



REPUBLIC OF THE PHILIPPINES  
Department of Budget and Management  
Malacañang, Manila

**CIRCULAR LETTER**

No. 2013-15  
December 3, 2013

**TO : Heads of Departments/Agencies/State Universities and Colleges and Other Offices of the National Government, Budget Officers; Heads of Accounting Units; Heads of Modified Disbursement System – Government Servicing Banks (MDS-GSBs), and All Others Concerned**

**SUBJECT : Validity of Notice of Cash Allocation (NCA) for Crediting to Regular MDS Sub-Accounts of All National Government Agencies (NGAs)/Operating Units (OUs) in Region VIII**

- 1.0 Under existing policies/guidelines, NCAs for crediting to the regular MDS Sub-Accounts of NGAs/OUs shall be valid up to the end of the month during which the NCAs are issued.
- 2.0 However, in consideration of the effects of Typhoon Yolanda on the operations of **NGAs/OUS in Region VIII**, the **validity of NCAs** credited to their respective Regular MDS Sub-Accounts for the month of November 2013, whether part of the comprehensive release for the semester or additional NCA issuances, **shall be extended to December 31, 2013**.
- 3.0 The Head Offices of the MDS-GSBs (earlier advised through separate communications previous to the issuance of this Circular Letter) shall ensure that the available book balances as of November 30, 2013 of the regular MDS Sub-Accounts of NGAs/OUs under Region VIII, out of their credited NCAs for said month, shall be immediately carried forward to the month of December 2013.
- 4.0 Departments/NGAs/OUs concerned are encouraged to settle as soon as possible; their due and demandable obligations to be able to fully utilize their available NCA balances.
- 5.0 All provisions of existing issuances which are consistent with the provisions of this Circular Letter shall remain in office.
- 6.0 This Circular shall take effect immediately.

**FLORENCIO B. ABAD**  
Secretary