

D. OFFICE OF TRANSPORTATION COOPERATIVES

STRATEGIC OBJECTIVES

MANDATE : The Office of Transportation Cooperatives was created under Executive Order No. 898 dated May 28, 1983. It is mandated to promulgate and implement rules and regulations that will govern the promotion, organization, registration (accreditation), regulation, supervision and development of Transportation Cooperatives.

VISION : It shall be a committed organization formulating a conducive policy environment that provides quality customer service, all towards directing and assisting the transport cooperatives to become self-reliant and globally competitive socio-economic transport and business enterprises, and providing professionalized transport and allied services with socio-economic empowered members and investors/workers (operators, drivers and allied workers).

MISSION : To gear the transportation cooperatives system towards maximum integration and rationalization of a sustainable, environment-friendly public transit and transport system, and to uplift the socio-economic condition of public utility transportation workers.

KEY RESULT AREAS : Rapid, inclusive and sustained economic growth

SECTOR OUTCOME : Access to markets and seamless interconnection of the entire country

ORGANIZATIONAL OUTCOME : 1. Transport Cooperatives developed

**SECTION 1 : EXPENDITURE PROGRAM
(in pesos)**

| No. / Code | GASS / STO / OPERATIONS / PROJECTS | 2014 Actual | 2015 Current | 2016 Proposed |
|----------------------------|------------------------------------|-------------------|-------------------|-------------------|
| 000001000000000 | General Administration and Support | 10,104,000 | 10,502,000 | 12,280,000 |
| | PS | 6,102,000 | 6,163,000 | 5,939,000 |
| | MOOE | 4,002,000 | 4,339,000 | 4,932,000 |
| | CO | | | 1,409,000 |
| 000003000000000 | Operations | 7,540,000 | 8,332,000 | 9,891,000 |
| | PS | 6,486,000 | 6,201,000 | 7,727,000 |
| | MOOE | 1,054,000 | 2,131,000 | 2,164,000 |
| TOTAL AGENCY BUDGET | | 17,644,000 | 18,834,000 | 22,171,000 |
| | PS | 12,588,000 | 12,364,000 | 13,666,000 |
| | MOOE | 5,056,000 | 6,470,000 | 7,096,000 |
| | CO | | | 1,409,000 |

STAFFING SUMMARY

| | 2014 | 2015 | 2016 |
|--------------------------------------|------|------|------|
| TOTAL STAFFING | | | |
| Total Number of Authorized Positions | 42 | 42 | 42 |
| Total Number of Filled Positions | 33 | 33 | 33 |

PROPOSED 2016

| OPERATIONS BY MFO | PROPOSED 2016 | | | |
|---|---------------|-----------|----|-----------|
| | PS | MOOE | CO | TOTAL |
| MFO 1: TRANSPORT COOPERATIVE POLICY SERVICES | 3,138,000 | 361,000 | | 3,499,000 |
| MFO 2: TRANSPORT COOPERATIVE PROMOTION AND DEVELOPMENT SERVICES | 3,924,000 | 1,803,000 | | 5,727,000 |

SECTION 2 : EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2016
(in pesos)

| REGION | PS | MOOE | CO | TOTAL |
|--|------------|-----------|-----------|------------|
| Regional Allocation (net of Central Office): | 12,520,000 | 7,096,000 | 1,409,000 | 21,025,000 |
| National Capital Region (NCR) | 12,520,000 | 7,096,000 | 1,409,000 | 21,025,000 |
| TOTAL AGENCY BUDGET | 12,520,000 | 7,096,000 | 1,409,000 | 21,025,000 |

SECTION 3 : SPECIAL PROVISION(S)

1. Appropriations for Programs and Specific Activities. The amounts appropriated herein for the programs of the agency shall be used specifically for the following activities in the indicated amounts and conditions:

SECTION 4 : PERFORMANCE INFORMATION

KEY STRATEGIES :

1. Extensive promotion of the Transport Cooperatives (TC) program utilizing various media mileage to enhance public and/or stakeholders' awareness.
2. Enhance public-private partnership or establishment of linkages with NGAs/NGOs identified partners in the pursuit of the TC programs' objectives.
3. Increase personnel requirements for deployment in the regions thereby bringing closer to the stakeholders the benefits of the TC programs, and/or establishment of Regional Extension Offices.
4. Formulation of programs and projects that will enhance employment opportunities to the workers of the public transport sector and their families thereby increasing their income.

| ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs) | Baseline | 2016 Targets |
|--|--|------------------|
| Transport Cooperatives developed | | |
| % increase in registered cooperatives accredited | 440 transportation cooperatives accredited | 5% (462) |
| | 68,643 transportation cooperatives members | 5% (72,075) |
| % increase in the total value of assets of all accredited transport cooperatives | P 3,070,367 | 5% (P 3,223,885) |
| % increase of accredited cooperatives with Certificates of Good Standing | 267 transportation cooperatives | 10% (294) |
| MFO / PIs | | 2016 Targets |

MFO 1: TRANSPORT COOPERATIVE POLICY SERVICES

| | |
|--|------|
| Formulation and Issuance of Guidelines, Rules and Regulations | 4 |
| No. of guidelines, rules and regulations updated, issued and disseminated | 100% |
| Ave. % of clients who rate the guidelines, rules and regulations as satisfactory or better | 85% |
| % of guidelines, rules and regulations updated over the last three years | |

MFO 2: TRANSPORT COOPERATIVE PROMOTION AND DEVELOPMENT SERVICES

| | |
|---|------|
| Issuance of TC Accreditation Certificates | 50 |
| No. of applications for certificates acted upon | 90% |
| Average % of certificate holders who rate the process as satisfactory or better | 100% |
| % of applications for certifications acted upon within one (1) month | |
| TC Certificate of Good Standing | 220 |
| TC certificate of good standing acted upon | 90% |
| % of certificate holders who rate the process as satisfactory or better | 100% |
| % of certificates applications acted upon within one (1) day | |

| | |
|--|-----|
| TC Operation Inspection | |
| No. of TC Management and Operation Inspection Conducted | 160 |
| Ave. % of TC Compliance with rules, regulations, plans and programs | 65% |
| % of detected deficiencies that are resolved | 50% |
| Capacity/Capability Building Programs | |
| No. of TC Capacity/Capability Building Programs executed/implemented | 204 |
| Ave. % of level/rate of effectiveness of the Program | 90% |
| % of actual execution over the planned schedule | 85% |
| Technical Development Assistance | |
| No. of transportation cooperative technical development needs acted upon | 237 |
| % of transportation cooperative clients who rate the service as satisfactory or better | 90% |
| % of detected deficiencies that are resolved | 50% |

Appropriations/Obligations

(In Thousand Pesos)

| <u>Description</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|--|-------------|-------------|-------------|
| New General Appropriations | 16,719 | 17,784 | 21,025 |
| General Fund | | 17,784 | 21,025 |
| R.A. No. 10633 | 16,719 | | |
| Automatic Appropriations | 1,072 | 1,050 | 1,146 |
| Retirement and Life Insurance Premiums | 1,072 | 1,050 | 1,146 |
| Continuing Appropriations | | 744 | |
| Unobligated Releases for MOOE | | | |
| R.A. No. 10633 | | 744 | |
| Budgetary Adjustment(s) | 627 | | |
| Transfer(s) from: | | | |
| Miscellaneous Personnel Benefits Fund | 498 | | |
| Pension and Gratuity Fund | 129 | | |
| Total Available Appropriations | 18,418 | 19,578 | 22,171 |
| Unused Appropriations | (774) | (744) | |
| Unobligated Allotment | (774) | (744) | |
| TOTAL OBLIGATIONS | 17,644 | 18,834 | 22,171 |
| | ===== | ===== | ===== |

Proposed New Appropriations Language
 For general administration and support and operations, as indicated hereunder.....P 21,025,000
 =====

New Appropriations, by Programs/Activities/Projects

| | <u>Current Operating Expenditures</u> | | | |
|---|---------------------------------------|---|------------------------|--------------|
| | <u>Personnel Services</u> | <u>Maintenance and Other Operating Expenses</u> | <u>Capital Outlays</u> | <u>Total</u> |
| PROGRAMS | | | | |
| 0000010000000000 General Administration and Support | 5,458,000 | 4,932,000 | 1,409,000 | 11,799,000 |
| 1030010001000000 General Management and Supervision | P 5,458,000 | P 4,932,000 | P 1,409,000 | P 11,799,000 |
| Sub-total, General Administration and Support | 5,458,000 | 4,932,000 | 1,409,000 | 11,799,000 |

| | | | | |
|--------------------------|--|--------------|-------------|-------------|
| 000003000000000 | Operations | 7,062,000 | 2,164,000 | 9,226,000 |
| 000003010000000 | MFO 1: TRANSPORT COOPERATIVE POLICY SERVICES | 3,138,000 | 361,000 | 3,499,000 |
| 165003010100000 | Policy Formulation for the Promotion and Development of Transportation Cooperatives | 3,138,000 | 361,000 | 3,499,000 |
| 000003020000000 | MFO 2: TRANSPORT COOPERATIVE PROMOTION AND DEVELOPMENT SERVICES | 3,924,000 | 1,803,000 | 5,727,000 |
| 165003020100000 | Implementation of Rules, Regulations, Plans and Programs for the Promotion and Development of Transportation Cooperatives | 3,924,000 | 1,803,000 | 5,727,000 |
| Sub-total, Operations | | 7,062,000 | 2,164,000 | 9,226,000 |
| TOTAL NEW APPROPRIATIONS | | P 12,520,000 | P 7,096,000 | P 1,409,000 |
| | | ===== | ===== | ===== |

Obligations, by Object of Expenditures

CYs 2014-2016
(In Thousand Pesos)

| | 2014 | 2015 | 2016 |
|---|--------|--------|--------|
| Current Operating Expenditures | | | |
| Personnel Services | | | |
| Civilian Personnel | | | |
| Permanent Positions | | | |
| Basic Salary | 8,898 | 8,750 | 9,555 |
| Total Permanent Positions | 8,898 | 8,750 | 9,555 |
| Other Compensation Common to All | | | |
| Personnel Economic Relief Allowance | 747 | 744 | 792 |
| Representation Allowance | 383 | 270 | 330 |
| Transportation Allowance | 266 | 270 | 330 |
| Clothing and Uniform Allowance | 160 | 155 | 165 |
| Productivity Incentive Allowance | 56 | 62 | |
| Year End Bonus | 713 | 730 | 796 |
| Cash Gift | 158 | 155 | 165 |
| Step Increment | | 21 | 54 |
| Productivity Enhancement Incentive | | | 165 |
| Total Other Compensation Common to All | 2,483 | 2,407 | 2,797 |
| Other Benefits | | | |
| Retirement and Life Insurance Premiums | 1,038 | 1,050 | 1,146 |
| PAG-IBIG Contributions | 38 | 37 | 40 |
| PhilHealth Contributions | 94 | 83 | 88 |
| Employees Compensation Insurance Premiums | 37 | 37 | 40 |
| Total Other Benefits | 1,207 | 1,207 | 1,314 |
| TOTAL PERSONNEL SERVICES | 12,588 | 12,364 | 13,666 |
| Maintenance and Other Operating Expenses | | | |
| Travelling Expenses | 529 | 600 | 600 |
| Training and Scholarship Expenses | 195 | 200 | 200 |
| Supplies and Materials Expenses | 470 | 350 | 350 |
| Utility Expenses | 473 | 400 | 442 |
| Communication Expenses | 207 | 270 | 292 |
| Confidential, Intelligence and Extraordinary Expenses | | | |
| Extraordinary and Miscellaneous Expenses | 106 | 110 | 110 |
| Professional Services | 450 | 1,151 | 1,151 |
| Repairs and Maintenance | 4 | 140 | 140 |
| Taxes, Insurance Premiums and Other Fees | 19 | 64 | 64 |

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| | | | |
|--|-------------------|-------------------|---------------|
| Other Maintenance and Operating Expenses | | | |
| Advertising Expenses | | 10 | 10 |
| Printing and Publication Expenses | 7 | 50 | 50 |
| Representation Expenses | 64 | 100 | 100 |
| Rent/Lease Expenses | 2,523 | 2,985 | 3,547 |
| Subscription Expenses | 9 | 40 | 40 |
| TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES | <u>5,056</u> | <u>6,470</u> | <u>7,096</u> |
| TOTAL CURRENT OPERATING EXPENDITURES | <u>17,644</u> | <u>18,834</u> | <u>20,762</u> |
| Capital Outlays | | | |
| Property, Plant and Equipment Outlay | | | |
| Machinery and Equipment Outlay | | | 1,156 |
| Furniture, Fixtures and Books Outlay | | | 253 |
| TOTAL CAPITAL OUTLAYS | <u> </u> | <u> </u> | <u>1,409</u> |
| GRAND TOTAL | <u>17,644</u> | <u>18,834</u> | <u>22,171</u> |