



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

**MEDIUM-TERM INFORMATION AND COMMUNICATIONS TECHNOLOGY
HARMONIZATION INITIATIVE (MITHI) STEERING COMMITTEE**

RESOLUTION NO. 2024-02

**Guidelines on the Submission of the Information and Communications
Technology (ICT) Budget Execution Requests**

WHEREAS, the Department of Budget and Management (DBM), Department of Information and Communications Technology (DICT), and the National Economic and Development Authority (NEDA) Joint Memorandum Circular (JMC) No. 2024-01 (s. 2024) reconstituted the Medium-Term Information and Communications Technology Harmonization Initiative (MITHI) and endeavored the DBM, DICT, and NEDA to be the convenor-agencies of MITHI;

WHEREAS, the said JMC created the MITHI Steering Committee (MSC) which is empowered to issue guidelines on the submission of the department/agencies in relation to their FY 2024 budget, particularly as regards ICT;

WHEREAS, the DBM regularly issues Budget Execution Advisory that serves as the guidelines for the requests;

WHEREAS, pursuant to the relevant provisions of the General Appropriations Act, both the special and general provisions, ICT-related proposals and budget execution requests by departments, agencies, bureaus, offices, commissions, state universities and colleges, other instrumentalities of the national government, and all others concerned shall adhere to the rules, regulations, and guidelines issued by the MSC, along with any applicable government policies regarding budget execution and modifications.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to NBM 149, the MSC is issuing the "Guidelines on the submission of ICT-related budget execution requests of departments/ agencies/ entities" attached as Annex A

Done this 24th day of September 2024.



USEC. DAVID L. ALMIROL, JR.

Chairperson

Department of Information and Communications Technology



USEC. MARIA FRANCESCA M. DEL ROSARIO

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National Economic and Development Authority



ASEC. GERARDO E. MAULA

Member

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ASEC. FLORANTE C. IGTIBEN

Member

National Economic and Development Authority



DIR. JUNE VINCENT MANUEL S. GAUDAN

Member

Department of Information and Communications Technology

ANNEX A

ICT Budget Execution Requests for FY 2024 of Departments/ Agencies/ Entities

- 1. Approval of ICT-related budgetary requests.** The DBM shall have the authority to approve ICT-related special budgetary requests subject to the evaluation and recommendation of the DICT and/or NEDA as the case may be. Pursuant to DBM-DICT-NEDA Joint Memorandum Circular (JMC) dated November 22, 2023, the ICT-related budgetary requests shall also be subject to the rules and regulations issued by the MITHI Steering Committee (MSC) and such other guidelines issued for the purpose.
 - 1.1. Pursuant to **Section 80** of the GPs of the FY 2024 GAA on Rules on Modification in the Allotment, in exceptional circumstances, **issued allotments for ICT Programs, Activities and Projects may be modified** upon timely submission of reports by all offices concerned, and **subject to approval by the designated authority**. The existence of an allotment class or object of expenditure in the said P/A/P is not necessary for purposes of modification.
 - 1.2. ICT-related budgetary modifications within the same allotment class (i.e. ICT Software Subscription to Rents-ICT Machinery and Equipment) **shall be approved by the Head of the Agency** pursuant to Section 80 of the GPs of the FY 2024 GAA, and **subject to the amendment of the Agency's Information Systems Strategic Plan (ISSP) and notification to the MSC through electronic mail**.
 - 1.2.1. **Notwithstanding MSC Resolution No. 2024-03 on the approval requirement for ISSP, the electronic mail notification to MSC shall be sent to secretariat@mithi.gov.ph.**
 - 1.3. ICT-related budgetary requests for modification from one allotment class to another **shall be subject to the approval of the DBM, duly endorsed by the Office of the Chief Information Officer (OCIO) of the DBM and subject to the amendment of the Agency's ISSP**.
 - 1.4. Other ICT-related budgetary requests that will require the approval of the DBM shall also be duly **endorsed by the OCIO of the DBM**.