

D. NATIONAL PRINTING OFFICE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
New General Appropriations	133,829	133,829	11,372
General Fund	133,829	133,829	11,372
Budgetary Adjustment(s)	21,153		
Transfer(s) from:			
Miscellaneous Personnel Benefits Fund	11,074		
Pension and Gratuity Fund	10,079		
Total Available Appropriations	154,982	133,829	11,372
Unused Appropriations	( 124,001)		
Unreleased Appropriation	( 123,833)		
Unobligated Allotment	( 168)		
TOTAL OBLIGATIONS	30,981	133,829	11,372

EXPENDITURE PROGRAM  
(in pesos)

<u>No. / Code</u>	<u>GASS / STO / OPERATIONS / PROJECTS</u>	<u>2015 Actual</u>	<u>2016 Current</u>	<u>2017 Proposed</u>
000001000000000	General Administration and Support	23,456,000	25,763,000	1,947,000
	PS	23,456,000	25,763,000	1,947,000
000003000000000	Operations	7,525,000	108,066,000	9,425,000
	PS	7,525,000	108,066,000	9,425,000
TOTAL AGENCY BUDGET		30,981,000	133,829,000	11,372,000
	PS	30,981,000	133,829,000	11,372,000

STAFFING SUMMARY

	<u>2015</u>	<u>2016</u>	<u>2017</u>
TOTAL STAFFING			
Total Number of Authorized Positions	489	489	489
Total Number of Filled Positions	399	399	399

Proposed New Appropriations Language

For general administration and support, and operations, as indicated hereunder.....P 11,372,000  
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OPERATIONS BY MFO	PROPOSED 2017			
	PS	MOOE	CO	TOTAL
MFO 1: NATIONAL PRINTING SERVICES	9,425,000			9,425,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2017  
(in pesos)

REGION	PS	MOOE	CO	TOTAL
Regional Allocation (net of Central Office):	11,372,000			11,372,000
National Capital Region (NCR)	11,372,000			11,372,000
TOTAL AGENCY BUDGET	11,372,000			11,372,000

SPECIAL PROVISION(S)

1. Revolving Fund for the National Printing Office. The revolving fund constituted from income derived from the production and other printing activities of the National Printing Office (NPO) shall be used to cover its operating requirements consistent with Section 3 of E.O. No. 378, s. 2004. Disbursements shall be made in accordance with budgeting, accounting and auditing rules and regulations.

Disbursements or expenditures by the NPO in violation of the above requirements shall be void and shall subject the erring officials and employees to disciplinary actions in accordance with Section 43, Chapter 5 and Section 80, Chapter 7, Book VI of E.O. No. 292, and to appropriate criminal action under existing penal laws.

The NPO shall submit to the DBM, the Speaker of the House of Representatives and the President of the Senate of the Philippines, either in printed form or electronic document, quarterly reports on income and expenditures. The Director of NPO and the Agency's web administrator or his/her equivalent shall be responsible for ensuring that said quarterly reports are likewise posted on the NPO website.

2. Appropriations for the National Printing Office. The amount of Eleven Million Three Hundred Seventy Two Thousand Pesos (P11,372,000) appropriated herein for Personnel Services shall be used exclusively for deficiencies in the payment of regular pay, allowances and benefits of NPO personnel and shall not be realigned. Release of funds shall be based on the reports submitted by the NPO on the status of its revolving fund.
3. Appropriations for Programs and Specific Activities. The amounts appropriated herein for the programs of the agency shall be used specifically for the following activities in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

PROGRAMS		Current Operating Expenditures			
		Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
000001000000000	General Administration and Support	1,947,000			1,947,000
103001000100000	General management and supervision	P 1,898,000			P 1,898,000
103001000200000	Administration of Personnel Benefits	49,000			49,000
Sub-total, General Administration and Support		1,947,000			1,947,000

000003000000000	Operations	9,425,000	9,425,000
000003010000000	MFO 1: NATIONAL PRINTING SERVICES	9,425,000	9,425,000
000003010100000	Production, planning and control and maintenance of printing machines	1,442,000	1,442,000
103003010100001	Production,planning and control of printing and binding activities	753,000	753,000
103003010100002	Maintenance and repair of printing machines	689,000	689,000
000003010200000	Printing and binding services	7,983,000	7,983,000
103003010200001	Type setting, monotyping and photolithographic services	2,511,000	2,511,000
103003010200002	Press operation and cutting into standard forms and binding of printed materials	4,911,000	4,911,000
103003010200003	Storing, shipping and trucking of finished products	561,000	561,000
Sub-total, Operations		9,425,000	9,425,000
TOTAL NEW APPROPRIATIONS		P 11,372,000 =====	P 11,372,000 =====

Obligations, by Object of Expenditures

CYs 2015-2017  
(In Thousand Pesos)

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary	8,665	105,127	8,483
Total Permanent Positions	<u>8,665</u>	<u>105,127</u>	<u>8,483</u>
Other Compensation Common to All			
Personnel Economic Relief Allowance	883	10,584	798
Representation Allowance	56	882	53
Transportation Allowance	56	882	53
Clothing and Uniform Allowance		2,205	
Mid-Year Bonus - Civilian			707
Year End Bonus		8,595	707
Cash Gift		2,205	167
Step Increment		259	69
Productivity Enhancement Incentive	7,938	882	167
Performance Based Bonus	3,136		
Total Other Compensation Common to All	<u>12,069</u>	<u>26,494</u>	<u>2,721</u>
Other Benefits			
PAG-IBIG Contributions	39	530	39
PhilHealth Contributions	91	1,148	90
Employees Compensation Insurance Premiums	39	530	39
Terminal Leave	10,078		
TOTAL PERSONNEL SERVICES	<u>30,981</u>	<u>133,829</u>	<u>11,372</u>
GRAND TOTAL	<u>30,981</u>	<u>133,829</u>	<u>11,372</u>

STRATEGIC OBJECTIVES

SECTOR OUTCOME : Public information dissemination

ORGANIZATIONAL  
OUTCOME : 1. Responsive and self-sustaining printing operations achieved

PERFORMANCE INFORMATION

KEY STRATEGIES :

Print, bind and distribute all government standard and accountable forms, Official Gazette, Official Ballots and public documents, development information materials and other government printing jobs with high standard of quality and service.

ORGANIZATIONAL OUTCOMES (Oos) / PERFORMANCE INDICATORS (PIs)	Baseline	2017 Targets
Responsive and self-sustaining printing operations achieved		
Percentage in accuracy and quality in printing, binding, handling of finished products		At least 95% accuracy and quality printing, binding and handling of printing work orders
Percentage of duly accomplished printing jobs delivered on time		At least 95% of printing jobs delivered on time
Self-sustaining operations achieved		100% self-sustaining operations

MFO / PIs	2017 Targets
MFO 1: NATIONAL PRINTING SERVICES	
Number of printing services completed	1,550
Percentage of printing services completed and the accuracy for every work order	95%
Percentage of printing services completed one day before set schedule of delivery	95%