

PART I

**INDEX OF OCCUPATIONAL SERVICES, POSITION TITLES
AND SALARY GRADES IN THE LOCAL GOVERNMENT**

Position Title	SG
01 GENERAL ADMINISTRATIVE SERVICE	
This Service includes occupations concerned with administrative functions such as human resources, supplies and records management, and executive and legislative staff assistance. It also includes occupations concerned with clerical, secretarial, and stenographic services.	
Administrative	
Administrative Aide I	1
Administrative Aide II	2
Administrative Aide III	3
Administrative Aide IV	4
Administrative Aide V	5
Administrative Aide VI	6
Administrative Assistant I	7
Administrative Assistant II	8
Administrative Assistant III	9
Administrative Assistant IV	10
Administrative Assistant V	11
Administrative Assistant VI	12
Senior Administrative Assistant I	13
Senior Administrative Assistant II	14
Senior Administrative Assistant III	15
Senior Administrative Assistant IV	16
Senior Administrative Assistant V	18
Administrative Officer I	10
Administrative Officer II	11
Administrative Officer III	14
Administrative Officer IV	15
Administrative Officer V	18
Supervising Administrative Officer	22
Chief Administrative Officer	24
Board Secretaries	
Board Secretary I	14
Board Secretary II	17
Board Secretary III	20
Board Secretary IV	22
Board Secretary V	24
Clerical/Secretarial/Stenographic	
Process Server	5
Executive Assistance	
Executive Assistant I	14
Executive Assistant II	17

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Position Title	SG
Executive Assistant III	20
Executive Assistant IV	22
Executive Assistant V	24
Legislative Staff Assistance	
Local Legislative Staff Employee I	2
Local Legislative Staff Employee II	4
Local Legislative Staff Assistant I	6
Local Legislative Staff Assistant II	8
Local Legislative Staff Assistant III	10
Local Legislative Staff Officer I	11
Local Legislative Staff Officer II	13
Local Legislative Staff Officer III	16
Local Legislative Staff Officer IV	19
Local Legislative Staff Officer V	22
Local Legislative Staff Officer VI	24
Supply Management	
Warehouseman I	6
Warehouseman II	8
Warehouseman III	11
Warehouseman IV	13

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Position Title

SG

Positions to be converted to generic class titles

From

To

Administrative

Administrative Assistant ^a	Administrative Assistant II	8
Administrative Officer I ^a	Administrative Officer II	11
Administrative Officer II ^a	Administrative Officer IV	15
Administrative Officer III ^a	Administrative Officer V	18
Administrative Officer IV ^a	Supervising Administrative Officer	22
Administrative Officer V ^a	Chief Administrative Officer	24

Clerical/Secretarial/Stenographic

Messenger ^a	Administrative Aide II	2
Clerk I ^a	Administrative Aide III	3
Clerk II ^a	Administrative Aide IV	4
Clerk III ^a	Administrative Aide VI	6
Clerk IV ^a	Administrative Assistant II	8
Secretary I ^a	Administrative Assistant I	7
Secretary II ^a	Administrative Assistant III	9

Positions to be converted to generic class titles

From

To

Private Secretary I ^a	Administrative Assistant V	11
Private Secretary II ^a	Senior Administrative Assistant III	15
Stenographer I ^a	Administrative Aide IV	4
Stenographer II ^a	Administrative Aide VI	6
Stenographer III ^a	Administrative Assistant III	9
Stenographic Reporter I ^a	Administrative Assistant I	7
Stenographic Reporter II ^a	Administrative Assistant III	9
Stenographic Reporter III ^a	Administrative Assistant V	11
Stenographic Reporter IV ^a	Senior Administrative Assistant I	13

Human Resource Management

Human Resource Management Aide ^a	Administrative Aide IV	4
Human Resource Management Assistant ^a	Administrative Assistant II	8
Human Resource Management Officer I ^a	Administrative Officer II	11
Human Resource Management Officer II ^a	Administrative Officer IV	15
Human Resource Management Officer III ^a	Administrative Officer V	18
Human Resource Management Officer IV ^a	Supervising Administrative Officer	22
Human Resource Management Officer V ^a	Chief Administrative Officer	24

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Position Title	SG
<i>Positions to be converted to generic class titles</i>	
<i>From</i>	<i>To</i>
Records Management	
Records Officer I ^a	Administrative Officer I 10
Records Officer II ^a	Administrative Officer III 14
Records Officer III ^a	Administrative Officer V 18
Records Officer IV ^a	Supervising Administrative Officer 22
Records Officer V ^a	Chief Administrative Officer 24
Supply Management	
Buyer I ^a	Administrative Aide IV 4
Buyer II ^a	Administrative Aide VI 6
Buyer III ^a	Administrative Assistant III 9
Buyer IV ^a	Administrative Assistant V 11
Buyer V ^a	Senior Administrative Assistant I 13
Property Custodian ^a	Administrative Assistant II 8
Storekeeper I ^a	Administrative Aide IV 4
Storekeeper II ^a	Administrative Aide VI 6
Storekeeper III ^a	Administrative Assistant III 9
Storekeeper IV ^a	Administrative Assistant V 11
Supply Officer I ^a	Administrative Officer I 10
Supply Officer II ^a	Administrative Officer III 14
Supply Officer III ^a	Administrative Officer V 18
Supply Officer IV ^a	Supervising Administrative Officer 22
Supply Officer V ^a	Chief Administrative Officer 24

^a For deletion once converted to generic administrative class titles

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Position Title	SG
02 FINANCIAL SERVICE	
<p>This Service includes occupations concerned with the generation, allocation, and management of government financial resources through a systematic and organized process of recording, examination, and interpretation of financial records and reports; the evaluation, formulation and installation of accounting, auditing, and management control systems; and budget evaluation, planning, forecasting, and execution. It also includes occupations concerned with revenue, and treasury administration; cashiering; property appraisal; assessment examination; credit collection; and license inspection.</p>	
Accounting	
Accountant I	12
Accountant II	16
Accountant III	19
Accountant IV	22
Chief Accountant	24
Assessment	
Assessment Clerk I	4
Assessment Clerk II	6
Assessment Clerk III	9
Local Assessment Operations Officer I	11
Local Assessment Operations Officer II	15
Local Assessment Operations Officer III	18
Local Assessment Operations Officer IV	22
Local Assessment Operations Officer V	24
Auditing and Fiscal Examination	
Internal Auditing Assistant	8
Internal Auditor I	11
Internal Auditor II	15
Internal Auditor III	18
Internal Auditor IV	22
Internal Auditor V	24
Credit Collection	
Bill Collector	5
Credit Officer I	9
Credit Officer II	11
Credit Officer III	15
Credit Officer IV	18

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Position Title	SG
License Inspection	
License Inspector I	6
License Inspector II	8
Licensing Officer I	11
Licensing Officer II	15
Licensing Officer III	18
Licensing Officer IV	22
Licensing Officer V	24
Local Treasury Operations	
Ticket Checker	3
Revenue Collection Clerk I	5
Revenue Collection Clerk II	7
Revenue Collection Clerk III	9
Local Revenue Collection Officer I	11
Local Revenue Collection Officer II	15
Local Revenue Collection Officer III	18
Local Revenue Collection Officer IV	22
Local Revenue Collection Officer V	24
Local Treasury Operations Assistant	8
Local Treasury Operations Officer I	11
Local Treasury Operations Officer II	15
Local Treasury Operations Officer III	18
Local Treasury Operations Officer IV	22
Local Treasury Operations Officer V	24

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Position Title	SG
<i>Positions to be converted to generic class titles</i>	
<i>From</i>	<i>To</i>
Accounting	
Accounting Clerk I ^a	Administrative Aide IV 4
Accounting Clerk II ^a	Administrative Aide VI 6
Accounting Clerk III ^a	Administrative Assistant II 8
Bookkeeper I ^a	Administrative Assistant II 8
Senior Bookkeeper ^a	Administrative Assistant III 9
Auditing and Fiscal Examination	
Fiscal Clerk I ^a	Administrative Aide IV 4
Fiscal Clerk II ^a	Administrative Aide VI 6
Fiscal Clerk III ^a	Administrative Assistant II 8
Fiscal Controller I ^a	Administrative Officer II 11
Fiscal Controller II ^a	Administrative Officer IV 15
Fiscal Controller III ^a	Administrative Officer V 18
Fiscal Controller IV ^a	Supervising Administrative Officer 22
Fiscal Controller V ^a	Chief Administrative Officer 24
Fiscal Examiner I ^a	Administrative Officer II 11
Fiscal Examiner II ^a	Administrative Officer IV 15
Fiscal Examiner III ^a	Administrative Officer V 18
Budgeting	
Budgeting Aide ^a	Administrative Aide IV 4
Budgeting Assistant ^a	Administrative Assistant II 8
Budget Officer I ^a	Administrative Officer II 11
Budget Officer II ^a	Administrative Officer IV 15
Budget Officer III ^a	Administrative Officer V 18
Budget Officer IV ^a	Supervising Administrative Officer 22
Budget Officer V ^a	Chief Administrative Officer 24
Cashiering	
Cash Clerk I ^a	Administrative Aide IV 4
Cash Clerk II ^a	Administrative Aide VI 6
Cash Clerk III ^a	Administrative Assistant II 8
Disbursing Officer I ^a	Administrative Aide VI 6
Disbursing Officer II ^a	Administrative Assistant II 8
Cashier I ^a	Administrative Officer I 10
Cashier II ^a	Administrative Officer III 14
Cashier III ^a	Administrative Officer V 18
Cashier IV ^a	Supervising Administrative Officer 22
Cashier V ^a	Chief Administrative Officer 24

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Position Title		SG
<hr/>		
<i>Positions to be converted to generic class titles</i>		
<i>From</i>	<i>To</i>	
Management Service		
Management and Audit Assistant ^a	Administrative Assistant II	8
Management and Audit Analyst I ^a	Administrative Officer II	11
Management and Audit Analyst II ^a	Administrative Officer IV	15
Management and Audit Analyst III ^a	Administrative Officer V	18
Management and Audit Analyst IV ^a	Supervising Administrative Officer	22
Management and Audit Analyst V ^a	Chief Administrative Officer	24
Financial and Management Officer I ^a	Supervising Administrative Officer	22
Financial and Management Officer II ^a	Chief Administrative Officer	24

^a For deletion once converted to generic administrative class titles

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Position Title	SG
03 PLANNING SERVICE	
<p>This Service includes occupations concerned with the formulation, implementation, and evaluation of long-range and short-range development plans, programs, and projects. It also includes occupations concerned with research, analysis, evaluation and forecasting of economic facts affecting agriculture and natural resources, credit financing, taxation, industry, international trade and control; selection, collection, computation, verification, analysis, treatment, presentation and interpretation of numerical facts that reflect the significance of economic, social and political conditions; and management information systems requiring the application of computer and information systems, related principles and techniques.</p>	
Development Management	
Development Management Officer I	11
Development Management Officer II	15
Development Management Officer III	18
Development Management Officer IV	22
Development Management Officer V	24
Economics	
Economic Researcher	9
Economist I	11
Economist II	15
Economist III	18
Economist IV	22
Economist V	24
Information Technology	
Computer File Librarian I	8
Computer File Librarian II	10
Computer File Librarian III	12
Computer Maintenance Technologist I	11
Computer Maintenance Technologist II	15
Computer Maintenance Technologist III	17
Computer Programmer I	11
Computer Programmer II	15
Computer Programmer III	18
Information Systems Researcher I	10
Information Systems Researcher II	14
Information Systems Researcher III	17
Information Systems Analyst I	12
Information Systems Analyst II	16
Information Systems Analyst III	19
Information Technology Officer I	19
Information Technology Officer II	22
Information Technology Officer III	24

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Position Title	SG
Planning	
Planning Assistant	8
Planning Officer I	11
Planning Officer II	15
Planning Officer III	18
Planning Officer IV	22
Planning Officer V	24
Project Development and Evaluation	
Project Development Assistant	8
Project Development Officer I	11
Project Development Officer II	15
Project Development Officer III	18
Project Development Officer IV	22
Project Development Officer V	24
Project Evaluation Assistant	8
Project Evaluation Officer I	11
Project Evaluation Officer II	15
Project Evaluation Officer III	18
Project Evaluation Officer IV	22
Project Evaluation Officer V	24
Statistics	
Statistician Aide	4
Assistant Statistician	9
Statistician I	11
Statistician II	15
Statistician III	18
Statistician IV	22
Statistician V	24

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Position Title

SG

Positions to be converted to generic class titles

From

To

Information Technology

Data Controller I ^a	Administrative Aide VI	6
Data Controller II ^a	Administrative Assistant II	8
Data Controller III ^a	Administrative Assistant V	11
Data Controller IV ^a	Senior Administrative Assistant I	13
Data Entry Machine Operator I ^a	Administrative Aide VI	6
Data Entry Machine Operator II ^a	Administrative Assistant II	8
Data Entry Machine Operator III ^a	Administrative Assistant V	11
Data Entry Machine Operator IV ^a	Senior Administrative Assistant I	13
Computer Operator I ^a	Administrative Assistant I	7
Computer Operator II ^a	Administrative Assistant III	9
Computer Operator III ^a	Administrative Assistant VI	12
Computer Operator IV ^a	Senior Administrative Assistant II	14

^a For deletion once converted to generic administrative class titles

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Position Title	SG
04 ARCHITECTURE AND ENGINEERING SERVICE	
This Service includes occupations concerned with the practical application of physical laws and principles of engineering and/or architecture to attain maximum efficiency in the utilization of machines, materials, instruments, structures, processes, and services. It also includes occupations concerned with drafting of detailed drawing plans, zoning inspection, tax mapping, and tax mapping examination.	
Architecture	
Architect I	12
Architect II	16
Architect III	19
Architect IV	22
Architect V	24
Building Regulation	
Building Inspector	11
Drafting	
Draftsman I	6
Draftsman II	8
Draftsman III	11
Draftsman IV	14
Dredge Operation	
Dredgeman I	3
Dredgeman II	5
Dredgeman Foreman	8
Dredge Master I	13
Dredge Master II	17
Dredge Master III	20
Engineering	
Engineering Aide	4
Engineering Assistant	8
Engineer I	12
Engineer II	16
Engineer III	19
Engineer IV	22
Engineer V	24

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Position Title	SG
Surveying and Zoning	
Instrumentman	5
Surveyman	6
Zoning Inspector I	6
Zoning Inspector II	8
Zoning Officer I	11
Zoning Officer II	15
Zoning Officer III	18
Zoning Officer IV	22
Tax Mapping	
Tax Mapping Aide	4
Tax Mapper I	11
Tax Mapper II	15
Tax Mapper III	18
Tax Mapper IV	22
Tax Mapper V	24

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Position Title	SG
05 TRANSPORTATION, COMMUNICATION AND PUBLIC UTILITIES SERVICE	
This Service includes occupations concerned with the development, operations, and regulation of land and water transportation. It also includes occupations concerned with providing telephone, telegraph, and radio services, and electricity and water distribution.	
Automotive Equipment Operation	
Light Equipment Operator	2
Heavy Equipment Operator I	4
Heavy Equipment Operator II	6
Heavy Equipment Operator III	9
Communications Development, Operation and Repair	
Communications Equipment Inspector I	8
Communications Equipment Inspector II	11
Lineman I	3
Lineman II	5
Lineman III	8
Lineman IV	11
Maritime Service	
Coxswain	3
Seaman	3
Boatswain	4
Quartermaster	4
Launch Patron	7
Assistant Launch Service Supervisor	9
Launch Service Supervisor	12
Harbor Operations Assistant	10
Public Utilities Administration and Regulation	
Meter Reader I	4
Meter Reader II	6
Meter Reader III	9
Public Utilities Regulation Officer I	11
Public Utilities Regulation Officer II	15
Senior Public Utilities Regulation Officer	18
Supervising Public Utilities Regulation Officer	22
Chief Public Utilities Regulation Officer	24
Water Pump Operator	4
Waterworks Technician	6
Waterworks Supervisor	14
Waterworks Superintendent I	18
Waterworks Superintendent II	22

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Position Title	SG
Transportation Development and Regulation	
Driving Skills Rater	8
Transportation Inspector	8
Transportation Regulation Officer I	11
Transportation Regulation Officer II	15
Senior Transportation Regulation Officer	18
Supervising Transportation Regulation Officer	22
Chief Transportation Regulation Officer	24

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Position Title

SG

Positions to be converted to generic class titles

From

To

Automotive Equipment Operation

Driver I ^a	Administrative Aide III	3
Driver II ^a	Administrative Aide IV	4
Motorpool Dispatcher ^a	Administrative Aide VI	6
Motorpool Supervisor I ^a	Administrative Assistant I	7
Motorpool Supervisor II ^a	Administrative Assistant III	9

Communications Development, Operation and Repair

Communications Equipment Operator I ^b	Administrative Aide IV	4
Communications Equipment Operator II ^b	Administrative Aide VI	6
Communications Equipment Operator III ^b	Administrative Assistant III	9
Communications Equipment Operator IV ^b	Administrative Assistant V	11
Communications Equipment Operator V ^b	Senior Administrative Assistant I	13
Electronics and Communications Equipment Technician I ^b	Administrative Aide VI	6
Electronics and Communications Equipment Technician II ^b	Administrative Assistant II	8
Electronics and Communications Equipment Technician III ^b	Administrative Assistant V	11
Electronics and Communications Equipment Technician IV ^b	Senior Administrative Assistant III	15

^a For deletion once converted to generic administrative class titles

^b Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

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Position Title	SG
06 CRAFTS, TRADES AND RELATED SERVICE	
This Service includes occupations concerned with bench working, buildings, grounds and highways construction and maintenance; general utility; laboratory services; machine operation and repair; metal working; and paper working.	
Bench Working	
Handicraft Worker I	3
Handicraft Worker II	5
Handicraft Worker III	8
Seamstress	2
Tailor	3
Buildings, Grounds and Highways Construction and Maintenance	
Landscaping Supervisor	12
Construction and Maintenance Man	2
Construction and Maintenance Capataz	5
Construction and Maintenance Foreman	8
Construction and Maintenance General Foreman	11
Electrical Inspector I	6
Electrical Inspector II	8
Pipefitter I	3
Pipefitter II	5
Pipefitter Foreman	8
Plumbing and Tinning Inspector I	8
Plumbing and Tinning Inspector II	10
General Utility Services	
Cemetery Caretaker	2
Metro Aide I	2
Metro Aide II	4
Well Driller I	3
Well Driller II	5
Laboratory Services	
Laboratory Aide I	2
Laboratory Aide II	4
Laboratory Inspector I	8
Laboratory Inspector II	10
Laboratory Inspector III	14
Laboratory Technician I	6
Laboratory Technician II	8
Laboratory Technician III	10

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Position Title	SG
Machine Operation and Repair	
Automotive Equipment Inspector I	8
Automotive Equipment Inspector II	11
Marine Engineman I	4
Marine Engineman II	6
Medical Equipment Technician I	6
Medical Equipment Technician II	8
Medical Equipment Technician III	11
Medical Equipment Technician IV	13
Precision Instrument Technician I	6
Precision Instrument Technician II	8
Precision Instrument Technician III	11
Metal Working	
Blacksmith I	4
Blacksmith II	6
Machinist I	4
Machinist II	6
Machinist III	9
Machine Shop Foreman	11
Metal Worker I	4
Metal Worker II	6
Metal Worker Foreman	9
Welder I	4
Welder II	6
Welder Foreman	9

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Position Title

SG

Positions to be converted to generic class titles

From

To

Buildings, Grounds and Highways Construction and Maintenance

Carpenter I ^b	Administrative Aide III	3
Carpenter II ^b	Administrative Aide V	5
Carpenter Foreman ^b	Administrative Assistant II	8
Carpenter General Foreman ^b	Administrative Assistant IV	10
Electrician I ^b	Administrative Aide IV	4
Electrician II ^b	Administrative Aide VI	6
Electrician Foreman ^b	Administrative Assistant III	9
Electrician General Foreman ^b	Administrative Assistant V	11
Mason I ^b	Administrative Aide III	3
Mason II ^b	Administrative Aide V	5
Mason Foreman ^b	Administrative Assistant II	8
Painter I ^b	Administrative Aide III	3
Painter II ^b	Administrative Aide V	5
Painter Foreman ^b	Administrative Assistant II	8
Painter General Foreman ^b	Administrative Assistant IV	10
Plumber I ^b	Administrative Aide III	3
Plumber II ^b	Administrative Aide V	5
Plumber Foreman ^b	Administrative Assistant II	8

General Utility Services

Crafts and Trades Helper ^b	Administrative Aide I	1
Laborer I ^b	Administrative Aide I	1
Laborer II ^b	Administrative Aide III	3
Labor Foreman ^b	Administrative Aide VI	6
Labor General Foreman ^b	Administrative Assistant II	8
Utility Worker I ^a	Administrative Aide I	1
Utility Worker II ^a	Administrative Aide III	3
Utility Foreman ^a	Administrative Aide VI	6

Machine Operation and Repair

Mechanic I ^b	Administrative Aide IV	4
Mechanic II ^b	Administrative Aide VI	6
Mechanic III ^b	Administrative Assistant III	9
Mechanical Shop Foreman ^b	Administrative Assistant V	11
Mechanical Shop General Foreman ^b	Senior Administrative Assistant I	13
Mechanical Plant Operator I ^b	Administrative Aide IV	4
Mechanical Plant Operator II ^b	Administrative Aide VI	6
Mechanical Plant Operator III ^b	Administrative Assistant III	9

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Position Title

SG

Positions to be converted to generic class titles

From

To

Paper Working

Bookbinder I ^b	Administrative Aide II	2
Bookbinder II ^b	Administrative Aide IV	4
Bookbinder III ^b	Administrative Assistant I	7
Bookbinder IV ^b	Administrative Assistant IV	10
Reproduction Machine Operator I ^a	Administrative Aide II	2
Reproduction Machine Operator II ^a	Administrative Aide IV	4
Reproduction Machine Operator III ^a	Administrative Assistant I	7

^a For deletion once converted to generic administrative class titles

^b Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

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Position Title	SG
07 SOCIAL SCIENCES AND WELFARE SERVICE	
This Service includes occupations concerned with rendering assistance to individuals, families, and groups in societal relationship or in meeting people's basic needs; community, labor, employment, manpower development, and local government operations. It also includes occupations involved with civil registration.	
Community Affairs and Development	
Community Affairs Assistant I	5
Community Affairs Assistant II	8
Community Affairs Officer I	11
Community Affairs Officer II	15
Community Affairs Officer III	18
Community Affairs Officer IV	22
Community Affairs Officer V	24
Community Development Assistant I	7
Community Development Assistant II	9
Disaster Risk Management	
Local Disaster Risk Reduction and Management Assistant	8
Local Disaster Risk Reduction and Management Officer I	11
Local Disaster Risk Reduction and Management Officer II	15
Local Disaster Risk Reduction and Management Officer III	18
Local Disaster Risk Reduction and Management Officer IV	22
Local Disaster Risk Reduction and Management Officer V	24
Disability Affairs	
Disability Affairs Assistant	8
Disability Affairs Officer I	11
Disability Affairs Officer II	15
Disability Affairs Officer III	18
Disability Affairs Officer IV	22
Home Management	
Home Management Technologist	10
Home Management Specialist I	11
Home Management Specialist II	15
Senior Home Management Specialist	18
Supervising Home Management Specialist	22
Chief Home Management Specialist	24
Housing and Homesite Regulation	
Housing and Homesite Regulation Assistant	8
Housing and Homesite Regulation Officer I	11

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Housing and Homesite Regulation Officer II	13
Housing and Homesite Regulation Officer III	16
Housing and Homesite Regulation Officer IV	19
Housing and Homesite Regulation Officer V	22
Housing and Homesite Regulation Officer VI	24
Labor, Employment and Manpower Development	
Labor and Employment Assistant	8
Labor and Employment Officer I	11
Labor and Employment Officer II	13
Labor and Employment Officer III	16
Senior Labor and Employment Officer	19
Supervising Labor and Employment Officer	22
Chief Labor and Employment Officer	24
Manpower Development Assistant	8
Manpower Development Officer I	11
Manpower Development Officer II	15
Senior Manpower Development Officer	18
Supervising Manpower Development Officer	22
Chief Manpower Development Officer	24
Population Control Program	
Population Program Worker I	5
Population Program Worker II	7
Population Program Officer I	11
Population Program Officer II	15
Population Program Officer III	18
Population Program Officer IV	22
Population Program Officer V	24
Public Service	
Public Services Foreman	6
Public Services Inspector I	6
Public Services Assistant	8
Public Services Officer I	11
Public Services Officer II	15
Public Services Officer III	18
Public Services Officer IV	22
Public Services Officer V	24
Registration	
Assistant Registration Officer	8
Registration Officer I	10
Registration Officer II	14
Registration Officer III	18

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Position Title	SG
Registration Officer IV	22
Registration Officer V	24
Religious Guidance	
Chaplain	16
Social Welfare Development	
Day Care Worker I	6
Day Care Worker II	8
Social Welfare Aide	4
Social Welfare Assistant	8
Social Welfare Officer I	11
Social Welfare Officer II	15
Social Welfare Officer III	18
Social Welfare Officer IV	22
Social Welfare Officer V	24
Youth Development Assistant I	5
Youth Development Assistant II	8
Youth Development Officer I	10
Youth Development Officer II	14
Youth Development Officer III	18
Youth Development Officer IV	22
Youth Development Officer V	24
Sociology	
Psychologist I	11
Psychologist II	15
Psychologist III	18
Sociologist I	11
Sociologist II	15
Special Operations	
Special Operations Officer I	10
Special Operations Officer II	14
Special Operations Officer III	18
Special Operations Officer IV	22
Special Operations Officer V	24

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Position Title	SG
08 INFORMATION, ART AND RECREATION SERVICE	
<p>This Service includes occupations concerned with the enlightenment of the general public on the functions, objectives, activities, and accomplishments of government functionaries through various media of communications, including the preparation of information materials. It also includes occupations concerned with the development and regulation of sports and other recreational activities; broadcast operation, and program production; photographing people and recording events; operating various media and communication facilities; translating and interpreting languages and dialects; conceptualizing, drawing and printing illustrations and other art works; and arrangement, rendition or direction of instrumental music.</p>	
Broadcast Operation and Program Production	
Broadcast Program Traffic Officer	9
Broadcast Program Producer-Announcer I	12
Broadcast Program Producer-Announcer II	16
Broadcast Station Manager	22
Information Dissemination	
Assistant Information Officer	8
Musicians	
Musician	5
Bandmaster	9
Music Director	11
Recreation	
Lifeguard	3
Recreation and Welfare Services Assistant	7
Recreation and Welfare Services Officer I	9
Recreation and Welfare Services Officer II	11
Recreation and Welfare Services Officer III	15
Recreation and Welfare Services Officer IV	18
Recreation and Welfare Services Officer V	22
Recreation and Welfare Services Officer VI	24
Sports and Games Regulation	
Sports and Games Inspector I	6
Sports and Games Inspector II	8
Sports and Games Regulation Officer I	10
Sports and Games Regulation Officer II	14
Sports Development Officer I	10
Sports Development Officer II	14
Sports Development Officer III	18

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Position Title	SG
Sports Development Officer IV	22
Sports Development Officer V	24
Translating	
Translator I	8
Translator II	11

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Position Title	SG
<i>Positions to be converted to generic class titles</i>	
<i>From</i>	<i>To</i>
Audio-Visual Equipment Operation and Repair	
Audio-Visual Aids Technician I ^a	Administrative Aide VI 6
Audio-Visual Aids Technician II ^a	Administrative Assistant II 8
Audio-Visual Aids Technician III ^a	Administrative Assistant IV 10
Audio-Visual Equipment Operator I ^a	Administrative Aide III 3
Audio-Visual Equipment Operator II ^a	Administrative Aide V 5
Audio-Visual Equipment Operator III ^a	Administrative Assistant I 7
Illustrating	
Artist-Illustrator I ^a	Administrative Aide VI 6
Artist-Illustrator II ^a	Administrative Assistant II 8
Artist-Illustrator III ^a	Administrative Assistant V 11
Illustrator I ^a	Administrative Aide III 3
Illustrator II ^a	Administrative Aide V 5
Information Dissemination	
Information Officer I ^a	Administrative Officer II 11
Information Officer II ^a	Administrative Officer IV 15
Information Officer III ^a	Administrative Officer V 18
Information Officer IV ^a	Supervising Administrative Officer 22
Information Officer V ^a	Chief Administrative Officer 24
Photography	
Photographer I ^b	Administrative Aide V 5
Photographer II ^b	Administrative Assistant I 7
Photographer III ^b	Administrative Assistant IV 10
Public Relations	
Public Relations Assistant ^a	Administrative Assistant II 8
Public Relations Officer I ^a	Administrative Officer II 11
Public Relations Officer II ^a	Administrative Officer IV 15
Public Relations Officer III ^a	Administrative Officer V 18
Public Relations Officer IV ^a	Supervising Administrative Officer 22
Public Relations Officer V ^a	Chief Administrative Officer 24

^a For deletion once converted to generic administrative class titles

^b Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

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Position Title	SG
09 MEDICINE AND HEALTH SERVICES	
This Service includes occupations concerned with medicine, surgery, and dentistry; and related patient care areas, such as nursing, therapy, dietetics, rehabilitation, and pharmacy. It also includes occupations concerned with veterinary medicine, sanitation, and public health; studying the cause, prevention and cure of diseases and epidemics; and regulating the dispensation and the use of pharmaceutical drugs.	
Dentistry	
Dental Aide	4
Dental Hygienist	10
Dentist I	14
Dentist II	17
Dentist III	20
Dentist IV	23
Dentist V	24
Dietetics	
Assistant Nutritionist-Dietitian	7
Nutritionist-Dietitian I	11
Nutritionist-Dietitian II	15
Nutritionist-Dietitian III	18
Nutrition Officer I	10
Nutrition Officer II	14
Nutrition Officer III	18
Nutrition Officer IV	22
Nutrition Officer V	24
Health and Sanitation	
Food-Drug Inspector	8
Sanitation Inspector I	6
Sanitation Inspector II	8
Sanitation Inspector III	11
Sanitation Inspector IV	13
Sanitation Inspector V	15
Sanitation Inspector VI	18
Health Education and Promotion	
Health Education and Promotion Officer I	10
Health Education and Promotion Officer II	14
Health Education and Promotion Officer III	18
Health Education and Promotion Officer IV	22
Health Education and Promotion Officer V	24

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Position Title	SG
Health Program Development	
Barangay Health Aide	4
Health Program Research Assistant	7
Health Program Researcher	9
Health Program Officer I	11
Health Program Officer II	15
Senior Health Program Officer	18
Supervising Health Program Officer	22
Chief Health Program Officer	24
Hospital Administration	
Chief of Hospital I	24
Chief of Hospital II	25
Chief of Hospital III	26
Medical Technology	
Acupressure Technician	6
Medical Laboratory Technician I	6
Medical Laboratory Technician II	8
Medical Laboratory Technician III	10
Medical Technologist I	11
Medical Technologist II	15
Medical Technologist III	18
Medical Technologist IV	20
Medical Technologist V	22
Radiologic Technologist I	11
Radiologic Technologist II	15
Radiologic Technologist III	18
Radiologic Technologist IV	20
Radiologic Technologist V	22
Medical	
Medical Officer I	16
Medical Officer II	18
Medical Officer III	21
Medical Officer IV	23
Medical Officer V	25
Medical Specialist I	22
Medical Specialist II	23
Medical Specialist III	24
Medical Specialist IV	25
Rural Health Physician	24
City Health Officer I	24
City Health Officer II	25
City Health Officer III	26

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Position Title	SG
Provincial Health Officer I	25
Provincial Health Officer II	26
Nursing	
Midwife I	9
Midwife II	11
Midwife III	13
Midwife IV	15
Midwife V	17
Midwife VI	19
Nursing Attendant I	4
Nursing Attendant II	6
Nurse I	15
Nurse II	<i>for updating</i>
Nurse III	<i>for updating</i>
Nurse IV	<i>for updating</i>
Nurse V	<i>for updating</i>
Nurse VI	<i>for updating</i>
Ward Assistant	7
Occupational, Physical and Speech Therapy	
Occupational Therapy Technician I	6
Occupational Therapy Technician II	8
Occupational Therapist I	11
Occupational Therapist II	15
Occupational Therapist III	18
Physical Therapy Technician I	6
Physical Therapy Technician II	8
Physical Therapist I	11
Physical Therapist II	15
Physical Therapist III	18
Respiratory Therapist I	10
Respiratory Therapist II	14
Respiratory Therapist III	17
Speech Therapist I	10
Speech Therapist II	14
Pest Control	
Fumigator	4
Fumigator Foreman	6
Pest Control Worker I	4
Pest Control Worker II	6
Pest Control Technician	7

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Position Title	SG
Pharmacy	
Pharmacist I	11
Pharmacist II	15
Pharmacist III	18
Pharmacist IV	20
Pharmacist V	22
Pharmacist VI	24
Veterinary	
Biological and Feed Products Inspector	8
Livestock Inspector I	6
Livestock Inspector II	8
Meat Inspector I	6
Meat Inspector II	8
Meat Inspector III	11
Meat Control Officer I	13
Meat Control Officer II	16
Veterinarian I	13
Veterinarian II	16
Veterinarian III	19
Veterinarian IV	22
Veterinarian V	24

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Position Title	SG
10 EDUCATION, LIBRARY, MUSEUM AND ARCHIVAL SERVICE	
This Service includes occupations concerned with teaching; school, college, university and training center administration; library science; and the restoration, development and maintenance of historical and cultural landmarks, sites, relics, and related exhibits.	
Educational Research, Planning and Supervision	
Education Research Assistant I	9
Education Research Assistant II	10
School Credits Evaluator	11
Library Services	
College Librarian I	13
College Librarian II	15
College Librarian III	18
College Librarian IV	22
College Librarian V	24
Librarian I	11
Librarian II	15
Librarian III	18
Librarian IV	22
Librarian V	24
Museum and Shrine Curation	
Museum Technician I	6
Museum Technician II	8
Museum Researcher I	10
Museum Researcher II	14
Museum Curator I	22
School, College, University and Training Center Administration	
Registrar I	11
Registrar II	15
Registrar III	18
Assistant College Department Head	17
College Department Head	20
Vocational School Administrator I	22
College Administrator	25
UC Vice President III	27
UC Vice President IV	28
UC President III	29
School, College and University Teaching	
Guidance Counselor I	11

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Position Title	SG
Guidance Counselor II	12
Guidance Counselor III	13
Teacher I	11
Teacher II	12
Teacher III	13
Instructor I	12
Instructor II	13
Instructor III	14
Assistant Professor I	15
Assistant Professor II	16
Assistant Professor III	17
Assistant Professor IV	18
Associate Professor I	19
Associate Professor II	20
Associate Professor III	21
Associate Professor IV	22
Associate Professor V	23
Professor I	24
Professor II	25
Professor III	26

University Research Services

University Research Associate I	12
University Research Associate II	14
University Researcher I	16
University Researcher II	18
University Researcher III	20
University Researcher IV	22
University Researcher V	24

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Position Title	SG
11 AGRARIAN, AGRICULTURE AND ENVIRONMENTAL RESOURCES SERVICE	
This Service includes occupations concerned with the allocation and distribution of natural wealth; conduct of environmental and agricultural researches and studies; transfer of agricultural technology and techniques; and enforcement of applicable laws and regulations to enhance agricultural activity. It also includes occupations concerned with supportive tasks in agricultural and fish farms.	
Agricultural Development	
Agriculturist I	11
Agriculturist II	15
Senior Agriculturist	18
Supervising Agriculturist	22
Chief Agriculturist	24
Agricultural Center Chief I	18
Agricultural Center Chief II	20
Agricultural Technician I	6
Agricultural Technician II	8
Agricultural Technologist	10
Farm Worker I	2
Farm Worker II	4
Farm Foreman	6
Farm Supervisor	8
Farm Superintendent I	11
Farm Superintendent II	15
Farm Superintendent III	18
Municipal Agricultural Officer	20
Aquacultural Development	
Aquacultural Technician I	6
Aquacultural Technician II	8
Aquacultural Technologist	10
Aquaculturist I	11
Aquaculturist II	15
Senior Aquaculturist	18
Supervising Aquaculturist	22
Ecosystems and Environmental Resources Management	
Ecosystems Management Specialist I	11
Ecosystems Management Specialist II	15
Senior Ecosystems Management Specialist	18
Supervising Ecosystems Management Specialist	22
Chief Ecosystems Management Specialist	24
Environmental Management Researcher	9
Environmental Management Specialist I	11
Environmental Management Specialist II	15

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Position Title	SG
Senior Environmental Management Specialist	18
Supervising Environmental Management Specialist	22
Chief Environmental Management Specialist	24
Forestry Administration	
Forester I	11
Forester II	15
Forester III	18
Forester IV	22
Forest Technician I	6
Forest Technician II	8
Forest Ranger	4

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Position Title	SG
12 TRADE, TOURISM AND INDUSTRY SERVICE	
This Service includes occupations concerned with developing, promoting, and regulating trade, tourism, cooperatives, and other commercial and industrial activities. It also includes occupations concerned with marketing or selling of commodities or services.	
Cooperatives Development	
Cooperatives Development Specialist I	11
Cooperatives Development Specialist II	15
Senior Cooperatives Development Specialist	18
Supervising Cooperatives Development Specialist	22
Chief Cooperatives Development Specialist	24
Market Operations and Research	
Market Inspector I	6
Market Inspector II	8
Market Specialist I	11
Market Specialist II	15
Market Specialist III	18
Market Specialist IV	22
Market Specialist V	24
Market Supervisor I	10
Market Supervisor II	14
Market Supervisor III	18
Market Supervisor IV	22
Market Supervisor V	24
Slaughterhouse Master I	10
Slaughterhouse Master II	14
Slaughterhouse Master III	18
Slaughterhouse Master IV	22
Sales Promotion	
Sales and Promotion Supervisor I	10
Sales and Promotion Supervisor II	14
Tourism Operations	
Tourist Receptionist I	8
Tourist Receptionist II	10
Tourism Operations Assistant	7
Tourism Operations Officer I	11
Tourism Operations Officer II	15
Senior Tourism Operations Officer	18
Supervising Tourism Operations Officer	22
Chief Tourism Operations Officer	24

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Position Title	SG
13 MATHEMATICS, PHYSICAL AND BIOLOGICAL SCIENCES SERVICE	
This Service includes occupations concerned with the application of mathematical and statistical techniques; investigation of astronomical, atmospheric, and celestial phenomena; investigation of the composition, structure, physical and biological history of the earth, and of the laws on matter and energy and their application to scientific problem and situations; research and development of the physical properties and compositional changes of substances; and research on the structure, life, processes, behavior, and classification of, and the application of findings to the prevention of disease and in the promotion of health in plants and animals.	
Chemistry	
Chemist I	11
Chemist II	15
Chemist III	18
Chemist IV	22
Geology	
Geologist I	11
Geologist II	15
Senior Geologist	18
Supervising Geologist	22
Chief Geologist	24
Physics	
Health Physics Technician	6
Health Physicist I	15
Health Physicist II	18
Health Physicist III	22
Zoology	
Animal Keeper I	4
Animal Keeper II	6
Animal Keeper III	9
Zoologist I	11
Zoologist II	15
Zoologist III	18
Zoologist IV	22
Zoologist V	24

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Position Title	SG
14 DEFENSE AND SECURITY SERVICE	
This Service includes occupations concerned with the safety and protection of the public against crime through the maintenance of peace and order; and custodial and security services. It also includes occupations concerned with intelligence and investigative activities, and investigation and negotiation of water rights and right-of-way.	
Civil Defense Administration	
Civil Defense Assistant	8
Civil Security Services	
Prison Guard I	5
Prison Guard II	7
Prison Guard III	10
Security Guard I	3
Security Guard II	5
Security Guard III	8
Security Agent I	8
Security Agent II	10
Security Officer I	11
Security Officer II	15
Security Officer III	18
Security Officer IV	22
Security Officer V	24
Watchman I	2
Watchman II	4
Watchman III	7
Assistant Provincial Warden	18
Provincial Warden	22
Ordinance Manufacture, Regulation and Repair	
Munitions Production Technician I	6
Munitions Production Technician II	8
Special Investigation	
Special Agent I	8
Special Agent II	10
Special Investigator I	11
Traffic Operations	
Traffic Aide I	3
Traffic Aide II	5
Traffic Aide III	7
Assistant Traffic Operations Officer	8

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Position Title	SG
Traffic Operations Officer I	11
Traffic Operations Officer II	15
Traffic Operations Officer III	18
Traffic Operations Officer IV	22
Traffic Operations Officer V	24

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	Position Title	SG
15	LEGAL AND JUDICIAL SERVICE	
	This Service includes occupations involved in legal counselling, and investigation and prosecution of illegal unjust and improper acts or omissions of any public official.	
	Attorneys	
	Attorney I	16
	Attorney II	18
	Attorney III	21
	Attorney IV	23
	Legal Assistance	
	Legal Aide	5
	Legal Assistant I	10
	Legal Assistant II	12
	Legal Assistant III	14

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Position Title	SG
16 MISCELLANEOUS SERVICE	
This Service includes occupations concerned with domestic services, preparing, and serving food and drink; and providing laundry, grooming, cosmetic, and other related personal care service. It also includes occupations involved in parks administration, parking operations, and pound keeping.	
Barbering and Cosmetology	
Barber	2
Food Service	
Cook I	3
Cook II	5
Food Service Supervisor I	9
Food Service Supervisor II	11
Food Service Supervisor III	15
Waiter I	2
Waiter II	4
Laundry Working	
Laundry Worker I	1
Laundry Worker II	3
Laundry Worker III	6
Park Administration	
Park Attendant I	2
Park Attendant II	4
Park Attendant III	6
Park Maintenance Foreman	8
Park Maintenance General Foreman	10
Park Maintenance Supervisor	14
Park Operations Superintendent I	16
Park Operations Superintendent II	18
Parking Operations	
Parking Aide I	2
Parking Aide II	4
Parking Aide III	6
Parking Aide IV	7
Pound Keeping	
Pound Keeper I	3
Pound Keeper II	6

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Position Title	SG
17 EXECUTIVE SERVICE	
<p>This Service includes occupations involved in planning, organizing, staffing, directing, controlling, and executing of laws, rules, and regulations of local governments; rendering advice on the promulgation of laws, rules, and regulations relative to matters of local importance; establishing policies and standards for the operation of local government units pursuant to program of government; promulgation of rules and regulations to carry out government objectives, policies, and functions and management of special development projects. It also includes occupations involved in planning, administering, supervising, and coordinating the activities of a department in local government unit.</p>	
Local Executives	
City Vice Mayor I	26
City Vice Mayor II	28
City Mayor	30
City Government Assistant Department Head I	23
City Government Assistant Department Head II	24
City Government Assistant Department Head III	25
City Government Department Head I	25
City Government Department Head II	26
City Government Department Head III	27
City Government Office Head	26
Municipal Government Assistant Department Head I	22
Municipal Government Assistant Department Head II	23
Municipal Government Department Head I	24
Municipal Government Department Head II	25
Municipal Vice Mayor I	25
Municipal Vice Mayor II	26
Municipal Mayor I	27
Municipal Mayor II	28
Provincial Government Assistant Department Head	24
Provincial Government Department Head	26
Provincial Vice Mayor	28
Provincial Governor	30

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	Position Title	SG
18	LEGISLATIVE SERVICE	
	This Service includes occupations involved in the legislation of laws, ordinances, rules, and regulations of local concern.	
	Sangguniang Members	
	Sangguniang Bayan Member I	24
	Sangguniang Bayan Member II	25
	Sangguniang Panglungsod Member I	25
	Sangguniang Panglungsod Member II	27
	Sangguniang Panglalawigan Member	27