

Supplemental Budget Preparation Form No. 2

Province/City/Municipality

SB-200__

STATEMENT OF SUPPLEMENTAL APPROPRIATION

Implementing Office (1)	Particulars/ Purpose (2)	Object of Expenditures (3)	Account Code* (4)	Amount (5)
TOTAL APPROPRIATION				P _____

Prepared by:

Approved by:

Local Budget Officer_____
Local Chief Executive

* Please refer to COA Circular 2008-001 dated 29 January 2008

INSTRUCTIONS

1. Indicate under Column 1 the implementing office of the item of appropriation.
2. Indicate under Column 2 the particulars/purpose of the appropriation and in Column 3 the object of expenditures.
3. Indicate under Column 4 the appropriate account code using the PGCA..
4. Indicate under Column 5 the amount per purpose and object of expenditures being implemented by the office concerned.