



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO ST., SAN MIGUEL, MANILA

**CIRCULAR LETTER**

No.: 2023 - 4  
February 22, 2023

**TO : ALL HEADS OF DEPARTMENTS/AGENCIES/STATE UNIVERSITIES AND COLLEGES (SUCs), OTHER NATIONAL GOVERNMENT AGENCIES (NGAs) INCLUDING CONSTITUTIONAL COMMISSIONS/OFFICES AND GOVERNMENT-OWNED OR -CONTROLLED CORPORATIONS (GOCCs)**

**SUBJECT : WORKSHOP ON THE GUIDELINES IN TAGGING GOVERNMENT EXPENDITURES FOR CLIMATE CHANGE FOR FY 2024**

- 1.0 In line with the Department of Budget and Management (DBM) - Climate Change Commission (CCC) Joint Memorandum Circular No. 2015-01, an **Annual Climate Change Expenditure Tagging (CCET) Virtual Orientation** shall be held in four (4) batches from **March 7 to 10, 2023** through the CCC Zoom Meeting Room.
- 2.0 The virtual orientation is in support of the President's 8-point socioeconomic agenda and the implementation of climate change provisions in the Philippine Development Plan 2023-2028. It aims to strengthen climate change mainstreaming into the public expenditures of the agency members of the Climate Change Adaptation and Mitigation - Disaster Risk Reduction Cabinet Cluster (CCAM-DRR) along with all other NGAs, SUCs, and GOCCs receiving budgetary support from the national government. This will orient agencies on the necessity of intensified climate change planning and programming, including the increased convergence and the implementation of climate change and disaster risk reduction P/A/Ps, through the National Climate Change Action Plan (NCCAP) and the Risk Resiliency Program (RRP).
- 3.0 Furthermore, it will also provide clear, concise, and up-to-date information to national government planning and budget officers, and climate change technical representatives to obtain an understanding of climate change and CCET as an integral part of the national budget preparation.

4.0 Pursuant to Section 41 (Climate Budget Tagging) of the General Provisions of Republic Act No. 11936 or the FY 2023 General Appropriations Act, all NGAs, SUCs, and GOCCs shall tag their budgets for climate change adaptation and mitigation.

4.1. To facilitate the CCET Quality Assurance and Review (QAR) Process, all concerned shall be guided by the following timeline in compliance with the Budget Preparation Calendar, as indicated in the CCC Memorandum Circular No. 2023-01 and National Budget Memorandum No. 145 dated 12 January 2023 and the Corporate Budget Memorandum No. 45 dated 12 January 2023:

<b>TIMELINE OF CCET QAR CERTIFICATION PROCESS</b>	
QAR Submission to CCC	March 17, 2023
CCC Feedback/Comment	March 20-31, 2023
Submission of Revised QAR	April 01-21, 2023
CCC Issuance of Certification	April 24, 2023

4.1.1 All CCET QAR shall be submitted electronically through the CCET Helpdesk official email <[ccethelpdesk@climate.gov.ph](mailto:ccethelpdesk@climate.gov.ph)>. The CCET-related forms, manuals and tools are uploaded in the CCC's National Integrated Climate Change Database and Information Exchange System <<https://niccdies.climate.gov.ph/climate-finance/ccet>>.

5.0 In this regard, the participation of three (3) representatives, from the planning and budgeting offices along with the climate change focal, from each department/agency/SUC/GOCC in the workshop is requested. Attached is Annex A containing the workshop schedule and the corresponding list of participating department/agency/SUC/GOCC.

6.0 For confirmation of attendance and administrative and logistical queries, kindly coordinate with the CCET Helpdesk of the CCC through e-mail <[ccethelpdesk@climate.gov.ph](mailto:ccethelpdesk@climate.gov.ph)> and/or at 09260678052.

7.0 Please be guided accordingly.

  
**AMENAH F. PANGANDAMAN**  
Secretary

Particulars	List of Department/Agency/SUC/GOCC Participants
<b>Batch 1</b> March 07, 2023 8:00 AM - 12:00 NN	Government-Owned or-Controlled Corporations (GOCCs) receiving Budgetary Support from the National Government
<b>Batch 2</b> March 08, 2023 8:00 AM - 12:00 NN	State Universities and Colleges
<b>Batch 3</b> March 09, 2023 8:00 AM - 12:00 NN	CCAM-DRR Cabinet Cluster Members and Attached Agencies and GOCCs <ul style="list-style-type: none"> <li>- Department of Environment and Natural Resources (DENR)</li> <li>- Department of Agrarian Reform (DAR)</li> <li>- Department of Agriculture (DA)</li> <li>- Department of Budget and Management (DBM)</li> <li>- Department of Education (DepEd)</li> <li>- Department of Energy (DOE)</li> <li>- Department of Finance (DOF)</li> <li>- Department of Foreign Affairs (DFA)</li> <li>- Department of Health (DOH)</li> <li>- Department of Human Settlements and Urban Development (DHSUD)</li> <li>- Department of Information and Communications Technology (DICT)</li> <li>- Department of Interior and Local Government (DILG)</li> <li>- Department of Labor and Employment (DOLE)</li> <li>- Department of National Defense (DND)</li> <li>- Department of Public Works and Highways (DPWH)</li> <li>- Department of Science and Technology (DOST)</li> <li>- Department of Social Welfare and Development (DSWD)</li> <li>- Department of Trade and Industry (DTI)</li> <li>- Department of Transportation (DOTr)</li> <li>- National Economic and Development Authority (NEDA)</li> </ul>

	<ul style="list-style-type: none"> <li>- Climate Change Commission (CCC)</li> <li>- Presidential Management Staff (PMS)</li> <li>- National Irrigation Administration (NIA)</li> <li>- Philippine Coconut Authority (PCA)</li> <li>- Philippine Crop Insurance Corporation (PCIC)</li> <li>- Philippine Rice Research Institute (PhilRice)</li> <li>- National Electrification Administration (NEA)</li> <li>- National Housing Authority (NHA)</li> <li>- Local Water Utilities Administration (LWUA)</li> <li>- Cooperative Development Authority</li> <li>- Land Registration Authority (LRA)</li> <li>- Metropolitan Manila Development Authority (MMDA)</li> </ul>
<p><b>Batch 4</b>  March 10, 2023  8:00 AM - 12:00 NN</p>	<p>All Other Departments and Attached Agencies:</p> <ul style="list-style-type: none"> <li>- Congress of the Philippines</li> <li>- Office of the President (OP)</li> <li>- Office of the Vice President (OVP)</li> <li>- Department of Migrant Workers (DMW)</li> <li>- Department of Tourism (DOT)</li> <li>- Office of the Press Secretary (OPS)</li> <li>- Anti-Money Laundering Council (AMLC)</li> <li>- Anti-Red Tape Authority (ARTA)</li> <li>- Commission on Filipinos Overseas (CFO)</li> <li>- Commission on Higher Education (CHED)</li> <li>- Commission on the Filipino Language (CFL)</li> <li>- Dangerous Drugs Board (DDB)</li> <li>- Energy Regulatory Commission (ERC)</li> <li>- Film Development Council of the Philippines (FDCP)</li> <li>- Games and Amusements Board (GAB)</li> <li>- Governance Commission for Government-Owned and Controlled Corporations (GCG)</li> <li>- Mindanao Development Authority (MinDA)</li> <li>- Movie and Television Review and Classification Board (MTRCB)</li> <li>- National Commission for Culture and the Arts (NCCA)</li> </ul>

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|  | <ul style="list-style-type: none"><li>- National Historical Commission of the Philippines (NHCP)</li><li>- National Library of the Philippines (NLP)</li><li>- National Archives of the Philippines (NAP)</li><li>- National Commission of Senior Citizens (NCSC)</li><li>- National Intelligence Coordinating Agency (NICA)</li><li>- National Security Council (NSC)</li><li>- Office of the Presidential Adviser on Peace, Reconciliation and Unity (OPAPRU)</li><li>- Optical Media Board (OMB)</li><li>- Philippine Competition Commission (PCC)</li><li>- Philippine Drug Enforcement Agency (PDEA)</li><li>- Philippine Information Agency (PIA)</li><li>- Philippine Racing Commission (PHILRACOM)</li><li>- Philippine Space Agency (PhilSA)</li><li>- Philippine Sports Commission (PSC)</li><li>- Presidential Legislative Liaison Office (PLLO)</li><li>- Joint Legislative-Executive Councils</li><li>- The Judiciary</li><li>- Civil Service Commission (CSC)</li><li>- Commission on Audit (COA)</li><li>- Commission on Elections (COMELEC)</li><li>- Office of the Ombudsman</li><li>- Commission on Human Rights (CHR)</li></ul> |
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