeholders who rate the clarity of directives and guidelines as satisfactory or better | | | | | 60% | 60% | 60% | 60% | 60% | | |
| Percentage of agencies which consider the average lead time between issuance and compliance as sufficient or better | | | | | 60% | 60% | 60% | 60% | 60% | | |
| MFO 4 - PERFORMANCE REVIEW AND EVALUATION SERVICES | 304000000 | | | | | | | | | | |
| Number of agencies' performance reviewed and evaluated | | | | | 203 | 203 | 203 | 203 | 203 | | |
| Percentage change in the average utilization rate of agencies | | | | | 2% | 2% | 2% | 2% | 2% | | |
| Percentage of agencies reviewed and evaluated | | | | | 100% | 100% | 100% | 100% | 100% | | |
| Part B | | | | | | | | | | | |
| Major Programs/Projects | 400000000 | | | | | | | | | | |
| KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance | | | | | | | | | | | |
| Program Budgeting: | | | | | | | | | | | |
| Performance-Based Incentive System | | | | | | | | | | | |
| 100% Participation Rate | | | | | | | | | | | |
| | | | | | 100% | | | | 100% | | |

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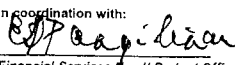
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| Particulars | UACS CODE | Current Year's Accomplishments <u>a/</u> | | | Physical Targets (2014) | | | | Variance | Remarks | |
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| | | Actual Jan. 1- Sept. 30 | Estimate Oct. 1- Dec.31 | TOTAL | TOTAL | 1st Quarter | 2nd Quarter | 3rd Quarter | | | 4th Quarter |
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| Electronic Transactions/ Better than Cash Alliance (BTCA) Provision of data and assistance in the conduct of the BTCA's Development Results Focused Research Program | | | | | | | | | | | Quarterly breakdown shall be submitted once finalized. |
| Support of electronic payment programs in the private sector | | | | | | | | | | | - do - |
| Facilitation of learning exchanges to develop awareness of opportunities in the space of electronic payments | | | | | | | | | | | - do - |
| Other Major Programs and Projects | | | | | | | | | | | |
| Budget Improvement Project | | | | | | | | | | | Details and quarterly breakdown shall be submitted once finalized |
| Philippine Government Electronic Procurement Systems - PhilGEPS | | | | | | | | | | | - do - |

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Prepared by: 
 Planning Services Head / Planning Officer
 Date:

In coordination with: 
 Financial Services Head/ Budget Officer
 Date:

Approved by: _____
 Agency Head/ Department Secretary
 Date:

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| I. OPERATIONS | | | | | | | | | | | |
| MFO 1 BUDGET AND MANAGEMENT POLICY SERVICES | | | | | | | | | | | |
| Conduct of fiscal policy research and planning, formulation of medium-term fiscal plan, development of fiscal budgeting framework, indicative annual budget ceilings, sectoral composition of the budget and macro cash program | | | | | | | | | | | |
| Zero-Based Budget (ZBB) | | 5 | 2 | 7 | | | | | | | Q1 and Q2: 3 of the 7 studies approved were taken out of the PIDS ZBB menu due to the following reasons: (1) Manpower Requirements in Airports - On hold for TOR review; (2) Introducing Innovations in the Business of the Procurement Service - relegated to PS as they are conducting a similar effort; and (3) Review of Procurement Processes in Six Major Departments - Relegated to GPBB-TSO under the APCPI Survey the results of which is targeted to be written and submitted within the year. The Efforts are under way to complete the 7 ZBB studies within the year. Q3: Of the three remaining ZBB studies, the study that should review the procurement processes of 6 major departments (#1) is being done in partnership with the GPBB-TSO while the two others were no longer pursued; (#2) Introducing Innovations in the business of the Procurement Service (due to a similar effort being done under PS); and (#3) Estimation of Government Manpower Requirements in Airports (For TOR's scope review). Study on the Rapid Appraisal of the National Irrigation System was conducted through the PIDS. TOR of two (2) additional studies are already approved for contracting to replace items (#2) and (#3). |
| No. of ZBB studies contracted and recommendations submitted 10 days before the start of ERB | | | | | | | | | | | |
| Systems & productivity improvement policies, standards and guidelines | | 2 | 0 | 2 | | | | | | | Formulation of policies and development of standards and guidelines on organization, staffing, compensation classification and physical resources management pertaining to equipment, and administration and maintenance of a unified compensation and position classification system for the entire bureaucracy |
| Organization, staffing, position classification and compensation policies, standards and guidelines | | | | | | | | | | | Q1: The circulars on RATA have been revised to clarify the grant, i.e., enumerate the instances that shall be construed as actual work performance for purposes of RATA; and compensation studies were made in view of the instruction from the Office of the President. Q2: There are 2 more issuances to NGA's and GOCOs regarding NBC/CL/NBM on Budget Preparation, Accounting/ Budgeting Policies on the Release of Fund, etc. but there is one less BEG (CRPs for A/Ps, Comprehensive NCA Releases) vis-a-vis the targeted for the 1st and 2nd quarter. Also, the increase in the 2nd quarter is due to the inclusion of nine (9) Budget Preparation Advisories issued. |
| No. of issuances | | 14 | 0 | 14 | | | | | | | |
| Budget operations standards and guidelines | | 42 | 0 | 36 | | | | | | | |


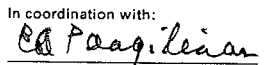
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| MFO 2 - AGENCY BUDGET AND MANAGEMENT SERVICES | | | | | | | | | | | |
| Submission of Budget Documents to Congress | | | | | | | | | | | Review and evaluation of the funding requirements of government agencies including their respective foreign-assisted projects, and preparation and issuance of release documents therefor; monitoring of fund utilization and analysis of accountability reports of agencies to determine commitments (actual performance vis-a-vis targets); and development of the organization and staffing structure of agencies. |
| No. of budget documents submitted within the prescribed period | | 9 | 0 | 9 | | | | | | | |
| Training on public expenditure & organizational management reforms | | 679 | 2 | 681 | | | | | | | |
| No. of NGAs and GOCCs trainings conducted | | 218 | 1 | 219 | | | | | | | |
| No. of LGUs trainings conducted | | 243 | 0 | 243 | | | | | | | |
| Technical assistance to agencies to implement reforms | | | | | | | | | | | |
| Percentage of departments and agencies with OPIF-based budget proposal | | 100.00% | 100.00% | 100.00% | | | | | | | |
| No. of LGU trainings conducted on procurement reforms under RA 9184 & its IRR | | 1376 | 46 | 1422 | | | | | | | |
| No. of NGAs with approved Rationalization Plans (RPs) | | 36 | 22 | 58 | | | | | | | Q1: Refers to the National Nutrition Council (DOH) and the National Anti-Poverty Commission whose Rationalization Plans (RP) were already approved by the Secretary of Budget and Management as of 31 March 2013. Q2: Refers to 22 Agencies whose RPs were already approved by the DBM Secretary and four (4) Agencies whose Plans were submitted to the DBM Office of the Secretary (OSEC) for approval, i.e. Department of Agrarian reform, Department of Agriculture, Department of Education, and the National Statistics Coordination Board (NEDA), as of 30 June 2013. Q3: Refers to Agencies whose RPs were approved by the DBM Secretary (4), i.e. Department of Health-OSEC Proper (including the Regional Office), Bureau of Agricultural Research (DA), Bureau of Agricultural Statistics (DA), and the Technical Education and Skills Development (DOLE); and those whose Plans were submitted to the DBM-OSEC for approval (4), i.e. Armed Forces of the Philippines-General Headquarters, Philippine Army, Philippine Air Force, and the Philippine Navy, as of 30 September 2013. Q4: Refers to 21 Agencies whose RPs were approved by the DBM Secretary and the Plan of the Bureau of the Internal Revenue-Regional Offices and the Revenue District Offices which is for approval of the DBM Secretary. |
| No. of GOCCs with approved Rationalization Plans (RPs) | | 2 | 2 | 4 | | | | | | | Approval of RPs and Re-organizations are undertaken by GOC per RA 10149. However, BMB-F has contributed substantial inputs in the evaluation and validation of the approved GOCC RPs and Re-organizations. (RPs - PCSO, PRRI, PCA, Reorg - TIEZA, MWSS). Inclusion of the approval of the OSSP of AFAB during the 1st qtr. |

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| Technical advice on budget, organization, staffing and compensation for NGAs, GOCCs and LGUs | | | | | | | | | | | |
| Percentage of required budget consultations/fora conducted | | 102.38% | 100.00% | 101.19% | | | | | | | |
| Percentage of Corporate Operating Budgets (COBs) reviewed within 90 days from date received | | | | | | | | | | | |
| Percentage of LGU budgets reviewed within 90 days from date received | | 100.00% | 100.00% | 100.00% | | | | | | | |
| MFO 3 BUDGET RELEASE SERVICES | | | | | | | | | | | Development of standards, guidelines and operating procedures for budget execution and accountability; determination of the cash program at the department/agency level; consolidated tracking and analysis of all budget releases and agency performance |
| Fund release documents | | | | | | | | | | | |
| No. of days before start of period covered within which release documents are issued to NGAs and GOCCs | | 7 | 0 | 7 | | | | | | | |
| No. of days before start of period covered within which release documents are issued to LGUs | | 8 | 1 | 9 | | | | | | | |
| MFO 4 - PERFORMANCE MONITORING AND EVALUATION SERVICES | | | | | | | | | | | |
| Percentage of agencies whose performance are reviewed under the Agency Performance Review (APR) | | 100.00% | 100.00% | 100.00% | | | | | | | Review and evaluation of the funding requirements of government agencies, including their respective foreign-assisted projects, and preparation and issuance of release documents therefor, monitoring of fund utilization and analysis of accountability |
| Percentage of budget preparation and execution forms and reporting systems simplified/ developed/harmonized with OPIF | | 100.00% | 100.00% | 100.00% | | | | | | | Harmonization with COA covering five (5) Financial Reports |
| Part B | | | | | | | | | | | |
| Major Programs/Projects | | | | | | | | | | | |
| KRA No. 1 - Anti-Corruption, Transparent, Accountable and Participatory Governance | | | | | | | | | | | |
| Program Budgeting: | | | | | | | | | | | |
| Performance-Based Incentive System | | | | | | | | | | | |
| 100% Participation Rate | | | | | | | | | | | |
| | | | 192 | 192 | | | | | | | Includes Departments, OEOs, SUCs, and Constitutional Offices |
| Electronic Transactions/ Better than Cash Alliance (BTCA) | | | | | | | | | | | |
| Provision of data and assistance in the conduct of the BTCA's Development Results Focused Research Program | | | | | | | | | | | |
| | | | 100.00% | 100.00% | | | | | | | Finalization and submission of draft Country Diagnostics Research under the Development Results Focused Research Program to BTCA for approval |
| Support of electronic payment programs in the private sector | | | | | | | | | | | |
| | | | 100.00% | 100.00% | | | | | | | Obtain favorable opinion from the Monetary Board to proceed with the implementation of the Cashless Purchase Card System |
| Facilitation of learning exchanges to develop awareness of opportunities in the space of electronic payments | | | | | | | | | | | |
| | | | 100.00% | 100.00% | | | | | | | Launch of the eCASA by PhilGEPS and LandBank |

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| Other Major Programs and Projects | | | | | | | | | | | |
| Budget Improvement Project | | | | | | | | | | | Fifteen (15) of the seventeen (17) projects came from the Office of the Information Officer (OCIO) being the data source and will be submitted separately since it is still in the process of finalization of the targets, while one (1) project comes from the SPIB, and the other from OPCCB. Having Financial Targets set and submitted thru BED 1 to the Financial Management Services, these are harmonized to have Physical Targets, also. |
| Philippine Government Electronic Procurement Systems - PhilGEPS | | | | | | | | | | | The OCIO is also consulted because they have the needed targets for PhilGEPS. The targets here are also to be submitted separately since it is in the process of finalization by the said delivery unit. |
| Prepared by:  | | In coordination with:  | | | | Approved by: _____ | | | | | |
| Planning Services Head / Planning Officer | | Financial Services Head / Budget Officer | | | | Agency Head / Department Secretary | | | | | |
| Date: _____ | | Date: _____ | | | | Date: _____ | | | | | |