

P.4. NATIONAL ARCHIVES OF THE PHILIPPINES

For general administration and support, and operations, as indicated hereunder P 676,155,000

New Appropriations, by Programs/Projects

	<u>Current Operating Expenditures</u>			
	<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
A. REGULAR PROGRAMS				
General Administration and Support	P 18,714,000	P 64,075,000	P 489,113,000	P 571,902,000
Operations	<u>53,171,000</u>	<u>51,082,000</u>		<u>104,253,000</u>
GOVERNMENT RECORDS MANAGEMENT PROGRAM	32,148,000	22,563,000		54,711,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	<u>21,023,000</u>	<u>28,519,000</u>		<u>49,542,000</u>
TOTAL NEW APPROPRIATIONS	<u>P 71,885,000</u>	<u>P 115,157,000</u>	<u>P 489,113,000</u>	<u>P 676,155,000</u>

Special Provision(s)

1. **Reporting and Posting Requirements.** The National Archives of the Philippines (NAP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

- (a) URS or other electronic means for reports not covered by the URS; and
- (b) NAP's website.

The NAP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

2. **Appropriations for Activities or Projects.** The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

	<u>Current Operating Expenditures</u>			
	<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>

Productivity Enhancement Incentive	615
Step Increment	<u>128</u>
Total Other Compensation Common to All	<u>15,543</u>
Other Benefits	
PAG-IBIG Contributions	296
PhilHealth Contributions	1,245
Employees Compensation Insurance Premiums	148
Loyalty Award - Civilian	160
Terminal Leave	<u>3,209</u>
Total Other Benefits	<u>5,058</u>
Total Personnel Services	<u>71,885</u>
Maintenance and Other Operating Expenses	
Travelling Expenses	3,597
Training and Scholarship Expenses	9,089
Supplies and Materials Expenses	14,577
Utility Expenses	10,445
Communication Expenses	7,415
Confidential, Intelligence and Extraordinary Expenses	
Extraordinary and Miscellaneous Expenses	198
Professional Services	920
General Services	31,237
Repairs and Maintenance	2,916
Taxes, Insurance Premiums and Other Fees	3,165
Other Maintenance and Operating Expenses	
Advertising Expenses	50
Printing and Publication Expenses	231
Representation Expenses	1,305
Transportation and Delivery Expenses	100
Rent/Lease Expenses	22,087
Membership Dues and Contributions to Organizations	40
Subscription Expenses	<u>7,785</u>
Total Maintenance and Other Operating Expenses	<u>115,157</u>
Total Current Operating Expenditures	<u>187,042</u>
Capital Outlays	
Property, Plant and Equipment Outlay	
Buildings and Other Structures	480,000
Machinery and Equipment Outlay	5,545
Transportation Equipment Outlay	<u>3,568</u>
Total Capital Outlays	<u>489,113</u>
TOTAL NEW APPROPRIATIONS	<u><u>676,155</u></u>