

**PREPARATION AND SUBMISSION OF THE
CY 2013 BUDGET EXECUTION DOCUMENTS
GANTT CHART**

Annex B

ACTIVITIES	Submission of CY 2013 NEP July 24 - 31, 2012	AUGUST				SEPTEMBER				OCTOBER				NOVEMBER			
		Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4

1. Consultation/planning activities of departments/ agencies with their operating units on the 2013 plans and targets
2. Preparation of Budget Execution Documents (BEDs) by the individual implementing units within the department/agency (i.e., Agency Central Office (ACO), Agency Regional Offices (AROs) and other operating units (OUs))
3. Submission of the BEDs by the AROs and OUs to the following:
ACO - for consolidation
DBM Regional Office concerned - for information
4. Consolidation by the ACO of the submitted BEDs by the AROs and OUs
5. Submission by the ACO of the required BEDs to DBM Central Office



Prepared by:

Certified Correct:

Budget Officer/Planning Officer

Department/Agency Head