

## D. NATIONAL PRINTING OFFICE

### STRATEGIC OBJECTIVES

#### MANDATE

Pursuant to Executive Order (E.O.) No. 285 dated July 25, 1987 and as amended by E.O. No. 378, the National Printing Office (NPO) is mandated to continue to provide printing services to government agencies and instrumentalities such as standard and accountable forms, public documents (O.G., GAA, development information materials) and printing of Official Ballots.

#### VISION

For the NPO to be the printing arm of the government manned by a dynamic group of people committed towards the satisfaction of the printing needs of the National and Local Government, as well as Government Owned and Controlled Corporations (GOCCs) with established regional sales office all over the country.

MISSION

1. To modernize and develop ways to improve the quality of printing through modernization of printing facilities, upgrading printing equipment, work design and manpower capabilities towards clientele satisfaction
2. To formulate pricing that is commensurate to the high standard of quality and service that we provide
3. To support the information dissemination programs of government agencies by providing their printing requirements
4. To deliver annually a substantial return of investment through sound financial management and effective cost control program
5. To efficiently safeguard the security and sanctity of the Bureau's mandated functions

KEY RESULT AREAS

Anti-corruption/transparent, accountable and participatory governance

SECTOR OUTCOME

Public information dissemination

ORGANIZATIONAL OUTCOME

Responsive and self-sustaining printing operations achieved

PERFORMANCE INFORMATION

KEY STRATEGIES

Print, bind and distribute all government standard and accountable forms, Official Gazette, Official Ballots and public documents, development information materials and other government printing jobs with high standard of quality and service.

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)

BASELINE

2015 TARGETS

Responsive and self-sustaining printing operations achieved

Percentage in accuracy and quality in printing, binding, handling of finished products

At least 95% accuracy and quality printing, binding and handling of printing work orders

Percentage of duly accomplished printing jobs delivered on time

At least 95% of printing jobs delivered on time

Self-sustaining operations achieved

100% self sustaining operations

MAJOR FINAL OUTPUTS (MFOs) / PERFORMANCE INDICATORS (PIs)

2015 Targets

MFO 1: NATIONAL PRINTING SERVICES

Printing Services Completed

Number of printing work orders

1,335

Percentage of printing services completed and the accuracy for every work order

95%

Percentage of printing services completed one day before set schedule

95%