

N4. NATIONAL ARCHIVES OF THE PHILIPPINES

For general administration and support, and operations, as indicated hereunder.....P 180,338,000

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New Appropriations, by Program

		Current Operating Expenditures			
		Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
PROGRAMS					
1000000000000000	General Administration and Support	P 13,787,000	P 44,973,000	P 15,582,000	P 74,342,000
3000000000000000	Operations	48,735,000	56,821,000	440,000	105,996,000
	GOVERNMENT RECORDS MANAGEMENT PROGRAM	26,625,000	24,772,000		51,397,000
	GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	22,110,000	32,049,000	440,000	54,599,000
	TOTAL NEW APPROPRIATIONS	P 62,522,000	P 101,794,000	P 16,022,000	P 180,338,000

Special Provision(s)

1. Reporting and Posting Requirements. The National Archives of the Philippines (NAP) shall submit quarterly reports on its financial and physical accomplishments, within thirty (30) days after the end of every quarter, through the following:

(a) URS or other electronic means for reports not covered by the URS until such time that all agencies have fully migrated to the BTMS; and

(b) NAP's website.

The NAP shall send written notice when said reports have been submitted or posted on its website to the DBM, House of Representatives, Senate of the Philippines, House Committee on Appropriations, Senate Committee on Finance, and other offices where the submission of reports is required under existing laws, rules and regulations. The date of notice to said agencies shall be considered the date of compliance with this requirement.

2. Appropriations for Activities or Projects. The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects (Cash-Based)

		Current Operating Expenditures			
		Personnel Services	Maintenance and Other Operating Expenses	Capital Outlays	Total
PROGRAMS					
1000000000000000	General Administration and Support				
100000100001000	General management and supervision	P 12,978,000	P 44,973,000	P 15,582,000	P 73,533,000
100000100002000	Administration of Personnel Benefits	809,000			809,000
	Sub-total, General Administration and Support	13,787,000	44,973,000	15,582,000	74,342,000
3000000000000000	Operations				
3100000000000000	00 : Management of Government Records Strengthened	26,625,000	24,772,000		51,397,000

310100000000000	GOVERNMENT RECORDS MANAGEMENT PROGRAM	26,625,000	24,772,000		51,397,000
310100100001000	Training for government agencies on the creation, maintenance, disposal and retirement of all government records	16,611,000	17,098,000		33,709,000
310100100002000	Management of transference of records of all government including those of abolished offices	5,572,000	7,301,000		12,873,000
310100100003000	Conduct of research studies, promulgation of policies, rules and regulations on the creation, maintenance, and disposition of all government records	4,442,000	373,000		4,815,000
320000000000000	00 : Awareness, Appreciation and Access to Archival Records Strengthened	22,110,000	32,049,000	440,000	54,599,000
320100000000000	GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	22,110,000	32,049,000	440,000	54,599,000
320100100001000	Maintenance, preservation, rehabilitation and servicing of archival holdings	22,110,000	32,049,000	440,000	54,599,000
Sub-total, Operations		48,735,000	56,821,000	440,000	105,996,000
TOTAL NEW APPROPRIATIONS		P 62,522,000	P 101,794,000	P 16,022,000	P 180,338,000

New Appropriations, by Object of Expenditures

(In Thousand Pesos)

Current Operating Expenditures

Personnel Services

Civilian Personnel

Permanent Positions

Basic Salary

46,597

Total Permanent Positions

46,597

Other Compensation Common to All

Personnel Economic Relief Allowance

3,000

Representation Allowance

678

Transportation Allowance

678

Clothing and Uniform Allowance

750

Mid-Year Bonus - Civilian

3,883

Year End Bonus

3,883

Cash Gift

625

Productivity Enhancement Incentive

625

Step Increment

117

Total Other Compensation Common to All

14,239

Other Benefits

PAG-IBIG Contributions

150

PhilHealth Contributions

527

Employees Compensation Insurance Premiums

150

Loyalty Award - Civilian

50

Terminal Leave

809

Total Other Benefits

1,686

Total Personnel Services		62,522

Maintenance and Other Operating Expenses		
Travelling Expenses		3,138
Training and Scholarship Expenses		5,547
Supplies and Materials Expenses		8,790
Utility Expenses		8,571
Communication Expenses		3,183
Confidential, Intelligence and Extraordinary Expenses		
Extraordinary and Miscellaneous Expenses		108
Professional Services		15,219
General Services		17,086
Repairs and Maintenance		989
Taxes, Insurance Premiums and Other Fees		1,643
Other Maintenance and Operating Expenses		
Advertising Expenses		50
Printing and Publication Expenses		350
Representation Expenses		446
Transportation and Delivery Expenses		40
Rent/Lease Expenses		33,429
Membership Dues and Contributions to Organizations		40
Subscription Expenses		3,165
Total Maintenance and Other Operating Expenses		101,794

TOTAL CURRENT OPERATING EXPENDITURES		164,316

Capital Outlays		
Property, Plant and Equipment Outlay		
Infrastructure Outlay		3,550
Machinery and Equipment Outlay		10,472
Furniture, Fixtures and Books Outlay		2,000
Total Capital Outlays		16,022

TOTAL NEW APPROPRIATIONS		180,338
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