



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGIONAL OFFICE VII

June 23, 2025

**MEMORANDUM**

For : **Assistant Secretary Gerardo E. Maula**  
Information and Communications Technology Systems Service

Thru : **Undersecretary Wilford Will L. Wong**  
FGH, Local Government and Regional Operations Group

From : The Acting Director IV  
Regional Office VII

Subject : **REQUEST FOR POSTING OF VACANT POSITIONS IN THE DBM WEBSITE**

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- 1.0 In compliance with the CSC Memorandum Circular No. 24, s. 2017<sup>1</sup>, may we request that the vacant Senior Budget and Management Specialist (Item no. SRBMS-41-2000) and Budget and Management Specialist II (Item no. BMS2-44-2016) positions in the DBM Regional Office VII be posted in the DBM website.
- 2.0 Attached is the accomplished CS Form No. 9, revised 2018 for the said vacant positions and duly filled out Annex B – Request for Posting in the DBM Website.
- 3.0 For your consideration and approval, please.

Digitally  
signed by  
Baquial  
Maricor  
Uayan

**MARICOR U. BAQUIAL**

*Encl.: as stated*

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<sup>1</sup> re 2017 Omnibus Rules on Appointments and Other Human Resource Action on the publication and posting of vacant positions in **three (3) conspicuous places**



# REQUEST FOR POSTING OF ONLINE CONTENT

## I. Information of Request

### For the Content Owner (B/S/O Head) Only

Requesting Bureau/Service/Office (B/S/O):

**Type of Request:**

☐  
☐

For Update

☒

New

For Archiving

**Choice of Platform:**

☒  
☐

DBM Website

DBM Social Media Account,

Please Specify: \_\_\_\_\_

### Brief Description of Information (Kindly attach your soft copy/copies if there are any):

Posting of vacant SRBMS and BMS II position. Please see attached CS Form No. 9, revised 2018.

### Duration of Posting

Date: (mm/dd/yyyy)

From:

06

23

2025

Date: (mm/dd/yyyy)

To:

07

03

2025

### Point Person for the Requesting B/S/O

Name:

Local Number:

Email Address:

**Recommended by:**



Digitally signed by  
Baquial  
Maricor Uayan

Maricor U. Baquial, Acting Director IV

Signature over Printed Name (Content Owner)

Date:

(mm/dd/yyyy)

06

23

2025

**Approved by:**

Usec. Wilford Will L. Wong, FGH-LGROG

Signature over Printed Name (Respective Functional Group Head)

Date:

(mm/dd/yyyy)

### For New Request Only/For Posting in Social Media Account

**Recommended by:**

Signature over Printed Name (BITS Director)

Date:

(mm/dd/yyyy)

**Approved by:**

Signature over Printed Name (BITS Functional Group Head)

Date:

(mm/dd/yyyy)

### For the ICT Infrastructure Management Division Only

**Received by:**

Signature over Printed Name

Date:

(mm/dd/yyyy)

**Sucessfully  
Posted by:**

Signature over Printed Name

Date:

(mm/dd/yyyy)



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
REGIONAL OFFICE VII

FO-CEBU NORTH  
5th Floor, Cebu North Building  
Sudlon, Lahug, Cebu City  
Telephone No. (032) 514-0700

**RECEIVED**

Date: **JUN 23 2025**

Time: 2:40 PM

Unique Transaction No. \_\_\_\_\_

IC: \_\_\_\_\_

By: **MATTHEW M. MORGAN**  
Personnel Specialist I

June 23, 2025

**DIR. MA. VICTORIA R. GABUD**

Director II  
Civil Service Commission  
Cebu North Field Office  
Sudlon, Lahug, Cebu City

Dear **Dir. Gabud**:

May we request that the attached Request for Publication of Vacant Positions for Senior Budget and Management Specialist with item no. SRBMS-41-2000 and Budget and Management Specialist II with item no. BMS2-44-2016 in the Department of Budget and Management Regional Office VII be posted in the Civil Service Commission bulletin and website.

Please acknowledge receipt hereof. Thank you very much.

Truly yours,

**MARICOR U. BAQUIAL**

Acting Director IV

By:

**BEATRIZ A. MALAIT**

Acting Chief Administrative Officer

*Encl.: As stated*

Sudlon, Lahug, Cebu City

Direct Line: Division A - (032) 503-5437; Division B - (032) 503-5592; Division C - (032) 503-5596;  
FAD - (032) 503-5594 | Trunk line: +63 (02) 8657-3300 local 8331 to 8334 | [www.dbm.gov.ph](http://www.dbm.gov.ph)

Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF BUDGET AND MANAGEMENT in the CSC website:

**MARICOR U. BAQUIAL**  
Head of Agency

Date: June 23, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Budget and Management Specialist	SRBMS-41-2000	19	56,390	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional)/ Second Level Eligibility	<b>Core</b> (Integrity, Patriotism, Performance Excellence, Professionalism, Collaboration and Teamwork, Communication, Gender Equality, Disability and Social Inclusion) <b>Organizational</b> (Analytical Thinking, Policy Interpretation, Attention to Detail, Service Delivery, Strategic Agility, Data Management) <b>Functional</b> (Maintaining PFM Understanding, Use of IT to Manage Public Finances, Risk Analysis, Policy Formulation, Partnering with Other Government Agencies)	DBM ROVII, Cebu City
2	Budget and Management Specialist II	BMS2-44-2016	16	43,560	Bachelor's degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional)/ Second Level Eligibility	<b>Core</b> (Integrity, Patriotism, Performance Excellence, Professionalism, Collaboration and Teamwork, Communication, Gender Equality, Disability and Social Inclusion) <b>Organizational</b> (Analytical Thinking, Policy Interpretation, Attention to Detail, Service Delivery, Strategic Agility, Data Management) <b>Functional</b> (Maintaining PFM Understanding, Use of IT to Manage Public Finances, Risk Analysis, Policy Formulation, Partnering with Other Government Agencies)	DBM ROVII, Cebu City

All interested and qualified individuals, regardless of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation are encouraged to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **July 3, 2025**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARICOR U. BAQUIAL**  
Acting Director IV  
Sudlon, Lahug, Cebu City  
[dbm\\_ro7@dbm.gov.ph](mailto:dbm_ro7@dbm.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

