2013 Proposed Activities

Next Steps and Possible Outputs

MITHI

A Way Forward for the 2nd Plenary

MITHI OPTIONS

2013

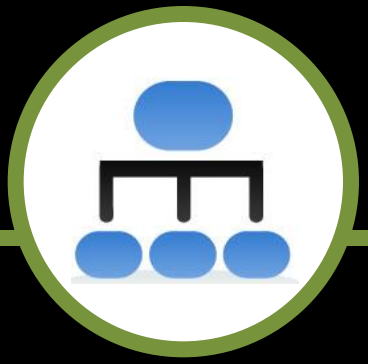
- Creation of the MITHI Cluster Policy Group and the PMO: TOR and Project Initiation
- Possible project feasibility and consolidate requirements
- Finalize project TOR

2014

- Project Implementation
- Implementation of the TOR
- Project Monitoring by the PMO

2015

- Project Scale Up
- Project Evaluation
- Mainstreaming and Sustainability
  - Policy options
  - Capacity building and change management



MITHI Structure

SUGGESTIONS

MITHI Steering Committee

- Overall monitoring of all MITHI initiatives
- Resource allocator for all MITHI initiatives
- Review and Evaluation

MITHI Cluster Policy Group

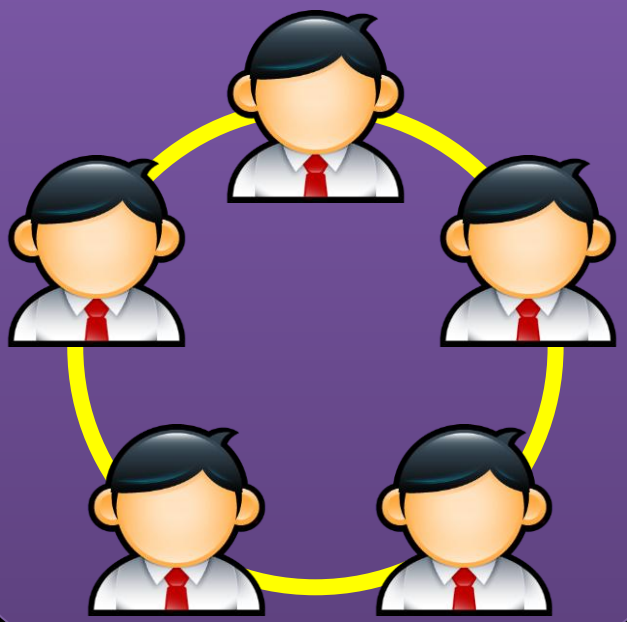
- Operational Direction: Identification of projects and requirements
- Technology Management Model: Monitoring and Evaluation
- Priority setting for MITHI projects

MITHI Cluster PMO

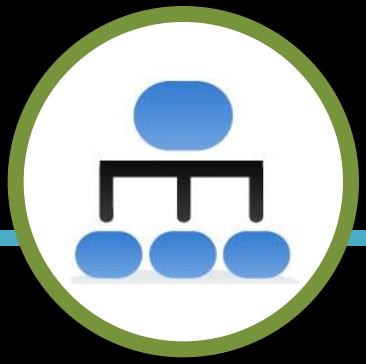
- Implementation of cluster projects; ensure successful project roll-out
- Identify on-the-ground requirements and needs
- Documentation of PMO activities

MITHI Cluster Policy Group

Tasks & Responsibilities



- Autonomy
  - Definition of task, roles, and responsibilities
  - Determine technology management model: project management standards
  - Determine cluster requirements
- Administrative Task
  - Report mechanism to MITHI Steering Committee



MITHI Cluster Policy Group

POSSIBLE OUTPUTS

Terms of Reference

- Cluster Activities and schedules
- Roles and Tasks of the TWG and the PMO
- Outsight and QA practices

Feasibility Study

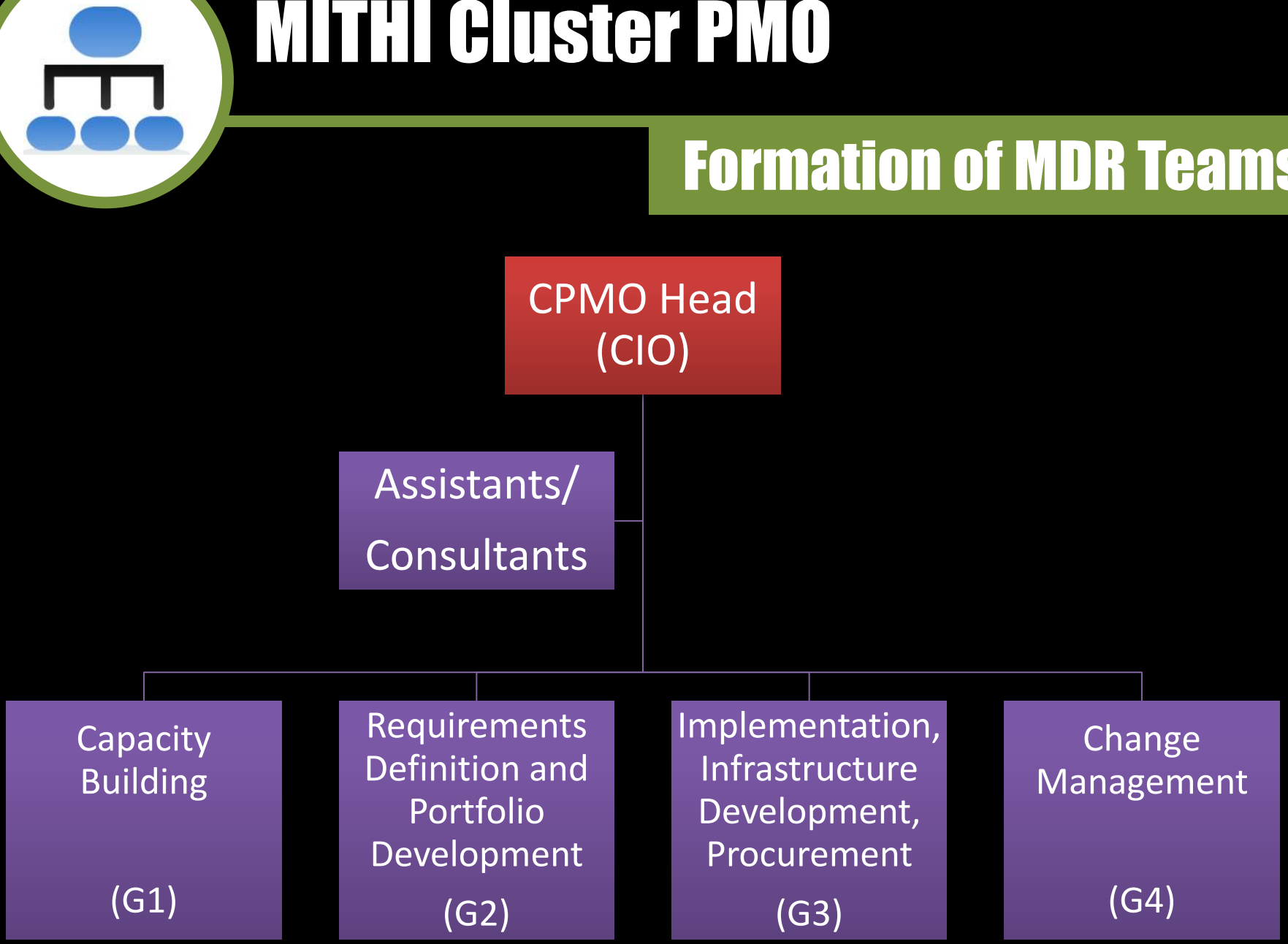
- Initial Cluster Requirements: Strategic Plans and System Requirements
- Initial Cluster ICT audit (?)

Definition of EA-related requirements

- Definition of the ff: Strategy, Infrastructure, Processes, Information, Applications
- Audit of Human Resources in relation to Technology Management
- Selection of Project Teams/Contractors

MITHI Cluster PMO

Formation of MDR Teams



MITHI Project Leveling (Suggestions from the sidelines)

1. Awareness/Portal Development
2. Registries/Databases
3. Transactional/Integrated Services
4. Collaboration

Proposed Schedule (soft phases)

1st PHASE

August

- Finalize TOR for TWG and PMO
- Convene TWG
- Define Output Parameters and PM standards

August-September

- Review of Strategic Plans and Requirements Definition
- Design Audit Tool
- Convene PMO

September

- Define Key Strategy Goals and Processes
- Infrastructure and HR Audit

Proposed Schedule

2nd PHASE

October

- Define Information Level Requirements
- Application Level Requirements

November

- Review of EA-level Requirements
- Draft PMO-level implementation guidelines
- Selection of Project Teams and Contractors

December

- Finalize Cluster Plan
- Implementation Plan and Mechanics