




REPUBLIC OF THE PHILIPPINES
Department of Budget and Management
Malacañang, Manila

BUDGET CIRCULAR

No. 2009 – 4 A
October 6, 2009

- TO :** All Heads of Departments, Agencies and Other Offices of the National Government, Budget Officers; Heads of Accounting Units; and All Others Concerned
- SUBJECT :** **Cash Allocation for the Advance Payment of the Balance of the Year-End Bonus and/or Cash Gift for National Government Personnel for FY 2009**
-

- 1.0 In accordance with Circular Letter No. 2008-11 dated December 8, 2008, the cash allocation covering the regular operating requirements of agencies for FY 2009 have already been comprehensively released. The release indicated the monthly NCA requirements for credit to the agencies' regular MDS sub-accounts on the first working day of each month. Included in the said release is the cash allocation covering the balance of the year-end bonus and/or cash gift (YEBs) programmed for the month of **November, 2009**.
- 2.0 Pursuant to Budget Circular No. 2009-4 dated September 29, 2009, **national government personnel have the option to avail of the advance payment of said YEB.**
- 3.0 To facilitate immediate payment of said YEB to employees concerned, the **NCAs programmed for November shall be credited in advance, i.e., from November to October 2009.** This will pre-empt any problem that may arise given the employees' prerogative to avail or not to avail of advance payment of said YEB.
- 4.0 Thus, as an exemption to the policy of monthly lapsing of NCAs, any unutilized NCA as of October 31, 2009 shall remain valid up to November 30, 2009. This arrangement has been duly coordinated with the respective Modified Disbursement Scheme (MDS)-government servicing banks (GSBs), namely, Land Bank of the Philippines, Development Bank of the Philippines, and the Philippine Veterans Bank.
- 5.0 This Circular shall take effect immediately.


ROLANDO G. ANDAYA, JR.
Secretary