

B. FOREIGN SERVICE INSTITUTE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	(Obligation-Based)	(Cash-Based)	
	2018	2019	2020
New General Appropriations	81,072	100,262	66,763
General Fund	81,072	100,262	66,763
Automatic Appropriations	3,854	3,898	3,950
Retirement and Life Insurance Premiums	3,854	3,898	3,950
Continuing Appropriations		1,401	
Unobligated Releases for Capital Outlays			
R.A. No. 10964		22	
Unobligated Releases for MOOE			
R.A. No. 10964		1,379	
Budgetary Adjustment(s)	5,315		
Transfer(s) from:			
Miscellaneous Personnel Benefits Fund	1,337		
Pension and Gratuity Fund	3,978		
Total Available Appropriations	90,241	105,561	70,713

Unused Appropriations	(5,291)	(1,401)	
Unobligated Allotment	(5,291)	(1,401)	
TOTAL OBLIGATIONS	<u>84,950</u>	<u>104,160</u>	<u>70,713</u>

EXPENDITURE PROGRAM
(in pesos)

GAS / STO / OPERATIONS / PROJECTS	(Obligation-Based)	(Cash-Based)	
	2018 Actual	2019 Current	2020 Proposed
General Administration and Support	<u>26,360,000</u>	<u>22,072,000</u>	<u>22,607,000</u>
Regular	<u>26,360,000</u>	<u>22,072,000</u>	<u>22,607,000</u>
PS	18,171,000	12,720,000	12,979,000
MOOE	8,188,000	9,351,000	8,952,000
FinEx	1,000	1,000	1,000
CO			675,000
Operations	<u>58,590,000</u>	<u>82,088,000</u>	<u>48,106,000</u>
Regular	<u>58,590,000</u>	<u>82,088,000</u>	<u>48,106,000</u>
PS	35,557,000	42,264,000	40,630,000
MOOE	22,621,000	35,037,000	7,474,000
FinEx	2,000	2,000	2,000
CO	410,000	4,785,000	
TOTAL AGENCY BUDGET	<u>84,950,000</u>	<u>104,160,000</u>	<u>70,713,000</u>
Regular	<u>84,950,000</u>	<u>104,160,000</u>	<u>70,713,000</u>
PS	53,728,000	54,984,000	53,609,000
MOOE	30,809,000	44,388,000	16,426,000
FinEx	3,000	3,000	3,000
CO	410,000	4,785,000	675,000

STAFFING SUMMARY

	<u>2018</u>	<u>2019</u>	<u>2020</u>
TOTAL STAFFING			
Total Number of Authorized Positions	96	96	96
Total Number of Filled Positions	87	91	91

Proposed New Appropriations Language

For general administration and support, and operations, as indicated hereunder.....P 66,763,000
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OPERATIONS BY PROGRAM

	PROPOSED 2020 (Cash-Based)				
	PS	MOOE	FinEx	CO	TOTAL
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	37,658,000	7,474,000	2,000		45,134,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2020 (Cash-Based)
(in pesos)

REGION	PS	MOOE	FinEx	CO	TOTAL
Regional Allocation	49,659,000	16,426,000	3,000	675,000	66,763,000
National Capital Region (NCR)	49,659,000	16,426,000	3,000	675,000	66,763,000
TOTAL AGENCY BUDGET	49,659,000	16,426,000	3,000	675,000	66,763,000

SPECIAL PROVISION(S)

- Reporting and Posting Requirements. The Foreign Service Institute (FSI) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

- Unified Reporting System (URS) or other electronic means for reports not covered by the URS; and
- FSI's website.

The FSI shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

- Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects (Cash-Based)

	Current Operating Expenditures				
	Personnel Services	Maintenance and Other Operating Expenses	Financial Expenses	Capital Outlays	Total
PROGRAMS					
1000000000000000 General Administration and Support	12,001,000	8,952,000	1,000	675,000	21,629,000
100000100001000 General management and supervision	11,695,000	8,952,000	1,000	675,000	21,323,000
100000100002000 Administration of Personnel Benefits	306,000				306,000
Sub-total, General Administration and Support	12,001,000	8,952,000	1,000	675,000	21,629,000

210 EXPENDITURE PROGRAM FY 2020 VOLUME II

3000000000000000	Operations	37,658,000	7,474,000	2,000	45,134,000
3100000000000000	00 : Competency of DFA personnel enhanced	37,658,000	7,474,000	2,000	45,134,000
3101000000000000	FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	37,658,000	7,474,000	2,000	45,134,000
310100100001000	Formulation, development, conduct of personnel development, and technical research, publication and dissemination of studies on Philippine foreign policy	37,658,000	7,474,000	2,000	45,134,000
Sub-total, Operations		37,658,000	7,474,000	2,000	45,134,000
TOTAL NEW APPROPRIATIONS		P 49,659,000	P 16,426,000	P 3,000	P 675,000
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Obligations, by Object of Expenditures

CYs 2018-2020
(In Thousand Pesos)

	(Obligation-Based)		(Cash-Based)	
	2018	2019	2020	
Current Operating Expenditures				
Personnel Services				
Civilian Personnel				
Permanent Positions				
Basic Salary	30,003	32,481	32,913	
Total Permanent Positions	30,003	32,481	32,913	
Other Compensation Common to All				
Personnel Economic Relief Allowance	2,099	2,136	2,184	
Representation Allowance	205	120	120	
Transportation Allowance	205	120	120	
Clothing and Uniform Allowance	534	534	546	
Honoraria	3,298	7,554	5,302	
Mid-Year Bonus - Civilian	2,500	2,707	2,743	
Year End Bonus	2,498	2,707	2,743	
Cash Gift	435	445	455	
Productivity Enhancement Incentive	408	445	455	
Performance Based Bonus	1,337			
Step Increment		81	82	
Collective Negotiation Agreement	970			
Total Other Compensation Common to All	14,489	16,849	14,750	
Other Compensation for Specific Groups				
Other Personnel Benefits	118	22	22	
Total Other Compensation for Specific Groups	118	22	22	
Other Benefits				
Retirement and Life Insurance Premiums	3,558	3,898	3,950	
PAG-IBIG Contributions	105	107	109	
PhilHealth Contributions	391	412	417	
Employees Compensation Insurance Premiums	103	107	109	
Loyalty Award - Civilian	25	75		
Terminal Leave	3,978		306	
Total Other Benefits	8,160	4,599	4,891	
Non-Permanent Positions	958	1,033	1,033	
TOTAL PERSONNEL SERVICES	53,728	54,984	53,609	

Maintenance and Other Operating Expenses			
Travelling Expenses	3,047	3,866	1,716
Training and Scholarship Expenses	17,693	20,706	1,412
Supplies and Materials Expenses	1,028	2,519	1,545
Utility Expenses	2,500	2,500	2,600
Communication Expenses	948	1,160	1,020
Confidential, Intelligence and Extraordinary Expenses			
Extraordinary and Miscellaneous Expenses	328	238	242
Professional Services	1,150	4,168	2,911
General Services	1,717	1,800	1,800
Repairs and Maintenance	177	385	395
Taxes, Insurance Premiums and Other Fees	187	168	200
Other Maintenance and Operating Expenses			
Advertising Expenses		24	10
Printing and Publication Expenses	369	400	410
Representation Expenses	148	148	215
Rent/Lease Expenses	1,123	1,200	1,150
Membership Dues and Contributions to Organizations	39	64	80
Subscription Expenses	255	4,944	720
Other Maintenance and Operating Expenses	100	98	
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	30,809	44,388	16,426
Financial Expenses			
Bank Charges	3	3	3
TOTAL FINANCIAL EXPENSES	3	3	3
TOTAL CURRENT OPERATING EXPENDITURES	84,540	99,375	70,038
Capital Outlays			
Property, Plant and Equipment Outlay			
Machinery and Equipment Outlay	410	4,485	675
Furniture, Fixtures and Books Outlay		300	
TOTAL CAPITAL OUTLAYS	410	4,785	675
GRAND TOTAL	84,950	104,160	70,713

STRATEGIC OBJECTIVES

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL
OUTCOME : Competency of DFA personnel enhanced

PERFORMANCE INFORMATION

<u>ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)</u>	<u>2018 GAA Targets</u>	<u>Actual</u>
Competency of DFA personnel enhanced		
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM		
Outcome Indicators		
1. Percentage of training programs conducted within the prescribed period	95%	79.54%
2. Percentage of training programs rated useful by the personnel trained	95%	99.56%

212 EXPENDITURE PROGRAM FY 2020 VOLUME II

3. Percentage of policy inputs adopted by the DFA 95% 95%

Output Indicators

1. Number of training programs conducted/implemented 125 117
 2. Number of personnel trained 2,164 2,279
 3. Number of research/policy papers completed and accepted by the requesting entity 70 97

PERFORMANCE INFORMATION

<u>ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)</u>	<u>Baseline</u>	<u>2019 Targets</u>	<u>2020 NEP Targets</u>
Competency of DFA personnel enhanced			
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM			
Outcome Indicators			
1. Percentage of training programs conducted within the prescribed period	100%	95%	95%
2. Percentage of training programs rated useful by the personnel trained	99%	95%	95%
3. Percentage of policy inputs adopted by the DFA	94%	95%	95%
Output Indicators			
1. Number of training programs conducted/implemented	100	75	80
2. Number of personnel trained	1,364	2,444	1,981
3. Number of research/policy papers completed and accepted by the requesting entity	85	70	71