



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
BONCODIN HALL, GENERAL SOLANO STREET, SAN MIGUEL, MANILA



**CIRCULAR LETTER**

No. 2020- 9  
June 11, 2020

**TO** : Heads of Departments/Agencies/State Universities and Colleges (SUCs) and Other Offices of the National Government; Budget Officers; Heads of Accounting Units, and All Others Concerned

**SUBJECT** : **SUBMISSION OF REPORTS ON AGENCY BUDGETS FOR THE COVID-19 INITIATIVES AND UTILIZATION THEREOF AS OF MAY 31, 2020**

- 1.0 Pursuant to Section 5 of Republic Act No. 11469 or the Bayanihan to Heal as One Act, the President is required to report to Congress all acts performed in accordance with said law. Such report shall include the amount and corresponding utilization of funds used, augmented, reprogrammed, reallocated, and realigned under the Act.
- 2.0 Relative thereto, the Department of Budget and Management (DBM) is preparing a consolidated report on the following funding sources, as authorized under the FY 2020 GAA and the Continuing Appropriations under the FY 2019 GAA as applicable, which have been made available and utilized for COVID-19 initiatives:
  - 2.1 Agency-specific budget allocations attributed to COVID-19 programs/activities/projects (P/A/Ps) specified under RA 11469; and/or
  - 2.2 Budget allocations from Special Purpose Funds (SPFs) or from other sources released to agencies for purposes of implementing P/A/Ps prioritized for COVID-19 under RA 11469.
- 3.0 Accordingly, all departments/agencies/operating units concerned shall submit to the DBM their respective **reports on obligations and disbursements for COVID-19 initiatives** charged against all sources mentioned in item 2.0 hereof **as of May 31, 2020** using the formats attached hereto as **Annex A (for FY 2020 GAA) and Annex B (for FY 2019 Continuing Appropriations)**.
  - 3.1 For regular agency P/A/Ps that were attributed to COVID-19 initiatives, identify the specific P/A/Ps from FY 2020 GAA and/or from FY 2019 Continuing Appropriations, whether unreleased appropriations or unobligated allotment, indicate the amount of allotment/s received and funds actually utilized by the agency for COVID-19, within the same P/A/Ps under the FY 2020 GAA, with regional breakdown, as applicable.

- 3.2 For releases received from SPFs or from other sources, identify the agency's existing P/A/Ps in the FY 2020 GAA which were augmented to address the COVID-19 emergency, with regional breakdown, as applicable.
- 4.0 The reports duly certified by the head of the department/agency are to be submitted to the DBM **on or before June 19, 2020** to ensure timely consolidation and submission to the President for his information.
- 5.0 For compliance.



  
**WENDEL E. AVISADO**  
Secretary

**REPORT ON OBLIGATIONS AND DISBURSEMENTS FOR COVID-19 INITIATIVES  
FY 2020 GAA, R.A. 11465**

as of May 31, 2020

**Annex "A"**

FUNDING SOURCE	Allotment Received	FOR COVID-19 INITIATIVES		BALANCE (Oblig. vs. Disb.)
		Obligations	Disbursements	
<b>A. EXISTING P/A/Ps UNDER THE REGULAR AGENCY BUDGET ATTRIBUTED FOR COVID-19 INITIATIVES</b>  P/A/P 1 _____ Region 1 to n ....  P/A/P 2 _____ Region 1 to n ....				
<b>B. EXISTING P/A/Ps AUGMENTED FOR COVID-19 INITIATIVES FROM:</b>  <b>1. Special Purpose Funds (from Contingent Fund or NDRRMF)</b>  P/A/P 1 _____ Region 1 to n ....  <b>2. Unprogrammed Appropriations</b>  P/A/P 1 _____ Region 1 to n ....  <b>3. Sec. 4(v) of R.A. No. 11469</b>  P/A/P 1 _____ Region 1 to n ....				
<b>GRAND TOTAL</b>				

Prepared by:

Certified Correct:

Approved:

\_\_\_\_\_  
Budget & Finance Officer

\_\_\_\_\_  
Head of Finance Officer

\_\_\_\_\_  
Head of Agency

**REPORT ON OBLIGATIONS AND DISBURSEMENTS FOR COVID-19 INITIATIVES  
FY 2019 CONTINUING APPROPRIATIONS**

as of May 31, 2020

**Annex "B"**

FUNDING SOURCE	ALLOTMENT RECEIVED / UNOBLIGATED ALLOTMENT	FOR COVID-19 INITIATIVES		BALANCE (Oblig. vs. Disb.)
		Obligations	Disbursements	
<b>A. EXISTING P/A/Ps UNDER THE REGULAR AGENCY BUDGET ATTRIBUTED FOR COVID-19 INITIATIVES</b>  P/A/P 1 _____ Region 1 to n ....  P/A/P 2 _____ Region 1 to n ....				
<b>B. EXISTING P/A/Ps AUGMENTED FOR COVID-19 INITIATIVES FROM:</b>  <b>1. Special Purpose Funds (from Contingent Fund or NDRRMF)</b>  P/A/P 1 _____ Region 1 to n ....  <b>2. Sec. 4(v) of R.A. No. 11469</b>  P/A/P 1 _____ Region 1 to n ....				
<b>GRAND TOTAL</b>				

Prepared by:

Certified Correct:

Approved:

\_\_\_\_\_  
Budget & Finance Officer

\_\_\_\_\_  
Head of Finance Officer

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Head of Agency