



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1**

This SBB No. 1 dated July 9, 2024, for **Project ID No. DBM-2024-65, “Supply and Delivery of Training Kits for the PFMCP LGU Participants,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULAR(S)/QUERY(IES)		AMENDMENT(S)/CLARIFICATION(S)									
<p><b>Section II. Instructions to Bidders</b></p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p style="text-align: center;">xxx</p> <p>10.2. The Bidder’s SLCC as indicated in ITB Clause 5.3 should have been completed within the period of July 16, 2020 and July 15, 2024.</p> <p style="text-align: center;">xxx</p>		<p><b>Section II. Instructions to Bidders</b></p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p style="text-align: center;">xxx</p> <p>10.2. The Bidder’s SLCC as indicated in ITB Clause 5.3 should have been completed within the period of July 16, 2020 <del>and</del> <b>TO</b> July 15, 2024.</p> <p style="text-align: center;">xxx</p>									
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PARTICULAR(S)/QUERY(IES)		AMENDMENT(S)/CLARIFICATION(S)	
	<p>to at least fifty percent (50%) of the ABC; and</p> <p>b. have been completed within the period of July 16, 2020 and July 15, 2024.</p>		<p><b>FOLDERS, CANVAS BAGS, LAPTOP BAGS, TICKLER, PENS, HIGHLIGHTERS, COMMEMORATIVE ITEMS, AND MERCHANDISE, INCLUDING BUT NOT LIMITED TO T-SHIRTS, PINS, MUGS, FAN, AND SIMILAR PARAPHERNALIA. HOWEVER, THIS EXCLUDES TRAINING GIVEAWAYS OR TOKENS, SUCH AS BUT NOT LIMITED TO PLAQUES, TROPHIES, AND MEDALS; and</b></p> <p>If the supply and delivery of training collaterals form part of a bigger contract, only the cost component of the supply and delivery of training collaterals shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC; and</p> <p>b. have been completed within the period of July 16, 2020 <del>and</del> <b>TO</b> July 15, 2024.</p>
<p><b>Statement of Single Largest Completed Contract which is Similar in Nature</b></p> <p>xxx</p> <p>Instructions:</p>		<p><b>Statement of Single Largest Completed Contract which is Similar in Nature (REVISED)</b></p> <p>xxx</p> <p>Instructions:</p>	

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
<p style="text-align: center;">xxx</p> <p>c. The similar contract for this Project shall refer to the supply and delivery of training collaterals. If the supply and delivery of training collaterals form part of a bigger contract, only the cost component of the supply and delivery of training collaterals shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.</p> <p style="text-align: center;">xxx</p>	<p style="text-align: center;">xxx</p> <p>c. The similar contract for this Project shall refer to the supply and delivery of training collaterals, <b>SUCH AS BUT NOT LIMITED TO TRAINING KITS, TOTE BAGS, PORTFOLIO THAT MAY INCLUDE BALLPEN, NOTEBOOK, JOURNALS, PORTFOLIO FOLDERS, CANVAS BAGS, LAPTOP BAGS, TICKLER, PENS, HIGHLIGHTERS, COMMEMORATIVE ITEMS, OR MERCHANDISE, SUCH AS BUT NOT LIMITED TO T-SHIRTS, PINS, MUGS, FAN, AND SIMILAR PARAPHERNALIA. HOWEVER, THIS EXCLUDES TRAINING GIVEAWAYS OR TOKENS, SUCH AS BUT NOT LIMITED TO PLAQUES, TROPHIES, AND MEDALS;</b>. If the supply and delivery of training collaterals form part of a bigger contract, only the cost component of the supply and delivery of training collaterals shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.</p> <p style="text-align: center;">xxx</p>
<p><b>Queries:</b></p> <ol style="list-style-type: none"> <li>1. Can the definition of the Single Largest Completed Contract include tokens and corporate giveaways?</li> <li>2. Can you consider the transparent bag (kit), the same as the bag but with different materials?</li> <li>3. For the project title and category of Supply and Delivery of Transparent Bag with PERI logo (P2,187,880.00), can you also consider it as a similar project?</li> </ol>	<p><b>Clarifications:</b></p> <ol style="list-style-type: none"> <li>1. Training giveaways or tokens, such as but not limited to plaques, trophies, and medals, are excluded from the definition of the similar contract for the Project. Please refer to the revised Single Largest Completed Contract.</li> <li>2. No. We will retain the original requirement specified in the Bidding Documents.</li> <li>3. Yes, provided that after conducting post-qualification, it is determined to comply with the definition, conditions, and the required amount of the Single Largest Completed Contract.</li> </ol>

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
4. Can we also use the bag only for the 50% similar contract for all items?	4. Yes, provided that after conducting post-qualification, it is determined to comply with the definition, conditions, and the required amount of the Single Largest Completed Contract.
	<p><b>Note:</b></p> <p><b><u>Attached is the Statement of Single Largest Completed Contract which is Similar in Nature (Revised) which should be used as part of the Bidding Documents to be submitted by the bidders.</u></b></p>

**Other matters:**

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective July 16, 2024, right after the opening of bids.
- For guidance and information of all concerned.

**GERARDO E. MAULA**  
*Assistant Secretary*  
*Chairperson, DBM-BAC*

**Statement of Single Largest Completed Contract  
which is Similar in Nature  
(Revised)**

*[shall be submitted with the Bid]*

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Name of Client, Contact Person, Contact Number, and Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance *	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : \_\_\_\_\_  
(Printed Name and Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Instructions:

- a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is similar to the Project, and whose value, adjusted to current prices using the PSA's CPI, must be equivalent to at least fifty percent (50%) of the ABC to be bid.
- b. The SLCC should have been completed (i.e., accepted) within the period of **July 16, 2020 to July 15, 2024.**
- c. The similar contract for this Project shall refer to the supply and delivery of training collaterals, such as but not limited to training kits, tote bags, portfolio that may include ballpen, notebook, journals, portfolio folders, canvas bags, laptop bags, tickler, pens, highlighters, commemorative items or merchandise, such as but not limited to t-shirts, pins, mugs, fan, and similar paraphernalia. However, this excludes training giveaways or tokens, such as but not limited to plaques, trophies, and medals.

If the supply and delivery of training collaterals form part of a bigger contract, only the cost component of the supply and delivery of training collaterals shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.

- d. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check **compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification.**"

Moreover, GPPB Non-Policy Matter Opinion No. 041-2014 dated October 9, 2014 partially states that “**even contracts that include non-disclosure agreements or confidentiality clauses are required to be disclosed.** It is likewise good to clarify that the requirement refers to a “statement” to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts.”

- \* Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance/Completion from the bidder’s client, or an Official Receipt or a Sales Invoice (to be submitted during post-qualification).