



Republic of the Philippines
COMMISSION ON HIGHER EDUCATION
DEPARTMENT OF BUDGET AND MANAGEMENT



JOINT MEMORANDUM CIRCULAR NO. 2017-2A
September 29, 2017

FOR : CHED CENTRAL AND REGIONAL OFFICES
DBM CENTRAL AND REGIONAL OFFICES
HIGHER EDUCATION INSTITUTIONS (HEIs)
AND OTHER CONCERNED STAKEHOLDERS

SUBJECT : AMENDMENT TO THE GUIDELINES OF CHED TULONG DUNONG
PROGRAM PER JOINT MEMORANDUM CIRCULAR (JMC) NO. 2017-2

RATIONALE

In the implementation of the Joint Memorandum Circular No. 2017-2 - "Implementing Guidelines of the Tulong Dunong Program pursuant to the Special Provision No. 5, CHED Budget, Republic Act No. 10924 also known as the General Appropriations Act of FY 2017", the Department of Budget and Management (DBM) and the Commission on Higher Education (CHED) recognized the urgent need to modify some of the provisions to ensure that the appropriations are properly administered and implemented according to its purpose.

AMENDMENTS

Modifications to the hereunder provisions of JMC No. 2017-2 to read as:

8.0 PAYMENT OF GRANT AND DOCUMENTARY REQUIREMENTS

8.1 Payment of Grant:

- 8.1.1 The financial benefits shall be a maximum of Twelve Thousand Pesos (P12,000.00) grant per academic year;
- 8.1.2 CHEDROs shall transfer financial benefits of grantees through HEIs;
and
- 8.1.3 CHEDROs shall pay directly to the grantees based on any of the following conditions/circumstances:

- 8.1.3.1 If enrolled in Local Universities and Colleges (LUCs);
- 8.1.3.2 If enrolled in HEIs outside the jurisdiction of the region;
- 8.1.3.3 If enrolled in HEIs with less than ten (10) grantees;
- 8.1.3.4 If enrolled in HEIs with unliquidated balances;
- 8.1.3.5 If enrolled in HEIs with verified complaint/s on StuFAPs related issues; and
- 8.1.3.6 If the HEI refused to enter into a MOA with the CHEDRO.

8.2 Documentary Requirements:

Payment through HEIs:

- 8.2.1 CHEDRO shall enter into a MOA with participating HEIs to facilitate transfer of funds and to ensure compliance with control mechanisms.
- 8.2.2 For New and Ongoing Grantees - The HEI must submit billing statement using the prescribed template signed by the Chief Accountant and President/School Head, to be supported by the Registrar's Certificate which specifically indicates the number of units enrolled, GWA, course/program, curriculum year level, semester/term. The HEI must submit to CHEDRO before the start of the incoming semester a copy of the signed payroll as proof of receipt of financial assistance by the grantees.

Direct Payment to Grantees:

- 8.2.3 Photocopy of enrolment or registration form; and
- 8.2.4 Certified true copy of grades for the previous semester.

All other provisions of JMC No. 2017-2 not affected by this amendment shall remain valid and enforceable.

For strict compliance.

Quezon City, Philippines, September 29, 2017.



PATRICIA B. LICUANAN, Ph.D.
Chairperson
Commission on Higher Education



BENJAMIN E. DIOKNO, Ph.D.
Secretary
Department of Budget and Management

