

## U. NATIONAL LIBRARY OF THE PHILIPPINES

Appropriations/Obligations

(In Thousand Pesos)

| Description  | ( Obligation-Based ) |           | ( Cash-Based ) |  |
|--|----------------------|-----------|----------------|--|
|  | 2018                 | 2019      | 2020           |  |
| New General Appropriations                                 | 330,616              | 198,766   | 187,794        |  |
| General Fund   | 330,616              | 198,766   | 187,794        |  |
| Automatic Appropriations                                   | 5,632                | 5,819     | 5,819          |  |
| Retirement and Life Insurance Premiums                     | 5,632                | 5,819     | 5,819          |  |
| Continuing Appropriations                                  |                      | 12,463    |                |  |
| Unobligated Releases for Capital Outlays<br>R.A. No. 10964 |                      | 5,511     |                |  |
| Unobligated Releases for MOOE<br>R.A. No. 10964            |                      | 6,952     |                |  |
| Total Available Appropriations                             | 336,248              | 217,048   | 193,613        |  |
| Unused Appropriations                                      | ( 16,127)            | ( 12,463) |                |  |
| Unreleased Appropriation                                   | ( 816)               |           |                |  |
| Unobligated Allotment                                      | ( 15,311)            | ( 12,463) |                |  |
| TOTAL OBLIGATIONS  | 320,121              | 204,585   | 193,613        |  |

EXPENDITURE PROGRAM  
(in pesos)

| GAS / STO /<br>OPERATIONS / PROJECTS | ( Obligation-Based ) |                 | ( Cash-Based )   |  |
|--------------------------------------|----------------------|-----------------|------------------|--|
|                                      | 2018<br>Actual       | 2019<br>Current | 2020<br>Proposed |  |
| General Administration and Support   | 226,583,000          | 116,085,000     | 106,052,000      |  |
| Regular                              | 226,583,000          | 116,085,000     | 106,052,000      |  |
| PS                                   | 14,214,000           | 13,944,000      | 16,214,000       |  |
| MOOE                                 | 55,612,000           | 52,141,000      | 50,638,000       |  |
| CO                                   | 156,757,000          | 50,000,000      | 39,200,000       |  |
| Operations                           | 93,538,000           | 88,500,000      | 87,561,000       |  |
| Regular                              | 88,178,000           | 84,631,000      | 83,803,000       |  |
| PS                                   | 53,951,000           | 55,976,000      | 55,976,000       |  |
| MOOE                                 | 26,231,000           | 28,655,000      | 27,827,000       |  |
| CO                                   | 7,996,000            |                 |                  |  |
| Projects / Purpose                   | 5,360,000            | 3,869,000       | 3,758,000        |  |
| MOOE                                 | 5,072,000            | 3,869,000       | 3,758,000        |  |
| CO                                   | 288,000              |                 |                  |  |

|                     |                    |                    |                    |
|---------------------|--------------------|--------------------|--------------------|
| TOTAL AGENCY BUDGET | <u>320,121,000</u> | <u>204,585,000</u> | <u>193,613,000</u> |
| Regular             | <u>314,761,000</u> | <u>200,716,000</u> | <u>189,855,000</u> |
| PS                  | 68,165,000         | 69,920,000         | 72,190,000         |
| MOOE                | 81,843,000         | 80,796,000         | 78,465,000         |
| CO                  | 164,753,000        | 50,000,000         | 39,200,000         |
| Projects / Purpose  | <u>5,360,000</u>   | <u>3,869,000</u>   | <u>3,758,000</u>   |
| MOOE                | 5,072,000          | 3,869,000          | 3,758,000          |
| CO                  | 288,000            |                    |                    |

## STAFFING SUMMARY

|                                      | <u>2018</u> | <u>2019</u> | <u>2020</u> |
|--------------------------------------|-------------|-------------|-------------|
| TOTAL STAFFING                       |             |             |             |
| Total Number of Authorized Positions | 150         | 150         | 150         |
| Total Number of Filled Positions     | 129         | 129         | 129         |

## Proposed New Appropriations Language

For general administration and support, and operations, including locally-funded project(s) as indicated hereunder.....  
 .....P 187,794,000  
 =====

| OPERATIONS BY PROGRAM     | PROPOSED 2020 ( Cash-Based ) |             |           |              |
|---------------------------|------------------------------|-------------|-----------|--------------|
|                           | <u>PS</u>                    | <u>MOOE</u> | <u>CO</u> | <u>TOTAL</u> |
| NATIONAL LIBRARY PROGRAM  | 45,790,000                   | 24,264,000  |           | 70,054,000   |
| LIBRARY EXTENSION PROGRAM | 5,490,000                    | 7,321,000   |           | 12,811,000   |

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2020 ( Cash-Based )  
(in pesos)

| REGION                        | <u>PS</u>         | <u>MOOE</u>       | <u>CO</u>         | <u>TOTAL</u>       |
|-------------------------------|-------------------|-------------------|-------------------|--------------------|
| Regional Allocation           | <u>66,371,000</u> | <u>82,223,000</u> | <u>39,200,000</u> | <u>187,794,000</u> |
| National Capital Region (NCR) | 66,371,000        | 82,223,000        | 39,200,000        | 187,794,000        |
| TOTAL AGENCY BUDGET           | <u>66,371,000</u> | <u>82,223,000</u> | <u>39,200,000</u> | <u>187,794,000</u> |
|                               | =====             | =====             | =====             | =====              |

## SPECIAL PROVISION(S)

1. Reporting and Posting Requirements. The National Library of the Philippines (NLP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

- (a) Unified Reporting System (URS) or other electronic means for reports not covered by the URS; and
- (b) NLP's website.

The NLP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

- 2. Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects ( Cash-Based )

|   | <u>Current Operating Expenditures</u>   |   |                        |                   |                    |
|---|---|---|------------------------|-------------------|--------------------|
|   | <u>Personnel Services</u>   | <u>Maintenance and Other Operating Expenses</u> | <u>Capital Outlays</u> | <u>Total</u>      |                    |
| <b>PROGRAMS</b>                               |   |   |                        |                   |                    |
| 1000000000000000                              | General Administration and Support  | 15,091,000                                      | 50,638,000             | 39,200,000        | 104,929,000        |
| 100000100001000                               | General Management and Supervision  | 12,691,000                                      | 50,638,000             | 39,200,000        | 102,529,000        |
| 100000100002000                               | Administration of Personnel Benefits  | 2,400,000                                       |                        |                   | 2,400,000          |
| Sub-total, General Administration and Support |   | <u>15,091,000</u>                               | <u>50,638,000</u>      | <u>39,200,000</u> | <u>104,929,000</u> |
| 3000000000000000                              | Operations  | 51,280,000                                      | 31,585,000             |                   | 82,865,000         |
| 3100000000000000                              | 00 : Collection, access, and preservation of library resources increased                          | 51,280,000                                      | 31,585,000             |                   | 82,865,000         |
| 3101000000000000                              | NATIONAL LIBRARY PROGRAM  | 45,790,000                                      | 24,264,000             |                   | 70,054,000         |
| 310100100001000                               | Acquisition, organization and access of library materials   | 20,046,000                                      | 9,175,000              |                   | 29,221,000         |
| 310100100002000                               | Preservation and conservation of Filipiniana collection   | 11,940,000                                      | 4,550,000              |                   | 16,490,000         |
| 310100100003000                               | Improvement and maintenance of information systems  | 4,612,000                                       | 9,214,000              |                   | 13,826,000         |
| 310100100004000                               | Library promotional, educational and cultural activities  | 5,787,000                                       | 867,000                |                   | 6,654,000          |
| 310100100005000                               | Research and publication of library and information, sources, services, methods and new practices | 3,405,000                                       | 458,000                |                   | 3,863,000          |
| 3102000000000000                              | LIBRARY EXTENSION PROGRAM   | 5,490,000                                       | 7,321,000              |                   | 12,811,000         |
| 310200100001000                               | Development and support to affiliated public libraries  | 5,490,000                                       | 3,563,000              |                   | 9,053,000          |
| Project(s)                                    |   |   |                        |                   |                    |
| Locally-Funded Project(s)                     |   |   | <u>3,758,000</u>       |                   | <u>3,758,000</u>   |
| 310200200001000                               | Operation of Congressional Library in Tayuman, Tondo, Manila                                      |   | 2,160,000              |                   | 2,160,000          |

|                          |   |              |               |
|--------------------------|---|--------------|---------------|
| 310200200002000          | Operation of Congressional Library in Balilihan, Bohol    | 575,000      | 575,000       |
| 310200200003000          | Operation of Batanes Provincial Library in Basco, Batanes | 1,023,000    | 1,023,000     |
| Sub-total, Operations    |   | 51,280,000   | 82,865,000    |
| TOTAL NEW APPROPRIATIONS |   | P 66,371,000 | P 82,223,000  |
|                          |   | P 39,200,000 | P 187,794,000 |

Obligations, by Object of Expenditures

CYs 2018-2020  
(In Thousand Pesos)

|  | ( Obligation-Based ) |        |        | ( Cash-Based ) |      |      |
|--|----------------------|--------|--------|----------------|------|------|
|  | 2018                 | 2019   | 2020   | 2018           | 2019 | 2020 |
| Current Operating Expenditures               |                      |        |        |                |      |      |
| Personnel Services                           |                      |        |        |                |      |      |
| Civilian Personnel                           |                      |        |        |                |      |      |
| Permanent Positions                          |                      |        |        |                |      |      |
| Basic Salary                                 | 43,092               | 48,494 | 48,494 |                |      |      |
| Total Permanent Positions                    | 43,092               | 48,494 | 48,494 |                |      |      |
| Other Compensation Common to All             |                      |        |        |                |      |      |
| Personnel Economic Relief Allowance          | 2,942                | 3,096  | 3,096  |                |      |      |
| Representation Allowance                     | 665                  | 588    | 588    |                |      |      |
| Transportation Allowance                     | 557                  | 588    | 588    |                |      |      |
| Clothing and Uniform Allowance               | 750                  | 774    | 774    |                |      |      |
| Overtime Pay                                 | 112                  |        |        |                |      |      |
| Mid-Year Bonus - Civilian                    | 3,623                | 4,040  | 4,040  |                |      |      |
| Year End Bonus                               | 3,615                | 4,040  | 4,040  |                |      |      |
| Cash Gift                                    | 618                  | 645    | 645    |                |      |      |
| Productivity Enhancement Incentive           | 610                  | 645    | 645    |                |      |      |
| Step Increment                               |                      | 121    | 121    |                |      |      |
| Collective Negotiation Agreement             | 3,075                |        |        |                |      |      |
| Total Other Compensation Common to All       | 16,567               | 14,537 | 14,537 |                |      |      |
| Other Compensation for Specific Groups       |                      |        |        |                |      |      |
| Other Personnel Benefits                     | 2,213                |        |        |                |      |      |
| Total Other Compensation for Specific Groups | 2,213                |        |        |                |      |      |
| Other Benefits                               |                      |        |        |                |      |      |
| Retirement and Life Insurance Premiums       | 5,199                | 5,819  | 5,819  |                |      |      |
| PAG-IBIG Contributions                       | 148                  | 155    | 155    |                |      |      |
| PhilHealth Contributions                     | 516                  | 550    | 550    |                |      |      |
| Employees Compensation Insurance Premiums    | 148                  | 155    | 155    |                |      |      |
| Loyalty Award - Civilian                     | 35                   |        | 80     |                |      |      |
| Terminal Leave                               | 247                  | 210    | 2,400  |                |      |      |
| Total Other Benefits                         | 6,293                | 6,889  | 9,159  |                |      |      |
| TOTAL PERSONNEL SERVICES                     | 68,165               | 69,920 | 72,190 |                |      |      |
| Maintenance and Other Operating Expenses     |                      |        |        |                |      |      |
| Travelling Expenses                          | 614                  | 3,904  | 800    |                |      |      |
| Training and Scholarship Expenses            | 2,688                | 1,804  | 2,850  |                |      |      |
| Supplies and Materials Expenses              | 13,772               | 19,879 | 14,892 |                |      |      |
| Utility Expenses                             | 7,899                | 8,531  | 15,766 |                |      |      |

572 EXPENDITURE PROGRAM FY 2020 VOLUME III

|   |                |                |                |
|---|----------------|----------------|----------------|
| Communication Expenses                                | 3,043          | 5,595          | 3,195          |
| Confidential, Intelligence and Extraordinary Expenses |                |                |                |
| Extraordinary and Miscellaneous Expenses              | 72             | 118            | 118            |
| Professional Services                                 | 247            | 1,506          | 250            |
| General Services                                      | 15,587         | 20,176         | 22,359         |
| Repairs and Maintenance                               | 1,110          | 1,860          | 1,767          |
| Taxes, Insurance Premiums and Other Fees              | 1,199          | 1,147          | 1,330          |
| Other Maintenance and Operating Expenses              |                |                |                |
| Printing and Publication Expenses                     | 45             |                |                |
| Representation Expenses                               | 683            | 250            | 800            |
| Transportation and Delivery Expenses                  | 58             |                |                |
| Membership Dues and Contributions to Organizations    | 222            | 468            | 250            |
| Subscription Expenses                                 | 39,671         | 4,365          | 3,700          |
| Other Maintenance and Operating Expenses              | 5              | 15,062         | 14,146         |
| TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES        | <u>86,915</u>  | <u>84,665</u>  | <u>82,223</u>  |
| TOTAL CURRENT OPERATING EXPENDITURES                  | <u>155,080</u> | <u>154,585</u> | <u>154,413</u> |
| Capital Outlays                                       |                |                |                |
| Property, Plant and Equipment Outlay                  |                |                |                |
| Buildings and Other Structures                        | 155,419        |                |                |
| Machinery and Equipment Outlay                        | 4,994          | 50,000         | 39,200         |
| Transportation Equipment Outlay                       | 1,278          |                |                |
| Furniture, Fixtures and Books Outlay                  | 3,350          |                |                |
| TOTAL CAPITAL OUTLAYS                                 | <u>165,041</u> | <u>50,000</u>  | <u>39,200</u>  |
| GRAND TOTAL   | <u>320,121</u> | <u>204,585</u> | <u>193,613</u> |

STRATEGIC OBJECTIVES

SECTOR OUTCOME : Philippine culture and values promoted

ORGANIZATIONAL OUTCOME : Collection, access, and preservation of library resources increased

PERFORMANCE INFORMATION

| <u>ORGANIZATIONAL OUTCOMES (00s) / PERFORMANCE INDICATORS (PIs)</u>         | <u>2018 GAA Targets</u>      | <u>Actual</u>                  |
|---|------------------------------|--------------------------------|
| Collection, access, and preservation of library resources increased         |                              |                                |
| NATIONAL LIBRARY PROGRAM  |                              |                                |
| Outcome Indicator   |                              |                                |
| 1. Average number of daily library users                                    | 300 min, 400 max             | 428                            |
| Output Indicators   |                              |                                |
| 1. Number of new library materials acquired                                 | 60,000 volumes               | 88,370 volumes                 |
| 2. Number of Filipiniana materials preserved                                | 98,207,200 pages             | 98,207,200 pages               |
| 3. Number of research/ publications produced                                | 5                            | 5                              |
| LIBRARY EXTENSION PROGRAM   |                              |                                |
| Outcome Indicator   |                              |                                |
| 1. Percentage increase in users of extension/ affiliated (public) libraries | 10% (180,247)<br>(1,982,721) | 54.28%(978,398)<br>(2,780,872) |

|  |                      |       |
|--|----------------------|-------|
| Output Indicators                            |                      |       |
| 1. Number of extension libraries supported   | 325 public libraries | 1,616 |
| 2. Number of extension libraries established | 12 public libraries  | 46    |

## PERFORMANCE INFORMATION

| <u>ORGANIZATIONAL OUTCOMES (Oos) / PERFORMANCE INDICATORS (PIs)</u>         | <u>Baseline</u>      | <u>2019 Targets</u>  | <u>2020 NEP Targets</u> |
|---|----------------------|----------------------|-------------------------|
| Collection, access, and preservation of library resources increased         |                      |                      |                         |
| NATIONAL LIBRARY PROGRAM  |                      |                      |                         |
| Outcome Indicator   |                      |                      |                         |
| 1. Average number of daily library users                                    | 426                  | 300 min, 400 max     | 350 min, 450 max        |
| Output Indicators   |                      |                      |                         |
| 1. Number of new library materials acquired                                 | 88,731 volumes       | 60,000 volumes       | 88,000 volumes          |
| 2. Number of Filipiniana materials preserved                                | 95,207,200 pages     | 104,207,200 pages    | 104,207,200 pages       |
| 3. Number of research/ publications produced                                | 4                    | 2                    | 2                       |
| LIBRARY EXTENSION PROGRAM   |                      |                      |                         |
| Outcome Indicator   |                      |                      |                         |
| 1. Percentage increase in users of extension/ affiliated (public) libraries | 32.14% (555,092)     | 10% (200,000)        | 7% (194,660)            |
| Output Indicators   |                      |                      |                         |
| 1. Number of extension libraries supported                                  | 980 public libraries | 345 public libraries | 1,662                   |
| 2. Number of extension libraries established                                | 33 public libraries  | 20 public libraries  | 60                      |