

**VI. DEPARTMENT OF BUDGET AND MANAGEMENT**

**A. Office of the Secretary**

For general administration, administration of personnel benefits, budget operations, national accounting and finance services, management services and for regional operations including locally-funded projects as indicated hereunder.....P 247,475,000

**New Appropriations, by Function/Project**

		<u>Current Operating Expenditures</u>			
		<u>Personal Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
<b>A. Functions</b>					
1. General Administration and Support Services	P	27,107,000	21,555,000	5,000,000	53,662,000
2. Administration of Personnel Benefits		24,106,000			24,106,000
3. Budget Operations		27,771,000	13,885,000		41,656,000
4. Accounting and Finance Services		14,194,000	7,097,000		21,291,000
5. Management Services		15,909,000	7,954,000		23,863,000
6. Regional Operations		41,541,000	15,725,000	595,000	57,861,000
National Capital Region			50,000		50,000
Region I		3,240,000	1,345,000	45,000	4,630,000
Cordillera Administrative Region		3,089,000	1,241,000	60,000	4,390,000
Region II		2,982,000	998,000	45,000	4,025,000
Region III		2,945,000	1,074,000	60,000	4,079,000
Region IV		3,262,000	1,442,000	25,000	4,729,000
Region V		3,334,000	1,352,000	45,000	4,731,000
Region VI		3,206,000	947,000	45,000	4,198,000
Region VII		3,438,000	1,606,000	15,000	5,059,000
Region VIII		3,084,000	1,000,000	45,000	4,129,000
Region IX		3,354,000	1,443,000	45,000	4,842,000
Region X		3,119,000	1,042,000	45,000	4,206,000
Region XI		3,162,000	1,006,000	60,000	4,228,000
Region XII		3,326,000	1,179,000	60,000	4,565,000
<b>Total, Functions</b>		<b>150,628,000</b>	<b>66,216,000</b>	<b>5,595,000</b>	<b>222,439,000</b>
<b>B. Locally-Funded Projects</b>					
1. Budget Improvement Projects		3,536,000	15,500,000	6,000,000	25,036,000
<b>Total, Locally-Funded Projects</b>		<b>3,536,000</b>	<b>15,500,000</b>	<b>6,000,000</b>	<b>25,036,000</b>
<b>Total New Appropriations, Office of the Secretary</b>	P	<b>154,164,000</b>	<b>81,716,000</b>	<b>11,595,000</b>	<b>247,475,000</b>

## Special Provisions

1. **Budget Preparation Activities.** The savings of the agencies in the Executive Branch may be used to support the activities in the preparation and printing of the National Budget and other budget documents, including staff overtime compensation at standard rates.

2. **Appropriations for Specific Activities and Purposes.** The amounts herein appropriated for the functions of the agency shall be used specifically for the following activities and purposes in the indicated amounts and conditions:

<u>Activities and Purposes</u>	<u>Amounts</u>
<b>1. General Administration and Support Services</b>	
a. General administrative services including payment of P50,000 for extraordinary expenses.....	P 22,334,000
b. Administrative services.....	7,582,000
c. Financial services.....	4,639,000
d. Data processing services .....	3,516,000
e. Legislative service .....	2,953,000
f. Regional budgeting coordinating services .....	2,313,000
g. Development budget coordinating services.....	1,375,000
h. Payment of retirement gratuity of national government officials and employees .....	1,193,000
i. Payment of terminal leave benefits to officials and employees entitled thereto .....	465,000
j. Payment of step increments for merit and length of service .....	2,292,000
k. Acquisition of equipment .....	4,000,000
l. Repair and renovation of buildings.....	1,000,000
Sub-total, Function 1.....	53,662,000
<b>2. Administration of Personnel Benefits</b>	
a. Payment of compensation insurance premiums.....	598,000
b. Payment of national government contribution to the Health Insurance (Medicare) Fund.....	747,000
c. Payment of employer's share in the participation of national government employees in the Pag-I.B.I.G. Program.....	1,534,000
d. Payment of bonus and cash gift.....	12,455,000
e. Payment of Personnel Economic Relief Allowance .....	8,772,000
Sub-total, Function 2.....	24,106,000

3. Budget Operations

a. Budget Operations Bureau A.....	11,157,000
b. Budget Operations Bureau B.....	7,625,000
c. Budget Operations Bureau C.....	7,494,000
d. Budget Operations Bureau D.....	7,280,000
e. Budget Planning Services.....	5,522,000
f. Budget Control Services .....	2,578,000
Sub-total, Function 3.....	<u>41,656,000</u>

4. Accounting and Finance Services

a. Accounting and Finance Bureau A .....	7,993,000
b. Accounting and Finance Bureau B .....	7,985,000
c. Accounting and Finance Bureau C .....	5,313,000
Sub-total, Function 4.....	<u>21,291,000</u>

5. Management Services

a. Systems and procedures services.....	4,257,000
b. Compensation and position classification services...	10,985,000
c. Organization and productivity improvement services..	8,621,000
Sub-total, Function 5.....	<u>23,863,000</u>

6. Regional Operations

	National Capital Region	I	Cordillera Administrative Region	II
a. General administrative services.....		1,561,000	1,670,000	1,401,000
b. Budget operation and coordination services		2,974,000	2,610,000	2,519,000
c. Regional Budget Hearings	50,000	50,000	50,000	60,000
d. Acquisition of equipment		45,000	60,000	45,000
Sub-Total	50,000	<u>4,630,000</u>	<u>4,390,000</u>	<u>4,025,000</u>
	III	IV	V	VI
a. General administrative services.....	1,493,000	1,734,000	1,643,000	1,458,000

b. Budget operation and coordination services	2,476,000	2,920,000	2,983,000	2,635,000
c. Regional Budget Hearings	50,000	50,000	60,000	60,000
d. Acquisition of equipment	60,000	25,000	45,000	45,000
Sub-Total	4,079,000	4,729,000	4,731,000	4,198,000

	VII	VIII	IX	X
a. General administrative services.....	1,415,000	1,471,000	1,640,000	1,530,000
b. Budget operation and coordination services	3,569,000	2,553,000	3,097,000	2,571,000
c. Regional Budget Hearings	60,000	60,000	60,000	60,000
d. Acquisition of equipment	15,000	45,000	45,000	45,000
Sub-Total	5,059,000	4,129,000	4,842,000	4,206,000

	XI	XII	All Regions
a. General administrative services.....	1,501,000	1,511,000	20,028,000
b. Budget operation and coordination services	2,607,000	2,934,000	36,448,000
c. Regional Budget Hearings	60,000	60,000	790,000
d. Acquisition of equipment	60,000	60,000	595,000
Sub-Total	4,228,000	4,565,000	57,861,000
Sub-total, Function 6.....			57,861,000
Total, Functions.....			P 222,439,000

## Staffing Summary

(Amount, in Thousand Pesos)

## Permanent Positions:

	No.	Amount
Key Positions	206	28,706
Department Secretary	1	235
Department Undersecretary	3	688
Department Assistant Secretary	3	615
Director IV	34	6,262
Director III	13	2,181
Head Executive Assistant	1	167
Chief of Division or Equivalent	151	18,558

Other Positions	1,455	87,721
Technical	803	51,897
Administrative and Other Support Positions	652	35,824
Total Permanent Positions	1,661	116,427
Contractual and Emergency Employment		
Contractual Personnel		
Functions/Locally-Funded Projects		3,536
Total Contractual and Emergency Employment		3,536
Total	1,661	119,963
New Appropriations, by Object of Expenditures		
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(In Thousand Pesos)		
<u>A. Functions/Locally-Funded Projects</u>		
Current Operating Expenditures		
Personal Services		
Total Salaries of Permanent Personnel		116,427
Total Salaries and Wages of Contractual and Emergency Personnel		3,536
Total Salaries and Wages		119,963
Other Compensation		
Step Increments for Merit/Length of Service		2,292
Honoraria and Commutable Allowances		7,338
Personnel Economic Relief Allowance		8,772
Terminal Leave Benefits		465
Employees Compensation Insurance Premiums		598
Pag-I.B.I.G. Contributions		1,534
Medicare Premiums		747
Bonus and Cash Gift		12,455
Total Other Compensation		34,201
01 Total Personal Services		154,164
Maintenance and Other Operating Expenses		
02 Travelling Expenses		6,255
03 Communication Services		4,870
04 Repair and Maintenance of Government Facilities		850
05 Transportation Services		370
06 Other Services		32,985
07 Supplies and Materials		20,988
08 Rents		3,652
14 Water/Illumination and Power		7,414
15 Social Security Benefits and Other Claims		1,193
17 Maintenance of Motor Vehicles Used for Official Travel		1,833

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19 Representation Expenses	1,256
20 Extraordinary/Contingency/Emergency Expenses	50
Total Maintenance and Other Operating Expenses	81,716
Total Current Operating Expenditures	235,880
Capital Outlays	
32 Buildings and Structures Outlay	1,000
33 Equipment Outlay	10,595
Total Capital Outlays	11,595
TOTAL NEW APPROPRIATIONS	247,475

**B. Procurement Services**

For general administration and support services as indicated hereunder ..... P 12,654,000

New Appropriations, by Function

	Current Operating Expenditures			Total
	Personal Services	Maintenance and Other Operating Expenses	Capital Outlays	
<u>A. Function</u>				
1. General Administration and Support Services	P 8,888,000	P 3,346,000	P 420,000	P 12,654,000
Total New Appropriations, Procurement Services	P 8,888,000	P 3,346,000	P 420,000	P 12,654,000

**Special Provision**

1. Appropriations for Specific Activities and Purposes. The amounts herein appropriated for the function of the agency shall be used specifically for the following activities and purposes in the indicated amounts and conditions:

<u>Activities and Purposes</u>	<u>Amounts</u>
1. General Administration and Support Services	
a. General administrative services.....	P 5,470,000
b. Procurement and warehousing services .....	5,444,000
c. Agency servicing and monitoring .....	1,320,000

d. Acquisition of equipment .....	420,000
Sub-total, Function 1.....	12,654,000
Total, Function.....	P 12,654,000

**Staffing Summary**

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(Amount, In Thousand Pesos)

	<b>Amount</b>
<b>Contractual and Emergency Employment</b>	
<b>Contractual Personnel</b>	
<b>Functions/Locally-Funded Projects</b>	8,888
<b>Total Contractual and Emergency Employment</b>	8,888
<b>Total</b>	8,888

**New Appropriations, by Object of Expenditures**

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(In Thousand Pesos)

**A. Functions/Locally-Funded Projects**

<b>Current Operating Expenditures</b>	
<b>Personal Services</b>	
<b>Total Salaries and Wages of Contractual and Emergency Personnel</b>	8,888
<b>Total Salaries and Wages</b>	8,888
<b>01 Total Personal Services</b>	8,888
<b>Maintenance and Other Operating Expenses</b>	
02 Travelling Expenses	80
03 Communication Services	200
06 Other Services	1,602
07 Supplies and Materials	744
14 Water/Illumination and Power	620
17 Maintenance of Motor Vehicles Used for Official Travel	80
19 Representation Expenses	20
<b>Total Maintenance and Other Operating Expenses</b>	3,346
<b>Total Current Operating Expenditures</b>	12,234
<b>Capital Outlays</b>	
33 Equipment Outlay	420
<b>Total Capital Outlays</b>	420
<b>TOTAL NEW APPROPRIATIONS</b>	12,654

GENERAL SUMMARY  
DEPARTMENT OF BUDGET AND MANAGEMENT

		<u>Current Operating Expenditures</u>			
		<u>Personal Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
A. Office of the Secretary	P	154,164,000 P	81,716,000 P	11,595,000 P	247,475,000
B. Procurement Services		8,888,000	3,346,000	420,000	12,654,000
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Total New Appropriations, Department of Budget and Management	P	163,052,000 P	85,062,000 P	12,015,000 P	260,129,000
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