**ANNEX G-3**

**Organizational Effectiveness Proposal**

**[Department/Agency/GOCC]**

**Summary of Affected Personnel for Deployment to Other Departments/Agencies/GOCCs, Who Opted to Retire/Separate from the Service, and Apply to Vacant Positions in the LGUs**

1. **List of Affected Personnel for Redeployment to Other Departments/Agencies/GOCCs**

| **Name of Personnel**  **(Surname, First Name, Middle Name)** | | | **Position Title and**  **Salary Grade-Step/a** | **Unique Item**  **No. /b** | **Organizational Unit and Code where Position is Located/c** | **Annual Personnel Services Cost/d**  **(PhP)** | **Department/Agency/GOCC**  **for Redeployment and Specific Office/Unit Therein/e** | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Xxxxx, Xxxxx Xxxx | | | Social Welfare Officer V/SG 24-3 |  | Xxxxx (1.0000) | Xxx |  | |
|  | | |  |  |  |  |  | |
|  | | |  |  |  |  |  | |
| **Total No. of Personnel:** | | |  |  |  |  |  | |
| /a |  | Position title currently being occupied by the incumbent and corresponding salary grade and step | | | | | |
| /b |  | Unique item number of the position per the Personnel Services Itemization and Plantilla of Personnel (PSIPOP) | | | | | |
| /c |  | Organizational unit where the position occupied by the incumbent is currently subsumed/deployed per the PSIPOP | | | | | |
| /d |  | Annual salary and other compensation | | | | | |
| /e |  | Department/agency/GOCC and specific office/unit therein where the personnel will be redeployed | | | | | |

* + 1. **List of Affected Personnel Who Opted to Retire/Separate from the Service and Options Availed of by Said Personnel**

| **Name of Personnel**  **(Surname, First Name, Middle Name)** | | **Position Title and**  **Salary Grade-Step/a** | **Unique Item No. /b** | **Annual Personnel Services Cost/c**  **(PhP)** | **Organizational Unit and Code where Position is Located/d** | **Option to be Availed of Under the**  **Executive Order on Devolution/e** | **Would Apply to the LGU?**  **(Yes/No)** | **Name of LGU and Specific Office/Unit Therein/f** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Xxxxx, Xxxxx Xxxx | | Social Welfare Officer V/SG 24-3 | Xxxx | Xxxx | Xxxx (1.0000) | RA 1616 | Yes | Imus City SWDO |
|  | |  |  |  |  |  |  |  |
|  | |  |  |  |  |  |  |  |
| **Total No. of Personnel:** Xxx | |  |  |  |  |  |  |  |
| /a | Position title currently being occupied by the incumbent and corresponding salary grade and step | | | | | | | | |
| /b | Unique item number of the position per the PSIPOP | | | | | | | | |
| /c | Annual salary and other compensation | | | | | | | | |
| /d | Organizational unit where the position occupied by the incumbent is currently subsumed/deployed per the PSIPOP | | | | | | | | |
| /e | Retirement/separation benefit under existing laws, i.e., RA No. 1616, RA No. 660, or RA No. 8291 | | | | | | | | |
| /f | Name of LGU and specific office/unit therein where the affected personnel intends to apply | | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Prepared by: |  | Reviewed by: |  | Approved by: |
|  |  |  |  |  |
| Name and Position/Designation |  | Name and Position/Designation |  | Department/Agency Head |

**Notes:**

* This shall indicate the names of personnel who are affected by the devolution efforts of the NGA and opted to *(1)* be deployed to other departments/agencies/GOCCs, or *(2)* retire/separate from the service and the retirement/separation benefit to be availed of by said personnel, and if said personnel under (2) wishes toapply to vacant positions in the LGUs.
* The list should be presented/grouped/categorized per the retirement/separation benefit to be availed of, and in alphabetical order based on surname, for easy use/reference.
* The list of affected non-permanent personnel (contractual, casual, or contract of service/job order) who are involved in the implementation of the devolved services may be included as an attachment to this annex, for ready reference.