



**DEPARTMENT OF BUDGET AND MANAGEMENT
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY**

**JOINT CIRCULAR NO. 01-2011
3 March 2011**



- TO :** All Heads of Departments/Agencies/State Universities and Colleges and Other Offices of the National Government, Government Owned and/or Controlled Corporations, and All Others Concerned
- SUBJECT :** Guidelines To Institutionalize Reporting of Budget Allocations and Expenditures Including Physical Targets and Accomplishments for the Millennium Development Goals

1.0 RATIONALE

- 1.1 In September 2000, member states of the United Nations (UN) gathered at the Millennium Summit to affirm commitments towards reducing poverty and the worst forms of human deprivation. The Summit adopted the UN Millennium Declaration which embodies specific targets and milestones in eliminating extreme poverty worldwide.
- 1.2 The Philippines is among the countries which adopted the Millennium Declaration. With a timeline from 1990 to 2015, we committed to pursue the attainment of the Millennium Development Goals (MDGs). To help track progress towards the attainment of the MDGs, there is a need to institutionalize reporting for the purpose

2.0 PURPOSE

- 2.1 To prescribe guidelines and procedures to institutionalize reporting of budget allocations and expenditures including physical targets and accomplishments for the MDGs.
- 2.2 To provide additional and/or clarificatory reporting requirements to ensure effective monitoring of agency's MDG-related financial and physical performance.

3.0 POLICY GUIDELINES

- 3.1 Agencies are encouraged to prioritize key strategic programs and activities supportive of the government's priorities/SONA commitments and Millennium Development Goals to strengthen the foundation towards achieving sustainable prosperity and accelerate inclusive growth.

4.0 DEFINITION OF TERMS

For the purpose of these Guidelines, the following terms shall mean:

4.1 Millennium Development Goals (MDGs) - refer to the eight major goals identified in the UN Millennium Declaration that need to be monitored or measured in order to determine the progress of their attainment, as follows:

- 4.1.1 Eradicate extreme poverty and hunger;
- 4.1.2 Achieve universal primary education;
- 4.1.3 Promote gender equality and empower women;
- 4.1.4 Reduce child mortality;
- 4.1.5 Improve maternal health;
- 4.1.6 Combat HIV/AIDS, malaria and other diseases;
- 4.1.7 Ensure environmental sustainability; and
- 4.1.8 Develop a global partnership for development.

4.2 MDG-related programs, activities, and projects (PAPs) – major, centerpiece programs, activities and projects (wide coverage) that directly address the eight (8) MDGs enumerated under item 4.1 above. Attached, as **Annex A**, is a List of MDG-related PAPs for selected implementing agencies.

5.0 GENERAL GUIDELINES

5.1 Reporting of MDG budget allocations and expenditures as well as the physical targets and accomplishments shall be observed annually, reflecting a three-year report on the initial year of implementation (2008, 2009 and 2010) and a one-year report for the succeeding years. Department/agency heads shall ensure the reporting of MDG-related budget allocation and expenditures as well as the physical targets and accomplishments of the agency including its attached bureaus and offices both at the national and sub-national levels.

The reporting of the MDG budget allocation and expenditures as well as the physical targets and accomplishments shall be integrated in the existing monitoring and evaluation system of the agency and shall be linked with the Organizational Performance Indicator Framework (OPIF) of the agency.

5.2 The DBM and NEDA shall jointly disseminate the guidelines to institutionalize reporting of MDG budget allocations and expenditures among national government, government owned and/or controlled corporations, and all other concerned agencies.

6.0 PROCEDURAL GUIDELINES

6.1 The agency's MDG point person, in coordination with the budget and planning officers shall prepare/submit the report on the MDG budget allocations and expenditures of the MDG-related PAPs including related physical targets and accomplishments using the following prescribed formats to NEDA, copy furnished the DBM and the Special Committee on the MDGs of the House of Representatives:


6.1.1 For the initial year, **Annex B** covering the three-year period (2008, 2009 and 2010), on or before **March 2011**;


6.1.2 For the succeeding years, **Annex C** covering the current year, on or before March 31 of each year.

- 6.2 The NEDA shall assess the overall agency performance and progress of the MDG indicators in the attainment of the MDGs.
- 6.3 The DBM shall monitor the agencies' fund utilization vis-à-vis budget allocation including assessment of physical accomplishments versus targets to ensure consistency with the agencies' Budget Accountability Reports, which are being submitted also to DBM.

7.0 EFFECTIVITY

- 7.1 This Circular shall take effect immediately.


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Enclosures:

- Annex A** – List of MDG-related PAPs for selected implementing agencies
Annex B – Summary of Physical and Financial Report for the Initial Year of Implementation
Annex C – Annual Summary of Physical and Financial Report
Instructions in accomplishing Annexes "B and C"