



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
BONCODIN HALL, GENERAL SOLANO ST., SAN MIGUEL, MANILA



**NATIONAL BUDGET MEMORANDUM**

No. 135

**F O R** : All Heads of Departments, Agencies, Bureaus, Offices, Commissions, State Universities and Colleges, Other Instrumentalities of the National Government and all Others Concerned

**SUBJECT** : **REMINDER OF REQUIRED ENCODING OF BUDGET PREPARATION FORMS IN THE ONLINE SUBMISSION OF BUDGET PROPOSALS SYSTEM (OSBPS)**

**DATE** : **MAY 20, 2020**

**1.0 PURPOSES**

- 1.1 To remind compliance to the required submission, i.e., via OSBPS of the pertinent Budget Preparation (BP) Forms; and
- 1.2 To give updates on the status of submission of FY 2019 Actual Obligations and FY 2021 Details of Tier 1 level.

**2.0 TIMELINES AND GENERAL REMINDERS**

- 2.1 Pursuant to NBM 134, the deadline for agency submission of the FY 2019 Actual Obligations and FY 2021 Budget proposals thru the OSBPS has been extended to the following dates:

Particulars	From (per NBM No. 133)	To (per NBM No. 134)
FY 2019 Actual Obligations	March 31, 2020	April 15, 2020
FY 2021 Budget Proposals - Tier 1 (FE) and Tier 2	May 11, 2020	May 25, 2020

- 2.2 This is to reiterate that there will be no extension of the **May 25, 2020** deadline for the submission of budget proposal to ensure submission of the Budget documents to the President within the date scheduled, i.e., July 20, 2020 per Annex C of NBM No. 133.

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- 2.3 Considering that the FY 2019 Actual Obligation levels are material to the analysis of Tier 2 proposals, the OSBPS for actual obligations will be locked on **May 26, 2020 (1:00 A.M)**. Agencies listed in Annex 'A' herein are reminded to ensure encoding and submission on or before the scheduled lock date. Failure to comply may sanction agencies to be treated as least priority in the allocation of available fiscal space which is the balance after deducting the total Tier 1 level from the DBCC-approved FY 2021 budget level.

### 3.0 STATUS OF SUBMISSION

- 3.1 It has been observed that out of 308 agencies, the compliance status of agency encoding in the OSBPS based on the OSBPS-generated report as of May 19, 2020 a.m., are as follows:
- 3.1.1 For FY 2019 Actual Obligations – 198 agencies or 64%
- 3.1.2 FY 2021 Budget Proposals – 32 agencies or 10%
- 3.2 **Annex A** presents the list of agencies **with no** submission of FY 2019 Actual Obligations.
- 3.3 **Annex B** presents the list of agencies **with** submission of FY 2021 Budget proposals.

### 4.0 SUBMISSION REQUIREMENT

- 4.1 All pertinent BP Forms shall be encoded in the Online Submission of Budget Proposal System (OSBPS). Three (3) hard copies of the required BP Forms duly endorsed by the Department Secretary or the Head of Other Executive Offices (OEOs) shall be transmitted to the DBM. The hard copies to be submitted must reflect the same encoded data under the OSBPS.
- 4.2 The Department Secretary/Head of Agency shall maintain accountability in ensuring that the budget proposals submitted have undergone the proper RDC review process with a duly issued endorsement consistent with item 2.5.3 of NBM No. 133.

- 5.0 For compliance and guidance of all concerned.



**WENDEL E. AVISADO**  
Secretary

**AGENCIES WITH NO ENCODING AND SUBMISSION VIA THE OSBPS**  
**As of May 19, 2020 (a.m.)**  
**FY 2019 ACTUAL OBLIGATIONS**

1. Congress of the Philippines
  - a. Senate
  - b. Commission on Appointments
  - c. House of Representatives
2. Office of the Vice President
3. Department of Agriculture
  - a. Fertilizer and Pesticide Authority
  - b. National Meat Inspection Service
4. Department of Budget and Management
  - a. Office of the Secretary
5. Department of Education
  - a. Office of the Secretary
  - b. Early Childhood Care and Development Council
  - c. National Book Development Board
6. State Universities and Colleges
  - a. NCR
    - i. Eulogio 'Amang' Rodriguez Institute of Science and Technology
    - ii. Marikina Polytechnic College
    - iii. Philippine State College of Aeronautics
    - iv. Polytechnic University of the Philippines
    - v. Technological University of the Philippines
  - b. Region I
    - i. Pangasinan State University
  - c. CAR
    - i. Apayao State College
    - ii. Benguet State University
    - iii. Ifugao State University
  - d. Region II
    - i. Cagayan State University
    - ii. Nueva Vizcaya State University
  - e. Region III
    - i. Ramon Magsaysay Technological University
  - f. Region IV-B
    - i. Mindoro State College of Agriculture and Technology
    - ii. Palawan State University
  - g. Region V
    - i. Partido State University
    - ii. Sorsogon State College
  - h. Region VII
    - i. Bohol Island State University (Central Visayas State College of Agriculture, Forestry and Technology)
  - i. Region IX
    - i. J.H. Cerilles State College
    - ii. Zamboanga City State Polytechnic College
  - j. Region X
    - i. Camiguin Polytechnic State College
    - ii. Central Mindanao University
    - iii. MSU - Iligan Institute of Technology
    - iv. Northwestern Mindanao State College of Science and Technology



- k. Region XI
    - i. Davao del Norte State College
    - ii. Davao Oriental State College of Science and Technology
  - l. Region XII
    - i. Cotabato Foundation College of Science and Technology
  - m. BARMM
    - i. Basilan State College
    - ii. Mindanao State University
    - iii. MSU - Tawi-Tawi College of Technology and Oceanography
- 7. Department of Finance
  - a. Bureau of Local Government Finance
  - b. Bureau of the Treasury
  - c. Insurance Commission
  - d. Securities and Exchange Commission
- 8. Department of Foreign Affairs
  - a. Office of the Secretary
  - b. UNESCO National Commission of the Philippines
- 9. Department of Health
  - a. Commission on Population
- 10. Department of Information and Communications Technology
  - a. Office of the Secretary
  - b. Cybercrime Investigation and Coordination Center
  - c. National Telecommunications Commission
- 11. Department of the Interior and Local Government
  - a. Office of the Secretary
  - b. National Commission on Muslim Filipinos
  - c. National Youth Commission
  - d. Philippine Commission on Women
  - e. Philippine National Police
  - f. Philippine Public Safety College
- 12. Department of Justice
  - a. Office of the Secretary
  - b. Bureau of Corrections
  - c. National Bureau of Investigation
  - d. Office of the Government Corporate Counsel
  - e. Presidential Commission on Good Government
  - f. Public Attorney's Office
- 13. Department of Labor and Employment
  - a. Office of the Secretary
- 14. Department of National Defense
  - a. National Defense College of the Philippines
  - b. Philippine Veterans Affairs Office (Proper)
  - c. Philippine Army
  - d. General Headquarters, AFP and AFP Wide Service Support Units (AFPWSSUS)
- 15. Department of Public Works and Highways
- 16. Department of Science and Technology
  - a. Advanced Science and Technology Institute
  - b. National Academy of Science and Technology
  - c. Philippine Council for Industry, Energy and Emerging Technology Research and Development
  - d. Philippine Science High School
  - e. Science Education Institute
- 17. Department of Social Welfare and Development
  - a. Office of the Secretary
  - b. Council for the Welfare of Children
  - c. National Anti-Poverty Commission

- d. National Commission on Indigenous People
  - e. Presidential Commission for the Urban Poor
- 18. Department of Tourism
  - a. Office of the Secretary
- 19. Department of Trade and Industry
  - a. Office of the Secretary
  - b. Design Center of the Philippines
  - c. Philippine Trade Training Center
  - d. Technical Education and Skills Development Authority
- 20. Department of Transportation
  - a. Office of the Secretary
  - b. Civil Aeronautics Board
  - c. Maritime Industry Authority
  - d. Office for Transportation Security
  - e. Philippine Coast Guard
- 21. National Economic and Development Authority
  - a. Philippine Statistics Authority
- 22. Presidential Communications Operations Office
  - a. Bureau of Communications Services
  - b. News and Information Bureau
  - c. Presidential Broadcast Staff (RTVM)
- 23. Other Executive Offices
  - a. Commission on the Filipino Language
  - b. Film Development Council of the Philippines
  - c. Mindanao Development Authority
  - d. Movie and Television Review and Classification Board
  - e. National Commission for Culture and the Arts (Proper)
  - f. Optical Media Board
  - g. Pasig River Rehabilitation Commission
  - h. Philippine Competition Commission
  - i. Philippine Drug Enforcement Agency
  - j. Presidential Legislative Liaison Office
  - k. Presidential Management Staff
- 24. Autonomous Region in Muslim Mindanao
- 25. The Judiciary
  - a. Sandiganbayan
  - b. Court of Appeals
  - c. Court of Tax Appeals
- 26. Civil Service Commission – Proper
- 27. Commission on Audit
- 28. Office of the Ombudsman
- 29. Commission on Human Rights
  - a. Human Rights Violations Victims' Memorial Commission

**AGENCIES WITH ENCODING AND SUBMISSION VIA THE OSBPS**  
**As of May 19, 2020 (a.m.)**  
**FY 2021 BUDGET PROPOSALS**

1. Department of Agriculture
  - a. Agricultural Credit Policy Council
  - b. Bureau of Fisheries and Aquatic Resources
  - c. Fertilizer and Pesticide Authority
  - d. Philippine Carabao Center
  - e. Philippine Center for Post-Harvest Development and Mechanization
  - f. Philippine Fiber Industry Development Authority
  - g. National Fisheries Research and Development Institute
2. State Universities and Colleges
  - a. Region II
    - i. Batanes State College
    - ii. Quirino State University
  - b. Region III
    - i. Aurora State College of Technology
    - ii. Bulacan Agricultural State College
    - iii. Bulacan State University
    - iv. Central Luzon State University
    - v. Don Honorio Ventura Technological State University
    - vi. Nueva Ecija University of Science and Technology
    - vii. Philippine Merchant Marine University
    - viii. Ramon Magsaysay Technological University
  - c. Region IV-B
    - i. Marinduque State College
  - d. Region V
    - i. Camarines Norte State College
    - ii. Camarines Sur Polytechnic Colleges
    - iii. Catanduanes State University
  - e. Region VI
    - i. Central Philippines State University
    - ii. Iloilo Science and Technology University
  - f. Region VII
    - i. Cebu Normal University
  - g. Region VIII
    - i. Eastern Samar State University
    - ii. Naval State University (Biliran Province SU)
    - iii. Visayas State University
  - h. Region IX
    - i. Jose Rizal Memorial State University
    - ii. Zamboanga State College of Marine Sciences and Technology
  - i. BARMM
    - i. Sulu State College
3. Department of Energy
4. Department of Science and Technology
  - a. Technology Application and Promotion Institute