

D. NATIONAL PRINTING OFFICE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>(Cash-Based)</u>		
	<u>2023</u>	<u>2024</u>	<u>2025</u>
New General Appropriations	16,034	12,526	20,848
General Fund	16,034	12,526	20,848
Automatic Appropriations	1,072	1,133	1,141
Retirement and Life Insurance Premiums	1,072	1,133	1,141
Budgetary Adjustment(s)	4,526		
Release(s) from: Miscellaneous Personnel Benefits Fund	4,526		
Total Available Appropriations	21,632	13,659	21,989
Unused Appropriations	(17,106)		
Unobligated Allotment	(17,106)		
TOTAL OBLIGATIONS	4,526	13,659	21,989

EXPENDITURE PROGRAM
(in pesos)

GAS / STO / OPERATIONS / PROJECTS	<u>(Cash-Based)</u>		
	<u>2023 Actual</u>	<u>2024 Current</u>	<u>2025 Proposed</u>
General Administration and Support	4,526,000	2,922,000	10,941,000
Regular	4,526,000	2,922,000	10,941,000
PS	4,526,000	2,922,000	10,941,000
Operations		10,737,000	11,048,000
Regular		10,737,000	11,048,000
PS		10,737,000	11,048,000
TOTAL AGENCY BUDGET	4,526,000	13,659,000	21,989,000
Regular	4,526,000	13,659,000	21,989,000
PS	4,526,000	13,659,000	21,989,000

STAFFING SUMMARY

	2023	2024	2025
TOTAL STAFFING			
Total Number of Authorized Positions	489	489	489
Total Number of Filled Positions	329	324	324

Proposed New Appropriations Language
 For general administration and support, and operations, as indicated hereunder.....P 20,848,000
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PROPOSED 2025 (Cash-Based)

OPERATIONS BY PROGRAM				
	PS	MOOE	CO	TOTAL
NATIONAL PRINTING PROGRAM	10,139,000			10,139,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2025 (Cash-Based)
 (in pesos)

REGION	PS	MOOE	CO	TOTAL
Regional Allocation	20,848,000			20,848,000
National Capital Region (NCR)	20,848,000			20,848,000
TOTAL AGENCY BUDGET	20,848,000			20,848,000
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SPECIAL PROVISION(S)

1. Revolving Fund for the National Printing Office. The revolving fund constituted from income derived from the production and other printing activities of the National Printing Office (NPO) shall be used to cover its operating requirements consistent with Section 3 of E.O. No. 378, s. 2004. Disbursements shall be made in accordance with budgeting, accounting and auditing rules and regulations.
2. Appropriations for the National Printing Office. The amount of Twenty Million Eight Hundred Forty Eight Thousand Pesos (P20,848,000) appropriated herein for Personnel Services shall be used exclusively for deficiencies in the payment of regular pay, allowances and benefits of NPO personnel. In no case shall said amount be used for any other purpose.
3. Reporting and Posting Requirements. The NPO shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:
 - (a) URS or other electronic means for reports not covered by the URS; and
 - (b) NPO's website.

The NPO shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

4. Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects (Cash-Based)

		<u>Current Operating Expenditures</u>			
		<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
A. REGULAR PROGRAMS					
1000000000000000	General Administration and Support	10,709,000			10,709,000
100000100001000	General management and supervision	2,547,000			2,547,000
100000100002000	Administration of Personnel Benefits	8,162,000			8,162,000
Sub-total, General Administration and Support		10,709,000			10,709,000
3000000000000000	Operations	10,139,000			10,139,000
3101000000000000	NATIONAL PRINTING PROGRAM	10,139,000			10,139,000
310100100001000	Production, planning and control of printing and binding activities	980,000			980,000
310100100002000	Maintenance and repair of printing machines	668,000			668,000
310100100003000	Type setting, monotyping and photolithographic services	2,582,000			2,582,000
310100100004000	Press operation and cutting into standard forms and binding of printed materials	5,085,000			5,085,000
310100100005000	Storing, shipping and trucking of finished products	824,000			824,000
Sub-total, Operations		10,139,000			10,139,000
TOTAL NEW APPROPRIATIONS		P 20,848,000			P 20,848,000
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Obligations, by Object of Expenditures

CYs 2023-2025
(In Thousand Pesos)

	<u>(Cash-Based)</u>		
	<u>2023</u>	<u>2024</u>	<u>2025</u>
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary		9,436	9,503
Total Permanent Positions		9,436	9,503

Other Compensation Common to All			
Personnel Economic Relief Allowance		642	648
Representation Allowance		74	65
Transportation Allowance		74	65
Clothing and Uniform Allowance		163	191
Mid-Year Bonus - Civilian		786	792
Year End Bonus		786	792
Cash Gift		134	136
Productivity Enhancement Incentive		134	136
Performance Based Bonus	4,526		
Step Increment		24	24
Total Other Compensation Common to All	4,526	2,817	2,849
Other Benefits			
Retirement and Life Insurance Premiums		1,133	1,141
PAG-IBIG Contributions		32	65
PhilHealth Contributions		209	237
Employees Compensation Insurance Premiums		32	32
Terminal Leave			8,162
TOTAL PERSONNEL SERVICES	4,526	13,659	21,989
GRAND TOTAL	4,526	13,659	21,989

STRATEGIC OBJECTIVES

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL OUTCOME : Responsive and self-sustaining printing operations achieved

PERFORMANCE INFORMATION

<u>ORGANIZATIONAL OUTCOMES (00s) / PERFORMANCE INDICATORS (PIs)</u>	<u>2023 GAA Targets</u>	<u>Actual</u>
Responsive and self-sustaining printing operations achieved		
NATIONAL PRINTING PROGRAM		
Outcome Indicator(s)		
1. Ratio of cost operating expense against revenue / income	1:1	1:2.97
2. Amount and percentage increase of revenue income	P440,000,000/10%	P852,591,851.09/94%
3. Net income	55,000,000	114,271,484.20
Output Indicator(s)		
1. Number of printing work orders completed	1,480	1,409
2. Percentage of accuracy and completeness of printing work	95%	95%
3. Percentage of printing work orders delivered on time	95%	95%

PERFORMANCE INFORMATION

<u>ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)</u>	<u>Baseline</u>	<u>2024 Targets</u>	<u>2025 NEP Targets</u>
Responsive and self-sustaining printing operations achieved		P 10,737,000	P 11,048,000
NATIONAL PRINTING PROGRAM		P 10,737,000	P 11,048,000
Outcome Indicator(s)			
1. Ratio of cost operating expense against revenue / income	1:1	1:1	1:1
2. Amount and percentage increase of revenue income	P440,000,000/10%	P440,000,000/10%	P572,000,000/30%
3. Net income	18,000,000	55,000,000	55,000,000
Output Indicator(s)			
1. Number of printing work orders completed	1,480	1,480	1,480
2. Percentage of accuracy and completeness of printing work	95%	95%	95%
3. Percentage of printing work orders delivered on time	95%	95%	95%