

II. OFFICE OF THE PRESIDENT

A. THE PRESIDENT'S OFFICES

STRATEGIC OBJECTIVES

MANDATE : To provide administrative, advisory, consultative and other support services to the President in the latter's exercise of his/her powers and functions as Head of State and the Executive Branch.

VISION : As the premier office of the land, the Office of the President shall be an exemplary, leading and dynamic organization in the civil service, composed of dedicated, concerned and caring professional public servants consistently committed to provide high quality staff support services to the President, and to render prompt, efficient and effective service towards achieving national goals.

MISSION : The Office of the President shall provide the President with administrative, advisory, consultative, research and fact-finding support services with utmost dedication, professionalism, efficiency, effectiveness, honesty, integrity, dynamism, accountability and transparency in the exercise of the President's functions as Head of State and Head of Government by possessing sufficient knowledge of existing rules and regulations and the skills to apply the same, including the adoption of international operations standard without compromising national interest and general welfare of the public.

KEY RESULT AREAS : Anti-Corruption/transparent, accountable and participatory governance

SECTOR OUTCOME : Good governance

ORGANIZATIONAL OUTCOME : 1. Responsive support services to the Presidency

**SECTION 1 : EXPENDITURE PROGRAM
(in pesos)**

No./ Code	GASS / STO / OPERATIONS / PROJECTS	2014 Actual	2015 Current	2016 Proposed
000001000000000	General Administration and Support	678,655,000	581,772,000	840,676,000
	PS	316,579,000	222,781,000	360,269,000
	MOOE	273,685,000	338,991,000	395,447,000
	CO	88,391,000	20,000,000	84,960,000
000003000000000	Operations	2,775,058,000	2,020,685,000	2,019,400,000
	PS	410,478,000	448,949,000	445,479,000
	MOOE	2,364,440,000	1,571,736,000	1,561,886,000
	CO	140,000		12,035,000
TOTAL AGENCY BUDGET		3,453,713,000	2,602,457,000	2,860,076,000
	PS	727,057,000	671,730,000	805,748,000
	MOOE	2,638,125,000	1,910,727,000	1,957,333,000
	CO	88,531,000	20,000,000	96,995,000

STAFFING SUMMARY

	2014	2015	2016
TOTAL STAFFING			
Total Number of Authorized Positions	1,251	1,251	1,251
Total Number of Filled Positions	854	849	849

PROPOSED 2016

OPERATIONS BY MFO	PROPOSED 2016			
	PS	MOOE	CO	TOTAL
MFO 1: EXECUTIVE, TECHNICAL AND MANAGEMENT SERVICES	256,795,000	858,072,000	7,077,000	1,121,944,000
MFO 2: ADVISORY SERVICES	47,898,000	54,739,000	189,000	102,826,000

MFO 3: LEGAL SERVICES	22,472,000	9,232,000		31,704,000
MFO 4: PRESIDENTIAL EXECUTIVE STAFF SERVICES	98,635,000	639,843,000	4,769,000	743,247,000

**SECTION 2 : EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2016
(in pesos)**

REGION	PS	MOOE	CO	TOTAL
Regional Allocation (net of Central Office):	771,670,000	1,957,333,000	96,995,000	2,825,998,000
National Capital Region (NCR)	771,670,000	1,957,333,000	96,995,000	2,825,998,000
TOTAL AGENCY BUDGET	771,670,000	1,957,333,000	96,995,000	2,825,998,000

SECTION 3 : SPECIAL PROVISION(S)

1. Appropriations for Programs and Specific Activities. The amounts appropriated herein for the programs of the agency shall be used specifically for the following activities in the indicated amounts and conditions:

SECTION 4 : PERFORMANCE INFORMATION

KEY STRATEGIES :

1. Strengthening of the management, executive and technical services to support the policy development and monitoring activities necessary to achieve the President's outcome-based key priorities under the Social Contract with the Filipino people;
2. Strengthening and ensuring the provision of timely policy advice and recommendation relative to the needed intervention of the President on priority areas of governance;
3. Enhancing the performance of complete staff work on legal decisions and related actions pertaining to cases brought to the attention of the President;
4. Efficient and effective management of official, ceremonial and diplomatic affairs of the President, including the conduct of state visits locally and abroad; and
5. Prudent utilization and optimization of resources, and mobilization of competent and professional staff to support the President's overall governance agenda within the principles of accountability, transparency, and responsiveness to the concerns of citizens and other stakeholders.

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)	Baseline	2016 Targets
Responsive support services to the Presidency		
Percentage of responsive support services to the Presidency		100% of the President's requirements

MFO / PIs	2016 Targets
MFO 1: EXECUTIVE, TECHNICAL AND MANAGEMENT SERVICES	
Action documents and instruments submitted to the Executive Secretary	
No. of action documents/instruments processed	5,695
Compliance of Memorandum Circular No. 68, s. 2004 on Complete Staff Work	100%
Action documents processed within fifteen (15) working days (as required by RA 6713)	5,695
Policy papers/instruments and issuances submitted to the President	
No. of policy papers/instruments and issuances submitted to the President thru the Executive Secretary	1,315
Compliance to Memorandum Circular No. 68, s. 2004 on Complete Staff Work	100%
Policy papers/instruments and issuances submitted within set deadline	100%
Government offices engaged/consulted on various policy directives/good governance initiatives/internal control systems	
Percentage of government offices engaged /consulted as required	100%
Percentage of target Government Offices engaged/consulted on various policy directives/good governance initiatives/internal control systems	100%
Submission of feedback reports within set deadline	100%

MFO 2: ADVISORY SERVICES

Policy recommendations translated to Presidential directive	
No. of policy recommendations translated to Presidential directives	201
Policy recommendations translated into Presidential directive	100%
Policy recommendations translated to Presidential directives within set deadline	201
Publication of Presidential Issuances	
Number of Presidential Issuances published	48
Accuracy of published Presidential Issuances	100%
Publication of Presidential Issuances in less than ten (10) days from date of signing by the President	48

MFO 3: LEGAL SERVICES

Orders/Decisions/Resolutions (ODRs) submitted to the Deputy Executive Secretary for Legal Affairs (DESLA)/Executive Secretary	
No. of appealed cases resolved	1,144
Rate of approval of ODRs submitted to DESLA/ES	100%
Disposal rate of appealed cases targeted for the year	100%
Legal opinions and legal actions	
Percentage of legal opinions and legal actions released	100%
Percentage of internal client satisfaction	100%
Disposal of action documents within fifteen (15) working days (as required by RA 6713)	100%
Resolutions on Disciplinary actions involving Presidential appointees	
No. of resolutions submitted to DESLA / ES	200
Rate of approval on recommended resolutions	100%
Resolution of cases within the set deadline	100%

MFO 4: PRESIDENTIAL EXECUTIVE STAFF SERVICES

Presidential Events managed	
No. of Presidential Events managed	710
Percentage of internal customer satisfaction	100%
Event requirements in place thirty (30) minutes before scheduled start	100%
Documents managed for the President	
No. of documents managed for the President	4,720
Percentage of documents acted upon	100%
Action on documents within fifteen (15) days as per RA 6713	100%
Coverage of Presidential Events	
No. of Presidential Events covered	1,102
Archiving and documentation of Presidential Events	100%
Dissemination of Presidential photos within the set deadline	8,500

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
New General Appropriations	<u>2,790,665</u>	<u>2,567,637</u>	<u>2,825,998</u>
General Fund			
R.A. No. 10633	2,790,665	2,567,637	2,825,998
Automatic Appropriations	<u>34,250</u>	<u>34,820</u>	<u>34,078</u>
Pension under R.A. No. 2087, as amended by P.D. 1625 and R.A. No. 5059	288	331	331
Retirement and Life Insurance Premiums	33,962	34,489	33,747
Continuing Appropriations	<u>1,087,679</u>	<u>2,101,340</u>	
Unreleased Appropriation for MOOE			
R.A. No. 10352	400,000		
Unobligated Releases for Capital Outlays			
R.A. No. 10352	219,909		
R.A. No. 10633		324,557	
Unobligated Releases for MOOE			
R.A. No. 10352	467,770		
R.A. No. 10633		1,776,783	

Budgetary Adjustment(s)	<u>2,051,427</u>		
Transfer(s) from:			
Contingent Fund	62,232		
International Commitments Fund	1,928,423		
Miscellaneous Personnel Benefits Fund	<u>60,772</u>		
Total Available Appropriations	5,964,021	4,703,797	2,860,076
Unused Appropriations	<u>(2,510,308)</u>	<u>(2,101,340)</u>	
Unreleased Appropriation	<u>(400,000)</u>		
Unobligated Allotment	<u>(2,110,308)</u>	<u>(2,101,340)</u>	
TOTAL OBLIGATIONS	<u>3,453,713</u>	<u>2,602,457</u>	<u>2,860,076</u>
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Proposed New Appropriations Language
 For general administration and support, and operations as indicated hereunder.....P 2,825,998,000
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New Appropriations, by Programs/Activities/Projects

		<u>Current Operating Expenditures</u>			
		<u>Personnel</u>	<u>Maintenance</u>	<u>Capital</u>	<u>Total</u>
		<u>Services</u>	<u>and Other</u>	<u>Outlays</u>	
			<u>Operating</u>		
			<u>Expenses</u>		
PROGRAMS					
000001000000000	General Administration and Support	<u>345,870,000</u>	<u>395,447,000</u>	<u>84,960,000</u>	<u>826,277,000</u>
103001000100000	General Management and Supervision	P 206,275,000	P 395,447,000	P 84,960,000	P 686,682,000
103001000200000	Administration of Personnel Benefits	<u>139,595,000</u>			<u>139,595,000</u>
Sub-total, General Administration and Support		<u>345,870,000</u>	<u>395,447,000</u>	<u>84,960,000</u>	<u>826,277,000</u>
000003000000000	Operations	<u>425,800,000</u>	<u>1,561,886,000</u>	<u>12,035,000</u>	<u>1,999,721,000</u>
000003010000000	MFO 1: EXECUTIVE, TECHNICAL AND MANAGEMENT SERVICES	<u>256,795,000</u>	<u>858,072,000</u>	<u>7,077,000</u>	<u>1,121,944,000</u>
000003010100000	Oversight Function	<u>256,795,000</u>	<u>858,072,000</u>	<u>7,077,000</u>	<u>1,121,944,000</u>
101003010100001	Issuance of Presidential Directives, Special Powers and Authorities and Clearances	76,821,000	109,136,000	61,000	186,018,000
101003010100002	Policy development and formulation on strategic Presidential interventions	65,819,000	95,436,000	4,872,000	166,127,000
101003010100003	Oversight management on national security concerns	39,284,000	618,625,000	1,682,000	659,591,000
101003010100004	Public assistance and information services	14,133,000	6,112,000	400,000	20,645,000
101003010100005	Oversight of general government internal control systems	10,560,000	1,014,000	50,000	11,624,000
101003010100006	Oversight and general government performance monitoring	50,178,000	27,749,000	12,000	77,939,000
000003020000000	MFO 2: ADVISORY SERVICES	<u>47,898,000</u>	<u>54,739,000</u>	<u>189,000</u>	<u>102,826,000</u>
101003020100000	Presidential Advisory assistance services	44,583,000	54,378,000	189,000	99,150,000

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101003020200000	Policy advisory on integrity management	3,315,000	361,000		3,676,000
000003030000000	MFO 3: LEGAL SERVICES	<u>22,472,000</u>	<u>9,232,000</u>		<u>31,704,000</u>
101003030100000	Provide legal advice, renew contracts and resolve cases on appeal	22,472,000	2,091,000		24,563,000
101003030200000	Prepare presidential issuances, conduct investigation and render decision on complaint against presidential appointees		7,141,000		7,141,000
000003040000000	MFO 4: PRESIDENTIAL EXECUTIVE STAFF SERVICES	<u>98,635,000</u>	<u>639,843,000</u>	<u>4,769,000</u>	<u>743,247,000</u>
101003040100000	Local/foreign missions and state visits	12,312,000	521,993,000		534,305,000
101003040200000	Presidential security and close-in functions	37,014,000	26,484,000	26,000	63,524,000
101003040300000	Management of special events and internal house affair	<u>49,309,000</u>	<u>91,366,000</u>	<u>4,743,000</u>	<u>145,418,000</u>
Sub-total, Operations		425,800,000	1,561,886,000	12,035,000	1,999,721,000
TOTAL NEW APPROPRIATIONS		P 771,670,000	P 1,957,333,000	P 96,995,000	P 2,825,998,000
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Obligations, by Object of Expenditures

CYs 2014-2016
(In Thousand Pesos)

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Current Operating Expenditures			
Personnel Services			
Civilian Personnel			
Permanent Positions			
Basic Salary	282,346	287,391	281,221
Total Permanent Positions	<u>282,346</u>	<u>287,391</u>	<u>281,221</u>
Other Compensation Common to All			
Personnel Economic Relief Allowance	20,016	20,616	20,376
Representation Allowance	9,090	11,196	10,764
Transportation Allowance	9,090	11,196	10,764
Clothing and Uniform Allowance	4,170	4,295	4,245
Productivity Incentive Allowance	1,668	1,718	
Year End Bonus	22,201	23,947	23,436
Cash Gift	4,170	4,295	4,245
Step Increment		722	1,324
Collective Negotiation Agreement	29,770		
Productivity Enhancement Incentive	5,897		4,245
Performance Based Bonus	10,556		
Total Other Compensation Common to All	<u>116,628</u>	<u>77,985</u>	<u>79,399</u>
Other Compensation for Specific Groups			
Longevity Pay	667		
Total Other Compensation for Specific Groups	<u>667</u>		
Other Benefits			
Retirement and Life Insurance Premiums	33,962	34,489	33,747
PAG-IBIG Contributions	1,042	1,036	1,020
PhilHealth Contributions	2,504	2,503	2,456
Employees Compensation Insurance Premiums	1,042	1,036	1,020
Retirement Gratuity			5,442
Terminal Leave	10,608		134,153
Total Other Benefits	<u>49,158</u>	<u>39,064</u>	<u>177,838</u>
Non-Permanent Positions	<u>277,970</u>	<u>266,959</u>	<u>266,959</u>

Military/Uniformed Personnel			
Other Personnel Benefits			
Pension, Civilian Personnel	288	331	331
Total Other Personnel Benefits	<u>288</u>	<u>331</u>	<u>331</u>
TOTAL PERSONNEL SERVICES	<u>727,057</u>	<u>671,730</u>	<u>805,748</u>
Maintenance and Other Operating Expenses			
Travelling Expenses	322,391	308,764	313,187
Training and Scholarship Expenses	75,047	84,703	92,096
Supplies and Materials Expenses	104,981	148,142	162,832
Utility Expenses	102,820	113,175	118,483
Communication Expenses	22,283	33,374	23,891
Awards/Rewards and Prizes	15	2,114	
Survey, Research, Exploration and Development Expenses		700	1,000
Demolition/Relocation and Desilting/Dredging Expenses		1,000	1,000
Confidential, Intelligence and Extraordinary Expenses			
Confidential Expenses	160,000	250,000	250,000
Extraordinary and Miscellaneous Expenses	13,717	18,439	17,030
Intelligence Expenses	160,000	250,000	250,000
Professional Services	909,255	87,349	78,946
General Services	29,420	20,170	32,338
Repairs and Maintenance	176,175	272,884	298,080
Financial Assistance/Subsidy	252,328	90,425	64,745
Taxes, Insurance Premiums and Other Fees	18,113	33,413	33,764
Other Maintenance and Operating Expenses			
Advertising Expenses	11,409	20,100	13,327
Printing and Publication Expenses	6,787	16,957	11,243
Representation Expenses	149,244	118,216	139,340
Transportation and Delivery Expenses	204	2,037	535
Rent/Lease Expenses	117,290	33,389	48,952
Membership Dues and Contributions to Organizations	2,830	3,525	3,500
Subscription Expenses	3,816	1,851	3,044
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	<u>2,638,125</u>	<u>1,910,727</u>	<u>1,957,333</u>
TOTAL CURRENT OPERATING EXPENDITURES	<u>3,365,182</u>	<u>2,582,457</u>	<u>2,763,081</u>
Capital Outlays			
Property, Plant and Equipment Outlay			
Land Outlay			10,000
Buildings and Other Structures	3,730	20,000	10,000
Machinery and Equipment Outlay	31,746		29,460
Transportation Equipment Outlay	6,977		20,600
Furniture, Fixtures and Books Outlay	7,340		21,000
Other Property Plant and Equipment Outlay	38,738		3,633
Intangible Assets Outlay			2,302
TOTAL CAPITAL OUTLAYS	<u>88,531</u>	<u>20,000</u>	<u>96,995</u>
GRAND TOTAL	<u>3,453,713</u>	<u>2,602,457</u>	<u>2,860,076</u>