

D. NATIONAL PRINTING OFFICE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
New General Appropriations	<u>133,829</u>	<u>129,314</u>	<u>9,899</u>
General Fund	133,829	129,314	9,899
Automatic Appropriations			<u>1,058</u>
Retirement and Life Insurance Premiums			1,058
Budgetary Adjustment(s)	<u>457</u>		
Transfer(s) from:			
Pension and Gratuity Fund	<u>457</u>		
Total Available Appropriations	134,286	129,314	10,957

Unused Appropriations	(<u>133,829)</u>		
Unreleased Appropriation	(<u>123,834)</u>		
Unobligated Allotment	(<u>9,995)</u>		
TOTAL OBLIGATIONS		<u>457</u>	<u>129,314</u>	<u>10,957</u>

EXPENDITURE PROGRAM
(in pesos)

GAS / STO / OPERATIONS / PROJECTS	<u>2016 Actual</u>	<u>2017 Current</u>	<u>2018 Proposed</u>
General Administration and Support	<u>457,000</u>	<u>24,962,000</u>	<u>1,644,000</u>
Regular	<u>457,000</u>	<u>24,962,000</u>	<u>1,644,000</u>
PS	<u>457,000</u>	<u>24,962,000</u>	<u>1,644,000</u>
Operations		<u>104,352,000</u>	<u>9,313,000</u>
Regular		<u>104,352,000</u>	<u>9,313,000</u>
PS		<u>104,352,000</u>	<u>9,313,000</u>
TOTAL AGENCY BUDGET	<u>457,000</u>	<u>129,314,000</u>	<u>10,957,000</u>
Regular	<u>457,000</u>	<u>129,314,000</u>	<u>10,957,000</u>
PS	<u>457,000</u>	<u>129,314,000</u>	<u>10,957,000</u>

STAFFING SUMMARY

	<u>2016</u>	<u>2017</u>	<u>2018</u>
TOTAL STAFFING			
Total Number of Authorized Positions	489	489	489
Total Number of Filled Positions	394	396	396

Proposed New Appropriations Language
For general administration and support, and operations, as indicated hereunder.....P 9,899,000
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OPERATIONS BY PROGRAM	<u>PROPOSED 2018</u>			
	<u>PS</u>	<u>MOOE</u>	<u>CO</u>	<u>TOTAL</u>
NATIONAL PRINTING PROGRAM	8,415,000			8,415,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2018
(in pesos)

REGION	<u>PS</u>	<u>MOOE</u>	<u>CO</u>	<u>TOTAL</u>
Regional Allocation	<u>9,899,000</u>			<u>9,899,000</u>
National Capital Region (NCR)	9,899,000			9,899,000
TOTAL AGENCY BUDGET	<u>9,899,000</u>			<u>9,899,000</u>

SPECIAL PROVISION(S)

1. Revolving Fund for the National Printing Office. The revolving fund constituted from income derived from the production and other printing activities of the National Printing Office (NPO) shall be used to cover its operating requirements consistent with Section 3 of E.O. No. 378, s. 2004. Disbursements shall be made in accordance with budgeting, accounting and auditing rules and regulations.

Disbursements or expenditures by the NPO in violation of the above requirements shall be void and shall subject the erring officials and employees to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of E.O. No. 292, s. 1987, and to appropriate criminal action under existing penal laws.

The NPO shall submit to the DBM, the Speaker of the House of Representatives, the President of the Senate of the Philippines, the House Committee on Appropriations and the Senate Committee on Finance, quarterly reports on income and expenditure. The Director of NPO and the Agency's web administrator or his/her equivalent shall be responsible for ensuring that said quarterly reports are likewise posted on the NPO website.

2. Appropriations for the National Printing Office. The amount of Ten Million Nine Hundred Fifty Seven Thousand Pesos (P10,957,000) appropriated herein for Personnel Services shall be used exclusively for deficiencies in the payment of regular pay, allowances and benefits of NPO personnel. In no case shall said amount be used for any other purpose.

Release of funds shall be based on the reports submitted by the NPO on the status of its revolving fund.

3. Appropriations for Programs and Specific Activities. The amounts appropriated herein for the programs of the agency shall be used specifically for the following activities in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

		<u>Current Operating Expenditures</u>			
		<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
PROGRAMS					
1000000000000000	General Administration and Support	1,484,000			1,484,000
100000100001000	General management and supervision	1,484,000			1,484,000
Sub-total, General Administration and Support		1,484,000			1,484,000
3000000000000000	Operations	8,415,000			8,415,000
3100000000000000	00 : Responsive and self-sustaining printing operations achieved	8,415,000			8,415,000
3101000000000000	NATIONAL PRINTING PROGRAM	8,415,000			8,415,000
310100100001000	Production, planning and control of printing and binding activities	568,000			568,000
310100100002000	Maintenance and repair of printing machines	620,000			620,000
310100100003000	Type setting, monotyping and photolithographic services	2,285,000			2,285,000
310100100004000	Press operation and cutting into standard forms and binding of printed materials	4,413,000			4,413,000
310100100005000	Storing, shipping and trucking of finished products	529,000			529,000
Sub-total, Operations		8,415,000			8,415,000
TOTAL NEW APPROPRIATIONS		P 9,899,000			P 9,899,000

Obligations, by Object of Expenditures

CYs 2016-2018
(In Thousand Pesos)

	2016	2017	2018
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary		106,833	8,813
Total Permanent Positions		106,833	8,813
Other Compensation Common to All			
Personnel Economic Relief Allowance		9,786	792
Representation Allowance		829	47
Transportation Allowance		829	47
Mid-Year Bonus - Civilian		4,297	
Year End Bonus		4,297	
Cash Gift		2,039	
Step Increment		69	22
Productivity Enhancement Incentive		167	
Total Other Compensation Common to All		22,313	908
Other Benefits			
Retirement and Life Insurance Premiums			1,058
PAG-IBIG Contributions		39	40
PhilHealth Contributions		90	98
Employees Compensation Insurance Premiums		39	40
Terminal Leave	457		
TOTAL PERSONNEL SERVICES	457	129,314	10,957
GRAND TOTAL	457	129,314	10,957

STRATEGIC OBJECTIVES

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL OUTCOME : Responsive and self-sustaining printing operations achieved

PERFORMANCE INFORMATION

ORGANIZATIONAL OUTCOMES (Oos) / PERFORMANCE INDICATORS (PIs)	2016 Actual	2017 Targets
Responsive and self-sustaining printing operations achieved		
Percentage in accuracy and quality in printing, binding, handling of finished products	97%	At least 95% accuracy and quality printing, binding, and handling of printing work orders
Percentage of duly accomplished printing jobs delivered on time	97%	At least 95% of printing jobs delivered on time
Self-sustaining operations achieved	100%	100% self-sustaining operations

<u>MFO / Performance Indicators</u>	<u>2016 Targets</u>	<u>2016 Actual</u>	<u>2017 GAA Targets</u>
MFO 1: NATIONAL PRINTING SERVICES			
Printing Services Completed			
Number of printing services completed	1,400	1,456	1,550
Percentage of printing services completed and the accuracy for every work order	95%	97%	95%
Percentage of printing services completed one day before set schedule of delivery	95%	97%	95%

<u>ORGANIZATIONAL OUTCOMES (00s) / PERFORMANCE INDICATORS (PIs)</u>	<u>Baseline</u>	<u>2018 Targets</u>
Responsive and self-sustaining printing operations achieved		
NATIONAL PRINTING PROGRAM		
Outcome Indicators		
1. Ratio of cost operating expense against revenue / income	1:1	2:2
2. Amount and percentage increase of revenue income	128,365,945	141,202,540 /10%
3. Net income	43,943,702	48,338,072
Output Indicators		
1. Number of printing work orders completed	1,400	1,350
2. Percentage of accuracy and completeness of printing work	95%	95%
3. Percentage of printing work orders delivered on time	95%	95%