**ANNEX F**

**Matrix on Monitoring and Performance Assessment of the LGUs in Undertaking the Devolved Functions**

**[Department/Agency/GOCC]**

| **Function/Service/Facility/ Program/Project/Activity**  **[1]** | **Performance Indicator**  **[2]** | **Baseline**  **[3]** | **Frequency of Monitoring**  **[4]** | **Local Government Unit (LGU) Level and Office/Unit Concerned**  **[5]** | **Existing Performance Evaluation System/Mechanism and Updating Status**  **[6]** | **Responsible Organization/ Unit in the NGA**  **[7]** | **NGA Monitoring and Performance Evaluation Strategy**  **[8]** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PPA # 1** *(May come from the GAA)*  Example: DSWD  Sustainable Livelihood Program | Percentage increase in the number of families with SWD coverage vis-à-vis identified families/ target beneficiaries  Percentage increase in the number of fully functional Local  Social Welfare and Development Offices (LSWDOs)  Percentage increase in income of 4Ps and near poor families in the LGU  Rate of reduction of poverty incidence in the LGU | No. of families with SWD coverage in the preceding reference period  No. of fully functional LSWDOs in the preceding reference period | Monthly  Semi-annual | P/C/M/B  SWDO | Performance Governance System (PGS)  2016 | DSWD B/S/O concerned | Enhance existing M&E system to cover performance indicators for devolved services  Integrate M&E system/ performance indicators in established incentive schemes (e.g., SGLG)  Complete the staffing complement or fill the vacant positions in DSWD field offices to strengthen direct coordination with and monitoring of LGUs |
| **Component # 1 (C.1) of PPA # 1** |  |  |  |  |  |  |  |
| **Component # 2 (C.2) of PPA # 1** |  |  |  |  |  |  |  |
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| Prepared by: |  | Reviewed by: |  | Approved by: |
|  |  |  |  |  |
| Name and Position/Designation |  | Name and Position/Designation |  | Department/Agency Head |

**Legend:**

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| --- | --- |
| [1] | Specifies the department/agency devolved function/service/facility/PPA as presented in Annex A, including **all** devolved services which are already being performed by the LGUs |
| [2] | Identifies the quantified and/or qualified parameters or measures which will be used to assess the presence, extent, and quality, among others, of the devolved function/service |
| [3] | Identifies the baseline information on the indicator before the implementation of the DTP in order for the NGA to objectively assess the devolution process, results, or effectiveness |
| [4] | Indicates the frequency of monitoring the LGUs, be it annual, quarterly, etc., to assess the devolution results or effectiveness |
| [5] | Specifies the level of LGU, and the existing office/unit in the LGU which will need to be monitored by the NGA with regard to the performance indicator, which may also be the source of data with regard to the performance indicators |
| [6] | Indicates the existing performance evaluation system/mechanism of the NGA and the date/year when the system/mechanism was last updated, as applicable |
| [7] | Identifies the organization, unit or person in the NGA responsible for the implementation of the performance evaluation system and mechanism |
| [8] | Identifies the strategy/ies which the NGA needs to undertake to either improve or set up its LGU monitoring and performance evaluation system in the central and regional offices, in terms of organizational unit, staffing and competencies |

**Notes:**

* This matrix shall indicate the plan and systems which will need to be set up or improved in the NGA for monitoring and assessing the performance of the LGUs in undertaking the devolved programs and functions. Specifically, it shall not only identify which systems are existing and are still to be developed, but will also lay down the agency plan to set up its monitoring system to be able to assess the effectivity of its devolution transition plan strategies.
* The monitoring system may include the imposition of sanctions provided by pertinent laws [use column (8)].