



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**LOCAL BUDGET CIRCULAR**

No. 123  
February 17, 2020

To : Local Chief Executives of Cities, Members of the Sangguniang Panlungsod, City Budget Officers, City Treasurers, City Planning and Development Coordinators, City Accountants, and All Others Concerned

Subject : **GUIDELINES ON THE RELEASE AND UTILIZATION OF THE LOCAL GOVERNMENT SUPPORT FUND-ASSISTANCE TO CITIES UNDER THE FY 2020 GENERAL APPROPRIATIONS ACT, REPUBLIC ACT NO. 11465**

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**1.0 LEGAL BASES**

Under Special Provision (SP) No. 2 of the Local Government Support Fund (LGSF) in the FY 2020 General Appropriations Act (GAA), Republic Act (RA) No. 11465, an amount of Php 2,489,800,000 is appropriated for the LGSF-Assistance to Cities (LGSF-AC), which shall be used to fund the construction, rehabilitation, repair or improvement of public open spaces.

The said SP provides that the implementation of the LGSF-AC shall be subject to the guidelines to be issued for the purpose.

**2.0 PURPOSE**

This Circular is being issued to prescribe the guidelines and procedures on the release and utilization of the LGSF-AC under the FY 2020 GAA, RA No. 11465.

**3.0 GENERAL GUIDELINES**

- 3.1 The amount appropriated for the LGSF-AC under the FY 2020 GAA, RA No. 11465, shall be used to enhance the existing or develop new public open spaces in publicly-owned lands that are free and accessible to the general public, and serve the purpose of making cities sustainable, livable, and resilient by designing for the environment and for the people.
- 3.2 The allocations for each of the beneficiary cities, as indicated in Annex A hereof, were computed based on poverty incidence, resource per capita, population, and land area.
- 3.3 The eligible types of public open space projects that can be funded under LGSF-AC are (1) parks, (2) plazas, (3) waterfronts, (4) institutional spaces,

(5) streetscapes, and (6) a network of public open spaces combining types of public open spaces.

3.4 Taking into consideration their respective allocations, the cities shall submit their requests for the release of the LGSF-AC to the Department of Budget and Management (DBM) Central Office, supported by the following:

3.4.1 Letter request signed by the Local Chief Executive (LCE), specifying the project title, location, and fund allocation addressed to the Secretary of the DBM;

3.4.2 Project Brief signed by the LCE (*template provided in Annex B hereof*); and

3.4.3 Certification under oath from the LCE attesting that:

- i. The proposed project(s) conform(s) to the designs, concepts, and requirements for eligible projects as prescribed under this Circular;
- ii. There is a Sanggunian Resolution endorsing the proposed project(s), and that the same is/are part of the duly approved Local Development Investment Program and Annual Investment Program of the City;
- iii. The City has prepared the necessary Program of Works, Detailed Estimates, and Detailed Engineering Design for the proposed project(s), in accordance with the design, plan, specifications, and such other standards and policies of the National Government;
- iv. The City has the capability to implement the proposed project(s) either by administration or contract;
- v. The proposed project(s) is/are readily implementable within the prescribed timelines and that there are no issues related to the site/land title, including informal settlers thereon, and right-of-way acquisition;
- vi. The City has complied with the standards prescribed by the appropriate government agencies and has secured all the necessary clearances or certifications from same agencies, e.g., Environmental Clearance, Zoning Clearance, etc.;
- vii. The location, area or site of the project(s) is: (1) not a privately-owned land/lot; (2) not included in the critical geo-hazard areas or no build zones identified and/or certified by the Mines and Geo-sciences Bureau hazard map; and (3) within the territorial jurisdiction of the City;
- viii. The City commits to fund the cost of maintenance and repairs of the project(s); and
- ix. The project(s) is not fully funded from other sources.

(*The template for the said certification is provided in Annex C hereof.*)





- 3.5 Cities that previously received funding support from the FYs 2018 and 2019 LGSF-AC shall submit a Report on Fund Utilization and Status of Program/Project Implementation (*template provided in Annex D hereof*).
- 3.6 In addition to the said documentary requirements, the DBM may require the cities concerned to submit additional documents, details or information as may be necessary in the evaluation of their requests.
- 3.7 All the required information, format, and signatories in the documentary requirements under this Circular and its annexes shall be completely provided by the cities. Failure to completely provide the required information, format, and signatories shall be a ground to deny the request of the cities.
- 3.8 Other documents submitted by the cities that are not among the prescribed documentary requirements under this Circular shall not form part of the evaluation of the DBM.
- 3.9 It is understood that only requests prepared, signed and submitted by the LCEs shall be evaluated by the DBM. Requests that are shown to have been prepared and/or submitted by third parties, *e.g., fixers, middlemen, and facilitators*, shall be immediately denied.
- 3.10 All projects to be funded under the LGSF-AC shall strictly conform with the following design concepts, environmental principles, and requirements:
- 3.10.1 Designing for the Environment
- 3.10.1.1 Design schemes that respect the existing site attributes and harness those attributes in the site development plan. The following types of attributes should be considered:
- 3.10.1.1.1 Ecosystem type (Lowland, Upland, Wetland, Coastal, Riverine, Lacustrine/Lakeshore, or Palustrine/Swampland/Marshland);
- 3.10.1.1.2 Topography (slope, elevation);
- 3.10.1.1.3 Biological features (flora, fauna, vegetation cover, feeding, nesting, resting areas, and breeding sites and the conservation status of the flora and fauna species);<sup>1</sup>
- 3.10.1.1.4 Physical features (land use, land classification, conservation areas and other special interest areas);
- 3.10.1.1.5 Freshwater sources; and

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<sup>1</sup> As described in the Biodiversity Management Bureau Technical Bulletin 2018-02



3.10.1.1.6 Culture and heritage.

3.10.1.2 Preserve, improve or add green and/or blue infrastructures that go beyond the business-as-usual level and help maintain critical ecosystem functions or address climate or disaster risks by achieving the following:

3.10.1.2.1 Managing surface water and reducing flooding through detaining, retaining and effective and appropriate discharging of storm water, with a preference for using nature-based barriers or buffers found in natural ecosystems;

3.10.1.2.2 Improving urban air and storm water quality through the phytoremediation processes of plants that absorb pollutants from air, water or soil into their leaves and roots;

3.10.1.2.3 Regulating the urban micro-climate (urban heat island effect) through increased tree cover and planting areas, and natural or artificial water features, especially those that serve as effective carbon sinks;

3.10.1.2.4 Promoting biodiversity and ecosystem-based adaptation and mitigation through strategic planting plans with a preference for endemic and endangered species;

3.10.1.2.5 Reducing carbon emissions from vehicles through natural carbon sequestration by trees; and

3.10.1.2.6 Creating or enhancing the network of open spaces in the city.

3.10.1.3 Select project components that minimize generation of waste and promote ease-of-maintenance for long-term sustainability by achieving the following:

3.10.1.3.1 Energy efficient site lighting and/or other site operation or maintenance activities where appropriate;

3.10.1.3.2 Harvesting and re-use of storm water for landscape irrigation; and

3.10.1.3.3 Selecting materials guaranteed to be long-lasting, resource-efficient, and all weather, and are procured with relevant warranties.



### 3.10.2 Designing for People

The proposed project must achieve the following:

#### 3.10.2.1 Ensure inclusive mobility within the site and its surroundings by:

- 3.10.2.1.1 Linking the public open space to its nearby surroundings;
- 3.10.2.1.2 Providing universally accessible pathways;
- 3.10.2.1.3 Allocating an arrival space within the public open space for beneficiaries using public transport modes;
- 3.10.2.1.4 Separating types of pathways based on use, such as walkways, bikeways and driveways; and
- 3.10.2.1.5 Selecting a site which is accessible to the commuting public.

#### 3.10.2.2 Ensure usability of public open space by:

- 3.10.2.2.1 Providing visibility and enforcement measures for safety and security of beneficiaries;
- 3.10.2.2.2 Creating unique places that value local culture, history, heritage, and the natural environment;
- 3.10.2.2.3 Designing spaces that are flexible for a variety of uses;
- 3.10.2.2.4 Designing spaces that are gender-sensitive and age-appropriate;
- 3.10.2.2.5 Designing spaces that are appropriate for different types of weather, climate and disaster risks; and
- 3.10.2.2.6 Designing spaces that can be enjoyed by people all times of the day.

### 3.11 In accordance with performing the abovementioned key objectives of the projects, the LGSF-AC shall be used for the following:

- 3.11.1 Types of development of public open space projects that are (i) new or proposed, (ii) addition to or continuation of existing development of public open space project(s), or (iii) improvement of existing development of public open space project(s), either as a repair or rehabilitation; and
- 3.11.2 Types of public open space projects, such as those enumerated under item 3.3 of this LBC.





- 3.12 Consistent with DBM-Department of Finance Joint Circular No. 2016-1 dated January 4, 2016,<sup>2</sup> the LGSF-AC shall be released directly by the Bureau of the Treasury (BTr) to the beneficiary cities, through authorized government servicing banks, consistent with the purposes indicated in the corresponding Special Allotment Release Order and Advice of Notice of Cash Allocation Issued to be released by the DBM to the BTr.
- 3.13 The LGSF-AC shall be recorded as trust by the cities for the specified purpose(s) for which the fund was received. Funds which remain unutilized as of December 31, 2021 shall be reverted to the National Treasury by the recipient cities. However, if at any point before December 31, 2021, the city determines that the funds can no longer be utilized, *e.g.*, when the program(s) and/or project(s) cannot be implemented for any reason or when the same has/have been funded from other sources, the amount received by the same city from the LGSF-AC shall be immediately reverted to the National Treasury.

#### 4.0 **PROHIBITIONS ON THE USE OF THE LGSF-AC**

The LGSF-AC fund shall not be used for the following:

- 4.1 Any purpose other than the program(s) and/or project(s), including the location thereof, for which the fund was released;
- 4.2 Projects already fully covered by other sources of funds;
- 4.3 Payment of Personnel Services expenditures (i.e., payment of salaries, including honoraria, allowances, bonuses, and similar forms of compensation);
- 4.4 Consultation fees or other related incidental expenses for the development of the design of the proposed project(s); and
- 4.5 Acquisition, reclamation or lease of land.

#### 5.0 **PROJECT IMPLEMENTATION**

Disbursement and utilization of the LGSF-AC by the cities shall be subject to pertinent provisions of the Government Procurement Reform Act (RA No. 9184) and its 2016 Revised Implementing Rules and Regulations (IRR), and any relevant policies issued by the Government Procurement Policy Board (GPPB), as well as the applicable budgeting, accounting, and auditing rules and regulations.

#### 6.0 **POSTING AND REPORTING REQUIREMENTS**

The beneficiary cities shall:

- 6.1 Comply with the posting requirements prescribed under RA No. 9184 and its 2016 Revised IRR, and all relevant policies issued by the GPPB.

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<sup>2</sup> Guidelines for the Direct Release of Funds by the Bureau of the Treasury (BTr) to Local Government Units (LGUs) in FY 2016 and Thereafter

- 6.2 Prepare quarterly reports on fund utilization and status of program/project implementation using the prescribed format (Annex D) until such time that the Unified Reporting System for LGUs has been developed and can be used by the cities.
- 6.3 Consistent with the Full Disclosure Policy of the DILG, the said reports shall be posted in at least three (3) conspicuous public places in the locality and on the LGU's website within twenty (20) calendar days from the end of each quarter.
- 6.4 The LCE of the implementing city shall send a written notice to the Secretary of DBM, Speaker of the House of Representatives, President of the Senate of the Philippines, and the Chairpersons of the House Committee on Appropriations and Senate Committee on Finance upon posting of the reports on the LGU's website. The date of notice to said agencies shall be considered the date of compliance with the requirement.

## **7.0 RESPONSIBILITY AND ACCOUNTABILITY**

The responsibility and accountability in ensuring that the project(s) to be funded under the LGSF-AC comply with the designs, concepts and requirements under this Circular, and proper utilization and disbursement of the LGSF-AC shall rest upon the LCE and other officials concerned of the cities. It is also the responsibility of said city officials to ensure that the funds released to the city are utilized strictly in accordance with applicable budgeting, accounting, and auditing rules and regulations, and pertinent provisions of RA No. 9184.

Moreover, the city shall ensure that no duplication of funding will occur. As such, the city, through its LCE, shall immediately inform the DBM if it has received funding from other sources for the same project(s).

## **8.0 ITEMS FOR RESOLUTION**

Interpretation of the provisions of this Circular, including relevant items not covered herein, shall be referred to the DBM for resolution.

## **9.0 SEPARABILITY**

If any provision of this Circular is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

## **10.0 REPEAL**

All provisions of existing guidelines that are not consistent with this Circular are hereby revised, modified and/or repealed accordingly.



#### 11.0 **EFFECTIVITY**

This Circular shall take effect fifteen (15) calendar days after its publication.

  
**WENDEL E. AVISADO**  
Secretary





## FY 2020 ASSISTANCE TO CITIES

REGION	PROVINCE	CITY	ALLOCATION
<b>CORDILLERA ADMINISTRATIVE REGION (CAR)</b>			
CAR	Benguet	Baguio	<b>18,256,635</b>
CAR	Kalinga	Tabuk	<b>13,232,966</b>
<b>Total, CAR</b>			<b>31,489,601</b>
<b>NATIONAL CAPITAL REGION (NCR)</b>			
NCR	Metro Manila	Caloocan	<b>37,274,071</b>
NCR	Metro Manila	Las Piñas	<b>21,916,984</b>
NCR	Metro Manila	Makati	<b>17,112,967</b>
NCR	Metro Manila	Malabon	<b>18,431,816</b>
NCR	Metro Manila	Mandaluyong	<b>14,068,732</b>
NCR	Metro Manila	Manila	<b>36,702,068</b>
NCR	Metro Manila	Marikina	<b>19,759,271</b>
NCR	Metro Manila	Muntinlupa	<b>15,982,543</b>
NCR	Metro Manila	Navotas	<b>16,627,533</b>
NCR	Metro Manila	Parañaque	<b>18,481,964</b>
NCR	Metro Manila	Pasay	<b>14,548,309</b>
NCR	Metro Manila	Pasig	<b>19,862,270</b>
NCR	Metro Manila	Quezon	<b>54,927,608</b>
NCR	Metro Manila	San Juan	<b>10,001,934</b>
NCR	Metro Manila	Taguig	<b>20,613,818</b>
NCR	Metro Manila	Valenzuela	<b>18,961,563</b>
<b>Total, NCR</b>			<b>355,273,451</b>
<b>REGION I</b>			
REGION I	Ilocos Norte	Batac	<b>10,647,492</b>
REGION I	Ilocos Norte	Laoag	<b>11,316,069</b>
REGION I	Ilocos Sur	Candon	<b>10,544,948</b>
REGION I	Ilocos Sur	Vigan	<b>10,189,886</b>
REGION I	La Union	San Fernando	<b>11,482,904</b>
REGION I	Pangasinan	Alaminos	<b>12,363,168</b>
REGION I	Pangasinan	Dagupan	<b>16,693,035</b>
REGION I	Pangasinan	San Carlos	<b>17,382,592</b>
REGION I	Pangasinan	Urdaneta	<b>12,821,317</b>
<b>Total, REGION I</b>			<b>113,441,411</b>
<b>REGION II</b>			
REGION II	Cagayan	Tuguegarao	<b>12,104,934</b>
REGION II	Isabela	Cauayan	<b>13,528,247</b>
REGION II	Isabela	Ilagan	<b>15,268,023</b>
REGION II	Isabela	Santiago	<b>15,282,265</b>
<b>Total, REGION II</b>			<b>56,183,469</b>



### FY 2020 ASSISTANCE TO CITIES

PROVINCE	CITY	ALLOCATION
<b>REGION III</b>		
Bataan	Balanga	11,116,067
Bulacan	Malolos	16,855,154
Bulacan	Meycauayan	12,596,127
Bulacan	San Jose del Monte	21,923,853
Nueva Ecija	Cabanatuan	19,493,928
Nueva Ecija	Gapan	12,680,050
Nueva Ecija	Muñoz	12,232,955
Nueva Ecija	Palayan	10,238,157
Nueva Ecija	San Jose	13,201,424
Pampanga	Angeles	19,283,272
Pampanga	Mabalacat	18,062,219
Pampanga	San Fernando	17,695,061
Tarlac	Tarlac	20,086,266
Zambales	Olongapo	14,631,197
<b>Total, REGION III</b>		<b>220,095,730</b>
<b>REGION IV-A</b>		
Batangas	Batangas	14,082,598
Batangas	Lipa	18,545,751
Batangas	Santo Tomas	15,836,387
Batangas	Tanauan	11,113,546
Cavite	Bacoor	22,062,463
Cavite	Cavite	14,381,406
Cavite	Dasmariñas	23,178,705
Cavite	Gen. Trias	14,370,862
Cavite	Imus	19,520,947
Cavite	Tagaytay	9,408,578
Cavite	Trece Martires	15,284,688
Laguna	Biñan	18,022,089
Laguna	Cabuyao	15,338,198
Laguna	Calamba	15,567,225
Laguna	San Pablo	17,489,145
Laguna	San Pedro	17,848,668
Laguna	Santa Rosa	13,713,652
Quezon	Lucena	17,114,521
Quezon	Tayabas	12,732,311
Rizal	Antipolo	25,675,803
<b>Total, REGION IV-A</b>		<b>331,287,543</b>
<b>REGION IV-B</b>		
Palawan	Puerto Princesa	20,857,070
Oriental Mindoro	Calapan	13,317,699
<b>Total, REGION IV-B</b>		<b>34,174,769</b>





### FY 2020 ASSISTANCE TO CITIES

PROVINCE	CITY	ALLOCATION
<b>REGION V</b>		
Albay	Legaspi	17,457,203
Albay	Ligao	16,447,306
Albay	Tabaco	19,861,295
Camarines Sur	Iriga	19,586,702
Camarines Sur	Naga	17,224,828
Masbate	Masbate	16,012,484
Sorsogon	Sorsogon	20,898,428
<b>Total, REGION V</b>		<b>127,488,246</b>
<b>REGION VI</b>		
Capiz	Roxas	16,813,495
Iloilo	Iloilo	17,563,396
Iloilo	Passi	14,812,931
Negros Occidental	Bacolod	23,095,442
Negros Occidental	Bago	21,344,802
Negros Occidental	Cadiz	18,006,137
Negros Occidental	Escalante	16,007,535
Negros Occidental	Himamaylan	16,764,746
Negros Occidental	Kabankalan	18,980,359
Negros Occidental	La Carlota	10,713,390
Negros Occidental	Sagay	17,251,591
Negros Occidental	San Carlos	16,254,978
Negros Occidental	Silay	13,097,366
Negros Occidental	Sipalay	15,064,962
Negros Occidental	Talisay	12,673,970
Negros Occidental	Victorias	12,238,336
<b>Total, REGION VI</b>		<b>260,683,436</b>
<b>REGION VII</b>		
Bohol	Tagbilaran	12,187,943
Cebu	Bogo	11,989,861
Cebu	Carcar	19,641,988
Cebu	Cebu	25,639,885
Cebu	Danao	19,869,627
Cebu	Lapu-Lapu	20,397,619
Cebu	Mandaue	16,107,875
Cebu	Naga	14,873,111
Cebu	Talisay	17,567,332
Cebu	Toledo	17,254,471
Negros Oriental	Bais	14,967,100
Negros Oriental	Bayawan	16,826,393
Negros Oriental	Canlaon	14,154,325



### FY 2020 ASSISTANCE TO CITIES

PROVINCE	CITY	ALLOCATION
Negros Oriental	Dumaguete	12,583,003
Negros Oriental	Guihulngan	16,666,379
Negros Oriental	Tanjay	14,892,052
<b>Total, REGION VII</b>		<b>265,618,964</b>
<b>REGION VIII</b>		
Eastern Samar	Borongan	15,359,310
Leyte	Baybay	15,925,353
Leyte	Ormoc	19,218,677
Leyte	Tacloban	21,795,385
Southern Leyte	Maasin	15,937,778
Western Samar	Calbayog	19,598,909
Western Samar	Catbalogan	16,420,153
<b>Total, Region VIII</b>		<b>124,255,565</b>
<b>REGION IX</b>		
Basilan	Isabela	19,880,328
Zamboanga del Norte	Dapitan	15,289,177
Zamboanga del Norte	Dipolog	13,240,848
Zamboanga del Sur	Pagadian	21,704,010
Zamboanga del Sur	Zamboanga	31,728,193
<b>Total, Region IX</b>		<b>101,842,556</b>
<b>REGION X</b>		
Bukidnon	Malaybalay	18,566,245
Bukidnon	Valencia	18,795,600
Lanao del Norte	Iligan	18,334,918
Misamis Occidental	Oroquieta	14,619,173
Misamis Occidental	Ozamis	13,181,939
Misamis Occidental	Tangub	14,258,691
Misamis Oriental	Cagayan de Oro	25,651,837
Misamis Oriental	El Salvador	13,818,713
Misamis Oriental	Gingoog	16,509,902
<b>Total, REGION X</b>		<b>153,737,018</b>
<b>REGION XI</b>		
Davao del Norte	Island Garden City of Samal	16,510,988
Davao del Norte	Panabo	21,071,659
Davao del Norte	Tagum	18,557,169
Davao del Sur	Davao	46,881,267
Davao del Sur	Digos	17,467,756
Davao Oriental	Mati	13,536,561
<b>Total, REGION XI</b>		<b>134,025,400</b>





### FY 2020 ASSISTANCE TO CITIES

PROVINCE	CITY	ALLOCATION
<b>REGION XII</b>		
North Cotabato	Kidapawan	<b>13,763,126</b>
South Cotabato	Gen. Santos	<b>28,143,263</b>
South Cotabato	Koronadal	<b>21,006,218</b>
Sultan Kudarat	Tacurong	<b>12,460,447</b>
<b>Total, Region XII</b>		<b>75,373,054</b>
<b>REGION XIII</b>		
Agusan del Norte	Butuan	<b>21,745,775</b>
Agusan del Norte	Cabadbaran	<b>14,898,648</b>
Agusan del Sur	Bayugan	<b>16,567,501</b>
Surigao del Norte	Surigao	<b>20,584,745</b>
Surigao del Sur	Bislig	<b>16,461,819</b>
Surigao del Sur	Tandag	<b>14,571,299</b>
<b>Total, Region XIII</b>		<b>104,829,787</b>
<b>Grand Total, FY2020 LGSF-AC</b>		<b>2,489,800,000</b>



**LOCAL GOVERNMENT SUPPORT FUND – ASSISTANCE TO CITIES (LGSF-AC)  
FY 2020, Republic Act 11465**

**PROJECT BRIEF**

<b>Project Name</b>			
<b>Location</b>	(Barangay, City, Province)		
<b>Funding Allocation</b>	(based on FY 2020 LGSF-AC Allocation per city)		
<b>Project Area</b>	(sqm)		
<b>Type of Public Open Space</b>	• Institutional	• Park	• Plaza
	• Street	• Waterfront	
<b>Type of Development</b>	• Addition	• New	• Repair / Rehabilitation
<b>Population of the City</b>		<b>Total Land Area of the City</b>	
<b>Population Within 10-Minute Walking Distance/ 800m Radius</b>		<b>Land Area Consisting of Existing Public Open Spaces of the City</b>	
<b>Project Description</b>			
Please justify that the proposed project(s) conform(s) to the design, concept and requirements under item 3.8 of the Circular.			
<b>Objectives</b>			
Kindly itemize the objectives in conformance to item 3.8 of the Circular			
<b>Vicinity Site Map</b>			
Please provide vicinity map of the proposed project with graphic scale and north arrow			
<b>Photos of Existing Site Condition</b>			
Please include photos of existing site condition			
<b>Pre-Construction As-Built Plan</b>			
Kindly show a pre-construction as-built plan/existing site condition plan prior to the proposed development			



<b>Site Development Plan</b>	
Please show the proposed site development plan with graphic scale, north arrow and appropriate labels	
<b>Specific Components to be Funded Under the FY 2020 LGSF-AC</b>	
Please itemize the components to be funded under the FY 2020 LGSF-AC	
<b>LGU CONTACT DETAILS</b>	
<b>Local Chief Executive</b>	
<b>Project Contact Person</b>	
<b>Designation</b>	
<b>Contact Numbers (Telephone and Mobile)</b>	
<b>Email Address</b>	
<b>Office Address</b>	

Prepared by:

Approved by:

**NAME AND SIGNATURE OF THE LCE**

**REPUBLIC OF THE PHILIPPINES)**  
**CITY OF \_\_\_\_\_) S.S.**

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### **OMNIBUS SWORN STATEMENT**

I, the undersigned, attest to the veracity of the following:

- i. The following project(s) conform(s) to the designs, concepts, and requirements for eligible projects as prescribed under Local Budget Circular No. \_\_\_\_;
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_

*(The number of projects may vary depending on the request of the LGU.)*
- ii. There is a Sanggunian Resolution endorsing the said project(s), and that the same is/are part of the duly approved Local Development Investment Program and Annual Investment Program of the City;
- iii. The City has prepared the necessary Program of Works, Detailed Estimates, and Detailed Engineering Design for the said project(s), in accordance with the design, plan, specifications, and such other standards and policies of the National Government;
- iv. The City has the capability to implement the said project(s) either by administration or contract;
- v. The said project(s) is/are readily implementable within the prescribed timelines and that there are no issues related to the site/land title, including informal settlers thereon, and right-of-way acquisition;
- vi. The City has complied with the standards prescribed by the appropriate government agencies and has secured all the necessary clearances or certifications from same agencies, e.g., Environmental Clearance, Zoning Clearance, etc.;
- vii. The location, area or site of the said project(s) is/are: (1) not privately-owned land/lot; (2) not included in the critical geo-hazard areas or no build zones identified and/or certified by the Mines and Geo-sciences Bureau hazard map; and (3) within the territorial jurisdiction of the City;
- viii. The City commits to fund the cost of maintenance and repairs of the said project(s); and
- ix. The said project(s) is not fully funded from other sources.



IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of [month] [year]  
at [place of execution].

[Insert NAME OF LOCAL CHIEF EXECUTIVE]  
[Insert Signatory's Legal Capacity]  
Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**LOCAL GOVERNMENT SUPPORT FUND**  
**Report on Fund Utilization and Status of Program/Project Implementation**  
**For the Quarter Ended \_\_\_\_\_**

Fund Source	Date of Notice of Authority to Debit Account Issued (NADAI)	Type of Program/Project	Name Title of Program/Project	Specific Location	Mechanism/ Mode of Implementation	Estimated Number of Beneficiaries	Amount			Estimated Period of Completion (month and year)	Program/ Project Status
							Received	Obligation	Disbursement		

Certified correct by: The Local Finance Committee (LFC)

Attested by:

\_\_\_\_\_  
City Budget Officer

\_\_\_\_\_  
Local Chief Executive

\_\_\_\_\_  
City Treasurer

\_\_\_\_\_  
City Planning and Development Coordinator

**Instructions:**

1. The report shall be prepared by the LFC, in coordination with the other local officials concerned (e.g. local accountant on the allotment, obligation and disbursements; local engineer on the status of infrastructure projects, as may be applicable).
2. The fund source shall be based on the NADAI issued to the cities.
3. The type of program/project shall be identified, consistent with the projects that may be implemented under the Circular.
4. Amount received refers to the amount received by the city as its allocation. It is the amount indicated in the NADAI. Obligation refers to the total amount obligated by the city as of reporting period. Disbursement refers to the total amount paid by the city as of reporting period.
5. The status of programs/projects refers to the percentage of physical completion or delivery of service as of reporting period.