

B. FOREIGN SERVICE INSTITUTE

Appropriations/Obligations

(In Thousand Pesos)

<u>Description</u>	<u>(Obligation-Based)</u>		<u>(Cash-Based)</u>
	<u>2017</u>	<u>2018</u>	<u>2019</u>
New General Appropriations	<u>56,624</u>	<u>81,072</u>	<u>65,500</u>
General Fund	56,624	81,072	65,500
Automatic Appropriations	<u>3,515</u>	<u>3,854</u>	<u>3,898</u>
Retirement and Life Insurance Premiums	3,515	3,854	3,898
Continuing Appropriations	<u>1,226</u>		
Unobligated Releases for Capital Outlays R.A. No. 10717	573		
Unobligated Releases for MOOE R.A. No. 10717	650		
Unobligated Releases for FinEx R.A. No. 10717	3		
Budgetary Adjustment(s)	<u>4,342</u>		
Transfer(s) from: Miscellaneous Personnel Benefits Fund	1,226		
Pension and Gratuity Fund	<u>3,116</u>		
Total Available Appropriations	<u>65,707</u>	<u>84,926</u>	<u>69,398</u>
Unused Appropriations	<u>(235)</u>		
Unobligated Allotment	<u>(235)</u>		
TOTAL OBLIGATIONS	<u>65,472</u>	<u>84,926</u>	<u>69,398</u>

EXPENDITURE PROGRAM
(in pesos)

GAS / STO / OPERATIONS / PROJECTS	<u>(Obligation-Based)</u>		<u>(Cash-Based)</u>
	<u>2017 Actual</u>	<u>2018 Current</u>	<u>2019 Proposed</u>
General Administration and Support	<u>25,470,000</u>	<u>21,338,000</u>	<u>22,072,000</u>
Regular	<u>25,470,000</u>	<u>21,338,000</u>	<u>22,072,000</u>
PS	16,998,000	12,636,000	12,720,000
MOOE	7,972,000	8,701,000	9,351,000
FinEx	1,000	1,000	1,000
CO	499,000		
Operations	<u>40,002,000</u>	<u>63,588,000</u>	<u>47,326,000</u>
Regular	<u>40,002,000</u>	<u>63,588,000</u>	<u>47,326,000</u>
PS	34,447,000	38,697,000	40,046,000
MOOE	4,120,000	24,457,000	7,278,000

FinEx		2,000	2,000
CO	1,435,000	432,000	
TOTAL AGENCY BUDGET	<u>65,472,000</u>	<u>84,926,000</u>	<u>69,398,000</u>
Regular	<u>65,472,000</u>	<u>84,926,000</u>	<u>69,398,000</u>
PS	51,445,000	51,333,000	52,766,000
MOOE	12,092,000	33,158,000	16,629,000
FinEx	1,000	3,000	3,000
CO	1,934,000	432,000	

STAFFING SUMMARY

	<u>2017</u>	<u>2018</u>	<u>2019</u>
TOTAL STAFFING			
Total Number of Authorized Positions	96	96	96
Total Number of Filled Positions	88	89	89

Proposed New Appropriations Language
 For general administration and support, and operations, as indicated hereunder.....P 65,500,000
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PROPOSED 2019 (Cash-Based)

OPERATIONS BY PROGRAM	<u>PS</u>	<u>MOOE</u>	<u>FinEx</u>	<u>CO</u>	<u>TOTAL</u>
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM	37,127,000	7,278,000	2,000		44,407,000

EXPENDITURE PROGRAM BY CENTRAL / REGIONAL ALLOCATION, 2019 (Cash-Based)
 (in pesos)

REGION	<u>PS</u>	<u>MOOE</u>	<u>FinEx</u>	<u>CO</u>	<u>TOTAL</u>
Regional Allocation	<u>48,868,000</u>	<u>16,629,000</u>	<u>3,000</u>		<u>65,500,000</u>
National Capital Region (NCR)	48,868,000	16,629,000	3,000		65,500,000
TOTAL AGENCY BUDGET	<u>48,868,000</u>	<u>16,629,000</u>	<u>3,000</u>		<u>65,500,000</u>
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SPECIAL PROVISION(S)

1. Reporting and Posting Requirements. The Foreign Service Institute (FSI) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following
 - (a) Unified Reporting System (URS) or other electronic means for reports not covered by the URS; and
 - (b) FSI's website.

Other Compensation Common to All			
Personnel Economic Relief Allowance	2,135	2,184	2,136
Representation Allowance	265	282	120
Transportation Allowance	256	282	120
Clothing and Uniform Allowance	445	455	534
Honoraria	2,430	4,266	5,336
Overtime Pay	81		
Mid-Year Bonus - Civilian	2,516	2,676	2,707
Year End Bonus	2,438	2,676	2,707
Cash Gift	441	455	445
Productivity Enhancement Incentive	421	455	445
Performance Based Bonus	1,226		
Step Increment		80	81
Collective Negotiation Agreement	1,035		
Total Other Compensation Common to All	<u>13,689</u>	<u>13,811</u>	<u>14,631</u>
Other Compensation for Specific Groups			
Other Personnel Benefits	38	22	22
Total Other Compensation for Specific Groups	<u>38</u>	<u>22</u>	<u>22</u>
Other Benefits			
Retirement and Life Insurance Premiums	3,515	3,854	3,898
PAG-IBIG Contributions	106	110	107
PhilHealth Contributions	330	327	412
Employees Compensation Insurance Premiums	107	110	107
Loyalty Award - Civilian	100	5	75
Terminal Leave	3,421		
Total Other Benefits	<u>7,579</u>	<u>4,406</u>	<u>4,599</u>
Non-Permanent Positions	<u>688</u>	<u>976</u>	<u>1,033</u>
TOTAL PERSONNEL SERVICES	<u>51,445</u>	<u>51,333</u>	<u>52,766</u>
Maintenance and Other Operating Expenses			
Travelling Expenses	964	2,233	1,656
Training and Scholarship Expenses	1,787	19,446	2,592
Supplies and Materials Expenses	1,090	1,642	1,666
Utility Expenses	2,220	2,500	2,500
Communication Expenses	888	1,184	1,160
Confidential, Intelligence and Extraordinary Expenses			
Extraordinary and Miscellaneous Expenses	460	248	238
Professional Services	437	1,481	2,216
General Services	1,684	1,680	1,800
Repairs and Maintenance	188	375	310
Taxes, Insurance Premiums and Other Fees	126	168	168
Other Maintenance and Operating Expenses			
Advertising Expenses		24	24
Printing and Publication Expenses	646	400	400
Representation Expenses		188	148
Rent/Lease Expenses	1,204	1,150	1,200
Membership Dues and Contributions to Organizations	11	50	64
Subscription Expenses	387	389	389
Other Maintenance and Operating Expenses			98
TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES	<u>12,092</u>	<u>33,158</u>	<u>16,629</u>
Financial Expenses			
Bank Charges			3
Other Financial Charges	1	3	
TOTAL FINANCIAL EXPENSES	<u>1</u>	<u>3</u>	<u>3</u>
TOTAL CURRENT OPERATING EXPENDITURES	<u>63,538</u>	<u>84,494</u>	<u>69,398</u>

Capital Outlays		
Property, Plant and Equipment Outlay		
Machinery and Equipment Outlay	1,656	145
Furniture, Fixtures and Books Outlay	278	287
TOTAL CAPITAL OUTLAYS	<u>1,934</u>	<u>432</u>
GRAND TOTAL	<u>65,472</u>	<u>84,926</u>
		<u>69,398</u>

STRATEGIC OBJECTIVES

SECTOR OUTCOME : People-centered, innovative, clean, efficient, effective, and inclusive delivery of public goods and services

ORGANIZATIONAL
OUTCOME : Competency of DFA personnel enhanced

PERFORMANCE INFORMATION

<u>ORGANIZATIONAL OUTCOMES (Oos) / PERFORMANCE INDICATORS (PIs)</u>	<u>2017 GAA Targets</u>	<u>2017 Actual</u>
Competency of DFA personnel enhanced		
Percentage of DFA personnel who consider FSI training, research and information services useful	50% + 1 of DFA respondents	96.59%

<u>MFO / Performance Indicators</u>	<u>2017 GAA Targets</u>	<u>2017 Actual</u>
MFO 1: CAREER FOREIGN SERVICE TRAINING		
Foreign Service Staff Development		
Number of training programs conducted	70	70
Percentage of participants who rated trainings as good or better	90%	98.18%
Percentage of training programs conducted on schedule	90%	100%
MFO 2: TECHNICAL ADVISORY SERVICES		
Research and Technical Studies		
Percentage of research papers completed and disseminated to DFA and other government agencies	90%	95%
Percentage of research papers adopted and published	90%	95%
Percentage of research papers submitted three (3) days prior to prescribed period	90%	93.75%

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<u>ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)</u>	<u>2018 GAA Targets</u>	<u>Baseline</u>	<u>2019 Targets</u>
Competency of DFA personnel enhanced			
FOREIGN SERVICE PERSONNEL DEVELOPMENT AND TECHNICAL RESEARCH PROGRAM			
Outcome Indicators			
1. Percentage of training programs conducted within the prescribed period	95%	100%	95%
2. Percentage of training programs rated useful by the personnel trained	95%	99%	95%
3. Percentage of policy inputs adopted by the DFA	95%	94%	95%
Output Indicators			
1. Number of training programs conducted/implemented	125	100	75
2. Number of personnel trained	2,164	1,364	2,091
3. Number of research/policy papers completed and accepted by the requesting entity	70	85	70