



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
Malacañang, Manila

**CIRCULAR LETTER**

**NO. 2014 -7**

**Date: October 20, 2014**

**TO :** All Heads of Other Executive Offices

**SUBJECT :** Unified Accounts Code Structure (UACS) Application Course

- 1.0 Pursuant to Department of Budget and Management (DBM), Commission on Audit, and Department of Finance (DOF) Joint Circular 2013-1 dated August 6, 2013, the Unified Accounts Code Structure (UACS) shall be adopted as the coding framework for all national government's financial transactions effective January 2014.
- 2.0 To ensure that the UACS is adopted and properly implemented by all agencies, including Other Executive Offices (OEOs), the Department of Budget and Management and Commission on Audit (COA) have been conducting the UACS Application Course for COA auditors and finance personnel of all implementing departments/agencies.
- 3.0 For the roll-out of the UACS Application Course in OEOs, 4 batches of training are scheduled from November 5 - 20, 2014. Please refer to Annex A for the schedule of training for specific offices.
- 4.0 The training aims to help all PFM practitioners better understand the significance of the UACS as a major reform undertaking under the PFM Reform Agenda of the government; the functionalities and features of UACS; and their application in the day-to-day internal operation of all departments/offices.
- 5.0 The following officials and staff shall participate in the training workshop:
  - a. Chief Finance Officer/Head of Admin and Finance
  - b. 2 Budget Officers
  - c. 2 Accounting Officers
  - d. 2 Operations Officers
  - e. 1 Planning Officer
  - f. 1 Cashier
  - g. 1 IT Officer

  
**FLORENCIO B. ABAD**  
Secretary



**Batching of OEO for the UACS Training**

	<b>Date</b>	<b>OEOs</b>	<b>No. of Participants</b>
1st Batch	Nov. 5-7, 2014	<ul style="list-style-type: none"> <li>▪ Philippine Sports Commission</li> <li>▪ Philippine Racing Commission</li> <li>▪ Games and Amusements Board</li> <li>▪ Movie and Television Review and Classification Board</li> <li>▪ Optical Media Board</li> <li>▪ Film Development Council of the Philippines</li> <li>▪ National Anti-Poverty Commission</li> <li>▪ Presidential Commission for Urban Poor</li> <li>▪ National Commission on Indigenous People</li> <li>▪ Commission on the Filipino Language</li> </ul>	100
2nd Batch	Nov. 10-12, 2014	<ul style="list-style-type: none"> <li>▪ National Intelligence Coordinating Agency</li> <li>▪ National Security Council</li> <li>▪ Philippine Drug Enforcement Agency</li> <li>▪ Dangerous Drugs Board</li> <li>▪ National Commission for Muslim Filipinos</li> <li>▪ Climate Change Commission</li> <li>▪ Pasig River Rehabilitation Commission</li> <li>▪ Commission on Higher Education (NCR)</li> </ul>	80
3rd Batch	Nov. 12-14, 2014	<ul style="list-style-type: none"> <li>▪ Anti-Money Laundering Council</li> <li>▪ Office of the Presidential Adviser on the Peace Process</li> <li>▪ Commission on Filipinos Overseas</li> <li>▪ Presidential Legislative Liaison Office</li> <li>▪ Presidential Management Staff</li> <li>▪ Presidential Communications Development and Strategic Planning Office</li> <li>▪ Governance Commission for Government-Owned and Controlled Corporations</li> <li>▪ Mindanao Development Authority (MINDA)</li> <li>▪ National Telecommunications Commission</li> </ul>	90
4th Batch	Nov. 18-20, 2014	<ul style="list-style-type: none"> <li>▪ National Library of the Philippines</li> <li>▪ National Archives of the Philippines</li> <li>▪ National Historical Commission of the Philippines</li> <li>▪ National Commission for Culture and Arts</li> <li>▪ Housing and Land Use Regulatory Board</li> <li>▪ Housing and Urban Development Coordinating Council</li> <li>▪ Philippine Commission on Women</li> <li>▪ Commission on Higher Education</li> <li>▪ Energy Regulatory Commission</li> </ul>	90