

LIST OF NOT YET DUE AND DEMANDABLE OBLIGATIONS

As of December 31, CY ____
In Thousand Pesos

DEPARTMENT : _____
AGENCY /OU : _____
Fund : _____

BED NO. 3-B

C R E D I T O R		FORECAST WHEN COMMITMENTS/OBLIGATION SHALL BECOME ACCOUNTS PAYABLE					
NAME (1)	COMMITMENTS / OBLIGATIONS (BALANCE/AMOUNT) (2) = (7)+(8)	Within 360 days (1 YEAR)				TOTAL (7) = cols. 3 to 6	Beyond 360 days (Over 1 YEAR) (8) - col. 2-7
		91 days & below Jan. 1- March 31 (3)	92 - 180 days April 1-June 31 (4)	181-270 days July 1-Sept 30 (5)	271-360 days Oct. 1-Dec 31 (6)		
I. INTERNAL CREDITORS							
Personal Services							
.....							
MOOE							
.....							
Capital Outlay							
.....							
II. EXTERNAL CREDITORS							
Personal Services							
.....							
MOOE							
.....							
Capital Outlay							
.....							
III. GRAND TOTAL		P	P	P	P	P	P

Certified Correct:

Budget Officer
Date :

Approved:

Head of Agency or Authorized Representative
Date:

INSTRUCTIONS

1. This document shall reflect the level of obligations/expenditures of the department/agency/OU charged against prior years' budget, for which, goods/services/projects have not yet been delivered/rendered/completed and accepted as of December 31, 2012. This form shall be used by DBM as basis for determining the cash requirements of these prior years' obligations/expenditures which will become due and demandable (or accounts payable) during the current year (2013).
2. Separate report shall be prepared by fund (i.e., General Fund, Special Account in the General Fund, etc.).
3. Column 1 shall reflect the name of specific creditors classified accordingly into internal and external, as well as the allotment class of the covering obligations.
4. Column 2 shall reflect the amount/balance of obligations/commitments, for which, no corresponding goods/services/projects have been delivered/rendered/completed and accepted as of end of the immediately preceding year. These information shall include actual data as of October 31, 2012 and estimated commitments/obligations in November and December sourced from the agency's/OU's Registry(ies) of Allotments and Obligations maintained separately for PS, MOOE and CO.
5. Columns 3 to 7 shall reflect the forecast or estimated period when these prior years' obligations/expenditures will become due and demandable (or A/Ps) during the current year (2013).
6. Column 8 shall reflect the estimated obligations/expenditures which will become due and demandable (A/P) beyond the current year i.e., over one (1) year.
This document shall be submitted to DBM on or before November 30, 2012.