



**REPUBLIC OF THE PHILIPPINES**  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
BONCODIN HALL, GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**LOCAL BUDGET CIRCULAR NO. 116**

**To : CITY MAYORS, MEMBERS OF THE SANGGUNIANG PANLUNGSOD, CITY BUDGET OFFICERS, CITY TREASURERS, CITY PLANNING AND DEVELOPMENT COORDINATORS, CITY ACCOUNTANTS, AND ALL OTHERS CONCERNED**

**Subject : GUIDELINES ON THE IMPLEMENTATION OF THE LOCAL GOVERNMENT SUPPORT FUND (LGSF)-ASSISTANCE TO CITIES IN THE FY 2018 GENERAL APPROPRIATIONS ACT (GAA), REPUBLIC ACT (RA) NO. 10964**

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**1.0 BACKGROUND**

An amount of Two Billion Five Hundred Eighty Nine Million Eight Hundred Thousand Pesos (P2,589,800,000.00) was appropriated for the LGSF-Assistance to Cities in the FY 2018 GAA, RA No. 10964. The said amount shall be used to support the cities in the development of their respective open spaces.

**2.0 PURPOSE**

This Circular is being issued to prescribe the guidelines on the implementation of the LGSF-Assistance to Cities under the FY 2018 GAA, RA No. 10964, consistent with Special Provision No. 4 of the LGSF in the FY 2018 GAA, RA No. 10964, which provides that the implementation of the LGSF-Assistance to Cities shall be subject to the guidelines to be issued for the purpose.

**3.0 GENERAL GUIDELINES**

3.1 The amount of Two Billion Five Hundred Eighty Nine Million Eight Hundred Thousand Pesos (P2,589,800,000.00) appropriated under the LGSF-Assistance to Cities in the FY 2018 GAA, RA No. 10964 shall be used to support the cities in implementing the following projects:

- 3.1.1 Enrichment of open space creating sustainable and livable urban environment through turfing, landscaping, and green space architecture;
- 3.1.2 Establishment of forest parks, arboretum and botanical gardens;
- 3.1.3 Transformation of streetscape, such as installation of eco-friendly street furniture and fixtures, and shading;
- 3.1.4 Augmentation of connectivity and accessibility, such as construction of eco-friendly bike lanes and walkways; and

- 3.1.5 Green infrastructure enhancements, such as tree planting, construction of bioswales and pervious surfaces.
- 3.2 The allocation for each city, as indicated in Annex A hereof, were computed based on their respective population counts and land area measurements.
- 3.3 Taking into consideration their respective allocation ceilings, the cities concerned shall submit the following documents to the DBM Central Office not later than February 28, 2018:
- a. Expression of Interest addressed to the DBM Secretary and signed by the local chief executive (*template provided under Annex B*); and
  - b. Conceptual design of the proposed project/s (*template provided in Annex C*).
- 3.4 In the identification of the project(s) to be implemented and determination of the corresponding costing requirements, the following guidelines shall be strictly observed by the cities:
- 3.4.1 The proposed project(s) are included in the duly approved Local Development Investment Program and Annual Investment Program of the city;
  - 3.4.2 The proposed project(s) should be located in a suitable area, that is, (i) open space; (ii) public land; and (iii) land that is accessible and free to the public.
  - 3.4.3 The location, area or site of the project(s) is not included in the critical geo-hazard areas or no build zones identified and/or certified by the Mines and Geo-sciences Bureau hazard map.
  - 3.4.4 The city has the capability to implement the proposed project(s) either by administration or contract.
  - 3.4.5 Construction costs shall cover hardscape, softscape and utilities components of the open space, and shall exclude maintenance costs, such as, but not limited to, electricity and water bills.
  - 3.4.6 The cities concerned shall commit to fund the cost of maintenance and repairs of the proposed project(s).
- 3.5 The DBM shall conduct a series of workshops to inform the city officials concerned of the best practices, public open space designs, and other policies/procedures, documentary requirements, and timelines for the release of the Fund.

#### 4.0 **FINAL SUBMISSION AND APPROVAL OF PROJECT PROPOSALS, AND RELEASE OF THE FUND**

A separate circular shall be issued by the DBM to prescribe the guidelines and procedures on the final submission and approval of project proposals, and release of the fund to the cities concerned.

## 5.0 DISSEMINATION OF THIS CIRCULAR

The DBM Regional Offices shall disseminate a copy of this Circular to all the cities within their respective regional jurisdictions.

## 6.0 ISSUES FOR RESOLUTION

Interpretation of the provisions of this Circular, including cases not covered therein, shall be referred to the DBM for resolution.

## 7.0 EFFECTIVITY

This Circular shall take effect immediately.

  
**BENJAMIN E. DIOKNO**  
*Secretary*



January 29, 2018



**Allocation of Cities under the LGSF-Assistance to Cities in the  
FY 2018 GAA, RA No. 10964**

City	Amount
<b>NATIONAL CAPITAL REGION (NCR)</b>	
Caloocan	52,003,573
Malabon	12,094,305
Manila	57,195,535
Pasay	13,651,565
Quezon	98,654,880
Las Piñas	19,729,218
Mandaluyong	12,538,956
Makati	19,054,150
Pasig	25,520,342
Muntinlupa	17,290,754
Marikina	14,984,948
Navotas	8,195,148
Parañaque	22,624,453
San Juan	4,065,753
Taguig	26,983,875
Valenzuela	21,201,738
<b>Total, NCR</b>	<b>425,789,193</b>
<b>CORDILLERA ADMINISTRATIVE REGION (CAR)</b>	
PROVINCE: Benguet	
Baguio	12,839,113
PROVINCE: Kalinga	
Tabuk	26,674,567
<b>Total, CAR</b>	<b>39,513,680</b>
<b>REGION I</b>	
PROVINCE: Ilocos Norte	
Batac	7,077,382
Laoag	6,889,986
PROVINCE: Ilocos Sur	
Candon	5,337,150
Vigan	2,535,985
PROVINCE: La Union	
San Fernando	7,256,189
PROVINCE: Pangasinan	
Alaminos	8,275,944
Dagupan	6,655,280
San Carlos	11,564,311
Urdaneta	7,527,160
<b>Total, REGION I</b>	<b>63,119,387</b>
<b>REGION II</b>	
PROVINCE: Cagayan	
Tuguegarao	9,652,077



**Allocation of Cities under the LGSF-Assistance to Cities in the  
FY 2018 GAA, RA No. 10964**

City	Amount
<b>PROVINCE: Isabela</b>	
Santiago	44,704,038
Cauayan	15,232,757
Ilagan	43,200,634
<b>Total, REGION II</b>	<b>112,789,506</b>
<b>REGION: III</b>	
<b>PROVINCE: Bataan</b>	
Balanga	6,735,604
<b>PROVINCE: Bulacan</b>	
Malolos	10,207,285
Meycauayan	7,682,859
San Jose del Monte	21,670,666
<b>PROVINCE: Nueva Ecija</b>	
Cabanatuan	18,926,350
Gapan	8,934,048
Muñoz	7,975,458
Palayan	4,654,870
San Jose	10,579,199
<b>PROVINCE: Pampanga</b>	
Angeles	15,028,837
San Fernando	11,951,950
Mabalacat	10,694,030
<b>PROVINCE: Tarlac</b>	
Tarlac	19,933,563
<b>PROVINCE: Zambales</b>	
Olongapo	13,500,878
<b>Total, REGION III</b>	<b>168,475,597</b>
<b>REGION IV-A</b>	
<b>PROVINCE: Batangas</b>	
Batangas	19,808,624
Lipa	17,454,089
Tanauan	9,035,581
<b>PROVINCE: Cavite</b>	
Cavite	3,615,732
Dasmariñas	23,850,420
Tagaytay	4,404,799
Trece Martires	6,224,509
Imus	18,466,156
Bacoor	19,745,787
Gen. Trias	12,647,991
<b>PROVINCE: Laguna</b>	
Biñan	11,984,839
Calamba	19,338,352
Cabuyao	11,209,292

**Allocation of Cities under the LGSF-Assistance to Cities in the  
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City	Amount
San Pablo	14,962,326
Santa Rosa	12,993,290
San Pedro	10,115,227
PROVINCE: Quezon	
Lucena	11,084,952
Tayabas	10,801,597
PROVINCE: Rizal	
Antipolo	34,713,264
<b>Total, REGION IV-A</b>	<b>272,456,827</b>
<b>REGION IV-B (MIMAROPA)</b>	
PROVINCE: Oriental Mindoro	
Calapan	12,514,172
PROVINCE: Palawan	
Puerto Princesa	86,865,534
<b>Total, REGION IV-B (MIMAROPA)</b>	<b>99,379,706</b>
<b>REGION V</b>	
PROVINCE: Albay	
Legaspi	11,312,522
Ligao	11,692,365
Tabaco	8,115,099
PROVINCE: Camarines Sur	
Iriga	8,083,689
Naga	9,001,915
PROVINCE: Masbate	
Masbate	9,241,384
PROVINCE: Sorsogon	
Sorsogon	14,459,650
<b>Total, REGION V</b>	<b>71,906,624</b>
<b>REGION VI</b>	
PROVINCE: Capiz	
Roxas	8,434,039
PROVINCE: Iloilo	
Iloilo	16,509,699
Passi	10,868,867
PROVINCE: Negros Occidental	
Bacolod	23,174,650
Bago	18,689,750
Cadiz	22,257,210
Escalante	9,357,125
Himamaylan	15,529,627
Kabankalan	28,837,452
La Carlota	6,584,314
San Carlos	19,136,788



**Allocation of Cities under the LGSF-Assistance to Cities in the  
FY 2018 GAA, RA No. 10964**

City	Amount
Silay	11,126,944
Sipalay	14,785,590
Sagay	15,562,343
Talisay	9,893,622
Victorias	7,215,798
<b>Total, REGION VI</b>	<b>237,963,818</b>
<b>REGION VII</b>	
PROVINCE: Bohol	
Tagbilaran	4,534,247
PROVINCE: Cebu	
Bogo	5,899,139
Carcar	7,653,413
Cebu	39,638,023
Danao	7,871,921
Lapu-Lapu	14,845,508
Mandaue	12,316,753
Naga	7,039,416
Talisay	8,527,738
Toledo	12,550,349
PROVINCE: Negros Oriental	
Bais	12,992,566
Bayawan	26,865,678
Canlaon	7,382,065
Dumaguete	5,272,570
Guihulngan	15,896,217
Tanjay	11,684,479
<b>Total, REGION VII</b>	<b>200,970,082</b>
<b>REGION VIII</b>	
PROVINCE: Eastern Samar	
Borongan	17,911,913
PROVINCE: Leyte	
Baybay	18,664,615
Ormoc	27,112,856
Tacloban	14,340,676
PROVINCE: Western Samar	
Calbayog	34,965,111
Catbalogan	12,363,216
PROVINCE: Southern Leyte	
Maasin	9,714,702
<b>Total, REGION VIII</b>	<b>135,073,089</b>



**Allocation of Cities under the LGSF-Assistance to Cities in the  
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City	Amount
<b>REGION IX</b>	
PROVINCE: Basilan	
Isabela	10,974,623
Lamitan	10,787,666
PROVINCE: Zamboanga del Norte	
Dapitan	15,532,307
Dipolog	12,119,441
PROVINCE: Zamboanga del Sur	
Pagadian	18,837,671
Zamboanga	74,101,118
<b>Total, REGION IX</b>	<b>142,352,826</b>
<b>REGION X</b>	
PROVINCE: Bukidnon	
Malaybalay	37,599,749
Valencia	25,544,427
PROVINCE: Lanao del Norte	
Iligan	37,763,266
PROVINCE: Misamis Occidental	
Oroquieta	10,111,917
Ozamis	10,114,621
Tangub	7,381,602
PROVINCE: Misamis Oriental	
Cagayan de Oro	35,063,595
El Salvador	4,472,830
Gingoog	22,756,520
<b>Total, REGION X</b>	<b>190,808,527</b>
<b>REGION XI</b>	
PROVINCE: Davao del Norte	
Island Garden City of Samal	13,267,010
Panabo	14,158,508
Tagum	14,694,337
PROVINCE: Davao del Sur	
Davao	132,567,468
Digos	14,863,932
PROVINCE: Davao Oriental	
Mati	25,944,481
<b>Total, REGION XI</b>	<b>215,495,736</b>
<b>REGION XII</b>	
PROVINCE: Lanao del Sur	
Marawi	9,286,588
PROVINCE: North Cotabato	
Kidapawan	16,300,979

**Allocation of Cities under the LGSF-Assistance to Cities in the  
FY 2018 GAA, RA No. 10964**

City	Amount
Cotabato	15,305,585
PROVINCE: South Cotabato	
Gen. Santos	35,131,905
Koronadal	14,705,437
PROVINCE: Sultan Kudarat	
Tacurong	8,189,165
<b>Total, REGION XII</b>	<b>98,919,659</b>
<b>REGION XIII</b>	
PROVINCE: Agusan del Norte	
Butuan	37,694,906
Cabadbaran	12,623,356
PROVINCE: Agusan del Sur	
Bayugan	26,059,107
PROVINCE: Surigao del Norte	
Surigao	12,997,697
PROVINCE: Surigao del Sur	
Bislig	13,972,639
Tandag	11,438,038
<b>TOTAL, REGION XIII</b>	<b>114,785,743</b>
<b>GRAND TOTAL</b>	<b>2,589,800,000</b>

CITY GOVERNMENT OF \_\_\_\_\_  
Office Address: \_\_\_\_\_

Date: \_\_\_\_\_

**SECRETARY BENJAMIN E. DIOKNO**

Department of Budget and Management (DBM)  
Boncodin Hall, General Solano Street  
San Miguel, Manila

Dear **Secretary Diokno**:

In accordance with Local Budget Circular (LBC) No. \_\_\_\_ dated \_\_\_\_\_, we are expressing our interest to avail of the allocation for our City under the Local Government Support Fund (LGSF) - Assistance to Cities in the FY 2018 General Appropriations Act, Republic Act No. 10964 for the implementation of the following proposed projects:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

*(The number of projects to be implemented shall take into consideration the allocation ceiling for the city.)*

Attached for consideration is/are the conceptual design(s) and/or narrative description for the proposed project(s) containing the required information and details prescribed under LBC No. \_\_\_\_\_.

Rest assured that the City Government of \_\_\_\_\_ commits to fully comply with the policies, procedures, documentary requirements, and timelines to be prescribed by the DBM for the proper implementation of the LGSF-Assistance to Cities.

Thank you.

Very truly yours,

**NAME OF LOCAL CHIEF EXECUTIVE**  
City Mayor



**CONCEPTUAL DESIGN****PART A: BASIC INFORMATION****APPLICANT INFORMATION**

PROJECT TITLE:

Local Government Unit:	Local Chief Executive:	
Mailing Address:	Telephone:	E-Mail:
Counterpart Commitment, if applicable: Describe any available counterpart funding		
City Profile Baseline data: <ul style="list-style-type: none"> <li>● Population</li> <li>● Total land area</li> <li>● Date of last ratified Comprehensive Land Use Plan</li> <li>● Land area consisting of existing public open space composed of streets</li> <li>● Land area consisting of existing public open space composed of parks, playgrounds, plazas, and other public open spaces excluding streets</li> </ul>		

**PART B: PROJECT PROPOSAL****B1: PROJECT OBJECTIVE**

- What is the overall objective of the proposed project? Provide a summary of the key milestones.

## B2: PROJECT CONCEPT

The applicant may submit more than one project for consideration. Please provide the following documentation for each:

- 1) Preliminary conceptual designs to illustrate the project:
  - a. Options to express conceptual development intent for the public open space project:
    - i. one conceptual site development plan and one aerial perspective (showing the whole development); or
    - ii. one conceptual site development plan and three spot perspectives of key components or spaces in the proposed development
  - b. Conceptual designs can include the following details as available:
    - i. Existing condition (as-built plan) of the site including land use, topography, survey of existing trees of significant size or history
    - ii. Proposed site development plan showing the main elements and functional zones of the proposal
    - iii. Scope or phasing of the proposed project
    - iv. Transport/access from surrounding districts, pedestrian links to surrounding areas, internal circulation
  - c. If items listed in (a) and (b) are not available at this time, please submit a written narrative describing the selected site, key features of the project, and examples of similar projects (international or local) for reference.
- 2) Location map to show the location of the project within the city
- 3) Vicinity map showing details of the surrounding area including landmarks within 1 kilometer radius
- 4) Examples of similar developments as a reference



### B3: PROJECT IMPACT- CONTRIBUTION TO THE NATIONAL AGENDA

- Describe the potential contribution of the proposed project to:
  - National Greening Program
  - National Urban Development and Housing Framework- Promote Adequate Networks of Public Open Spaces
  - UN 2030 Agenda- SDG 11 and the New Urban Agenda

#### Indicators:

- # of hectares
- Percentage increase in the share of the built-up area of the city that is open space for public use for all

### B4: PROJECT IMPACT- LOCAL DEVELOPMENT TARGETS

- Describe the potential impact on local development targets