



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**CIRCULAR LETTER**

No.: 2024-6  
February 26, 2024

**TO : ALL HEADS OF DEPARTMENTS/AGENCIES/STATE UNIVERSITIES AND COLLEGES (SUCs), OTHER NATIONAL GOVERNMENT AGENCIES (NGAs) INCLUDING CONSTITUTIONAL COMMISSIONS/OFFICES AND GOVERNMENT-OWNED OR -CONTROLLED CORPORATIONS (GOCCs)**

**SUBJECT : WORKSHOP ON FY 2025 GUIDELINES ON THE TAGGING OF GOVERNMENT EXPENDITURES FOR CLIMATE CHANGE**

- 1.0 In line with the Department of Budget and Management (DBM) - Climate Change Commission (CCC) Joint Memorandum Circular No. 2015-01, an **Annual Climate Change Expenditure Tagging (CCET) Virtual Orientation** shall be held in four (4) batches from **March 4 to 5, 2024** through the CCC Zoom Meeting Room.
- 2.0 The virtual orientation aims to strengthen climate change mainstreaming into the public expenditures of the agency members of the Climate Change Adaptation and Mitigation - Disaster Risk Reduction Cabinet Cluster (CCAM-DRR) along with all other NGAs, SUCs, and GOCCs receiving budgetary support from the national government. This will orient agencies on the necessity of intensified climate change planning and programming, including the increased convergence and the implementation of climate change and disaster risk reduction P/A/Ps, through the National Climate Change Action Plan (NCCAP) and the Risk Resiliency Program (RRP).
- 3.0 Furthermore, it will also provide clear, concise, and up-to-date information for the national government planning and budget officers, and climate change technical representatives to obtain an understanding of climate change and CCET as an integral part of the national budget preparation.
- 4.0 Pursuant to Section 42 (Climate Budget Tagging) of the General Provisions of Republic Act No. 11975 or the FY 2024 General Appropriations Act, all NGAs, SUCs, and GOCCs shall tag their budgets for climate change adaptation and mitigation.

- 4.1. To facilitate the CCET Quality Assurance and Review (QAR) Process, all concerned shall be guided by the following timeline as indicated in the CCC Memorandum Circular No. 2024-01 dated February 12, 2024, and in compliance with the Budget Preparation Calendar per National Budget Memorandum No. 149 dated December 27, 2023 and the Corporate Budget Memorandum No. 46 dated January 18, 2024:

<b>TIMELINE OF CCET QAR CERTIFICATION PROCESS</b>	
QAR Submission to CCC	March 13, 2024
CCC Feedback/Comment/Revision	March 13, 2024 to April 12, 2024
Last day of CCC Approval	April 12, 2024
Submission of signed hard copies of FY 2025 Budget Proposals to DBM	April 22, 2024

- 4.1.1 All CCET QAR shall be submitted electronically through the CCET Helpdesk official email <[ccethelpdesk@climate.gov.ph](mailto:ccethelpdesk@climate.gov.ph)>. The CCET-related forms, manuals and tools are uploaded in the CCC's National Integrated Climate Change Database and Information Exchange System <<https://niccdies.climate.gov.ph/climate-finance/ccet>>.

- 5.0 In this regard, the participation of three (3) representatives, from the planning and budgeting offices along with the climate change focal, from each department/agency/SUC/GOCC in the workshop is requested. Attached is Annex A containing the workshop schedule and the corresponding list of participating department/agency/SUC/GOCC. Participants may coordinate through the CCET Helpdesk official email <[ccethelpdesk@climate.gov.ph](mailto:ccethelpdesk@climate.gov.ph)> for the registration link.
- 6.0 For confirmation of attendance and administrative and logistical queries, kindly coordinate with the CCET Helpdesk of the CCC through e-mail <[ccethelpdesk@climate.gov.ph](mailto:ccethelpdesk@climate.gov.ph)> and/or office number at (02) 8254-7056.
- 7.0 Please be guided accordingly.

  
**AMENAH F. PANGANDAMAN**  
 Secretary





Particulars	List of Department/Agency/SUC/GOCC Participants
<p><b>Batch 1</b>  March 04, 2024  8:00 AM - 12:00 NN</p>	<p>National Government Agencies</p> <ul style="list-style-type: none"> <li>- Congress of the Philippines</li> <li>- Office of the President (OP)</li> <li>- Department of Justice (DOJ)</li> <li>- Office of the Vice President (OVP)</li> <li>- Department of Migrant Workers (DMW)</li> <li>- Department of Tourism (DOT)</li> <li>- Presidential Communications Office (PCO)</li> <li>- Anti-Money Laundering Council (AMLC)</li> <li>- Anti-Red Tape Authority (ARTA)</li> <li>- Commission on Filipinos Overseas (CFO)</li> <li>- Commission on Higher Education (CHED)</li> <li>- Commission on the Filipino Language (CFL)</li> <li>- Dangerous Drugs Board (DDB)</li> <li>- Energy Regulatory Commission (ERC)</li> <li>- Film Development Council of the Philippines (FDCP)</li> <li>- Games and Amusements Board (GAB)</li> <li>- Governance Commission for Government-Owned and Controlled Corporations (GCG)</li> <li>- Marawi Compensation Board (MCB)</li> <li>- Mindanao Development Authority (MinDA)</li> <li>- Movie and Television Review and Classification Board (MTRCB)</li> <li>- National Commission for Culture and the Arts (NCCA)</li> <li>- National Commission for Culture and the Arts (Proper)</li> <li>- National Historical Commission of the Philippines (NHCP)</li> <li>- National Library of the Philippines (NLP)</li> <li>- National Archives of the Philippines (NAP)</li> <li>- National Commission of Senior Citizens (NCSC)</li> <li>- National Intelligence Coordinating Agency (NICA)</li> <li>- National Security Council (NSC)</li> <li>- Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU)</li> </ul>

	<ul style="list-style-type: none"> <li>- Optical Media Board (OMB)</li> <li>- Philippine Competition Commission (PCC)</li> <li>- Philippine Drug Enforcement Agency (PDEA)</li> <li>- Philippine Information Agency (PIA)</li> <li>- Philippine Racing Commission (PHILRACOM)</li> <li>- Philippine Space Agency (PhilSA)</li> <li>- Philippine Sports Commission (PSC)</li> <li>- Presidential Legislative Liaison Office (PLLO)</li> <li>- Presidential Management Staff (PMS)</li> <li>- Joint Legislative-Executive Councils</li> <li>- The Judiciary</li> <li>- Career Executive Service Board (CESB)</li> <li>- Civil Service Commission (CSC)</li> <li>- Commission on Audit (COA)</li> <li>- Commission on Elections (COMELEC)</li> <li>- Office of the Ombudsman</li> <li>- Commission on Human Rights (CHR)</li> </ul>
<p><b>Batch 2</b> March 04, 2024 1:00 PM - 5:00 PM</p>	<p>Program Convergence Budgeting on Risk Resiliency Program Members and Attached Agencies and GOCCs</p> <ul style="list-style-type: none"> <li>- Department of Environment and Natural Resources (DENR)</li> <li>- Department of Agrarian Reform (DAR)</li> <li>- Department of Agriculture (DA)</li> <li>- Department of Budget and Management (DBM)</li> <li>- Department of Education (DepEd)</li> <li>- Department of Energy (DOE)</li> <li>- Department of Finance (DOF)</li> <li>- Department of Foreign Affairs (DFA)</li> <li>- Department of Health (DOH)</li> <li>- Department of Human Settlements and Urban Development (DHSUD)</li> <li>- Department of Information and Communications Technology (DICT)</li> <li>- Department of Interior and Local Government (DILG)</li> <li>- Department of Labor and Employment (DOLE)</li> <li>- Department of National Defense (DND)</li> </ul>

	<ul style="list-style-type: none"> <li>- Department of Public Works and Highways (DPWH)</li> <li>- Department of Science and Technology (DOST)</li> <li>- Department of Social Welfare and Development (DSWD)</li> <li>- Department of Trade and Industry (DTI)</li> <li>- Department of Transportation (DOTr)</li> <li>- National Economic and Development Authority (NEDA)</li> <li>- Climate Change Commission (CCC)</li> <li>- National Irrigation Administration (NIA)</li> <li>- Philippine Coconut Authority (PCA)</li> <li>- Philippine Crop Insurance Corporation (PCIC)</li> <li>- Philippine Rice Research Institute (PhilRice)</li> <li>- National Electrification Administration (NEA)</li> <li>- National Housing Authority (NHA)</li> <li>- Local Water Utilities Administration (LWUA)</li> <li>- Cooperative Development Authority</li> <li>- Land Registration Authority (LRA)</li> <li>- Metropolitan Manila Development Authority (MMDA)</li> </ul>
<b>Batch 3</b> March 05, 2023 8:00 AM - 12:00 NN	<ul style="list-style-type: none"> <li>- Government-Owned or-Controlled Corporations (GOCCs) receiving Budgetary Support from the National Government</li> </ul>
<b>Batch 4</b> March 5, 2024 1:00 PM - 5:00 PM	<ul style="list-style-type: none"> <li>- State Universities and Colleges</li> </ul>