



REPUBLIC OF THE PHILIPPINES

Department of Budget and Management

Malacañang, Manila



CIRCULAR LETTER

No. 2008 - 10

December 8, 2008

**FOR : HEADS OF DEPARTMENTS, AGENCIES, BUREAUS,
OFFICES AND COMMISSIONS OF THE NATIONAL
GOVERNMENT AND ALL OTHERS CONCERNED**

**SUBJECT : Seminar on the Guidelines in the Release of Notice of
Cash Allocation (NCA) For FY 2009**

- 1.0 In order to inform national government agencies of the policies and procedures to be adopted in the release of NCA for FY 2009, the Department of Budget and Management shall conduct a half-day seminar on **December 10, 2008**, at the Social Hall (4th Floor), Arcache Building, General Solano Street, Malacañang, Manila. The schedule by department/agency is shown in **Annex A**.
- 2.0 In this regard, departments and/or agencies are requested to send a maximum of **three (3)** representatives from the financial management services preferably those who are in-charge of cash programming and NCA disbursements.
- 3.0 Copies of the Guidelines in the Release of NCA for FY 2009 shall be distributed during the seminar.
- 4.0 Please be guided accordingly.


ROLANDO G. ANDAYA, JR.
Secretary

SEMINAR - GUIDELINES IN THE RELEASE OF NCA FOR FY 2009
December 10, 2008 - Arcache Building

8:00 a.m - 12:00 noon

DEPARTMENT OF AGRARIAN REFORM AND ATTACHED AGENCY

DEPARTMENT OF AGRICULTURE AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF EDUCATION AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF ENERGY

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF HEALTH AND STAFF BUREAUS/ATTACHED AGENCY

DEPARTMENT OF LABOR & EMPLOYMENT AND ATTACHED AGENCIES

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS AND ATTACHED AGENCIES

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT AND ATTACHED AGENCIES

DEPARTMENT OF SCIENCE AND TECHNOLOGY AND ATTACHED AGENCIES

DEPARTMENT OF TOURISM AND ATTACHED AGENCIES

DEPARTMENT OF TRADE & INDUSTRY AND ATTACHED AGENCIES

DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS AND STAFF BUREAUS/ATTACHED AGENCIES

OTHER EXECUTIVE OFFICES

- Commission on Higher Education
- Commission on the Filipino Language
- Dangerous Drugs Board
- Energy Regulatory Commission
- Housing and Land Use Regulatory Board
- Housing and Urban Development Coordinating Council
- National Commission for Culture and the Arts
 - National Commission for Culture and the Arts (Proper)
 - National Historical Institute
 - The National Library
 - National Archives of the Philippines
(Formerly Records Management and Archives Office)
- National Anti-Poverty Commission
- National Commission on the Role of Filipino Women
- National Water Resources Board
- National Youth Commission
- Palawan Council for Sustainable Development Staff
- Philippine Sports Commission
- Presidential Commission for the Urban Poor

A.

SEMINAR - GUIDELINES IN THE RELEASE OF NCA FOR FY 2009
December 10, 2008 - Arcache Building

1:00 - 5:00 p.m

OFFICE OF THE PRESIDENT

OFFICE OF THE VICE-PRESIDENT

DEPARTMENT OF BUDGET AND MANAGEMENT

DEPARTMENT OF FINANCE AND ATTACHED AGENCIES

DEPARTMENT OF FOREIGN AFFAIRS AND ATTACHED AGENCIES

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT AND ATTACHED AGENCIES

DEPARTMENT OF JUSTICE AND ATTACHED AGENCIES

DEPARTMENT OF NATIONAL DEFENSE (except AFP-GHQ)

NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY AND ATTACHED AGENCIES

OFFICE OF THE PRESS SECRETARY AND ATTACHED AGENCIES

JOINT LEGISLATIVE-EXECUTIVE COUNCILS

AUTONOMOUS REGIONAL GOVERNMENT IN MUSLIM MINDANAO

OTHER EXECUTIVE OFFICES

- Anti-Money Laundering Council
- Commission on Filipino Overseas
- Film Development Council of the Philippines
- Games and Amusement Board
- Movie and Television Review and Classification Board
- National Intelligence Coordinating Agency
- National Security Council
- Office on Muslim Affairs
- Optical Media Board
- Philippine Drug Enforcement Agency
- Philippine Racing Commission
- Presidential Commission on Good Government
- Presidential Legislative Liaison Office
- Presidential Management Staff
- Securities and Exchange Commission