



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 2

This SBB No. 2 dated June 21, 2024, for **Project ID No. DBM-2024-59, “Supply and Delivery of Mid-Range Laptops,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
Section I. Invitation to Bid	Section I. Invitation to Bid
xxx	xxx
<p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of June 25, 2019 to June 24, 2024 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>	<p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of June 25 28, 2019 to June 24 27, 2024 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>
xxx	xxx
<p>8. Bids must be duly received by the BAC Secretariat or the DBM-AS-Central Records Division through manual submission at the office address indicated below on or before June 25, 2024, 2:00 p.m. Late bids shall not be accepted.</p>	<p>8. Bids must be duly received by the BAC Secretariat or the DBM-AS-Central Records Division through manual submission at the office address indicated below on or before June 25 28, 2024, 2:00 p.m. 9:00 A.M. Late bids shall not be accepted.</p>
xxx	xxx
<p>10. Bid opening shall be on June 25, 2024, 2:00 p.m., at the given address below and via video conferencing. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference Room, DBM Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via videoconferencing.</p>	<p>10. Bid opening shall be on June 25 28, 2024, 2:00 p.m. 9:00 A.M. at the given address below and via video conferencing. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference Room, DBM Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via</p>

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<p>Bidders are advised to first log in the BAC waiting room, https://meet.google.com/hma-jmco-dbx, and wait for further advice to join the BAC meeting room, the link of which shall be provided to the bidders before the start of bid opening.</p> <p style="text-align: center;">xxx</p>	<p>videoconferencing. Bidders are advised to first log in the BAC waiting room, https://meet.google.com/hma-jmco-dbx, and wait for further advice to join the BAC meeting room, the link of which shall be provided to the bidders before the start of bid opening.</p> <p style="text-align: center;">xxx</p>												
<p style="text-align: center;">Section II. Instruction to Bidders</p> <p style="text-align: center;">xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p>10.2. The Bidder’s SLCC as indicated in ITB Clause 5.3 should have been completed within the period of June 25, 2019 to June 24, 2024.</p> <p style="text-align: center;">xxx</p> <p>14. Bid Security</p> <p>14.2. The Bid and bid security shall be valid until October 23, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p style="text-align: center;">xxx</p>	<p style="text-align: center;">Section II. Instruction to Bidders</p> <p style="text-align: center;">xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p>10.2. The Bidder’s SLCC as indicated in ITB Clause 5.3 should have been completed within the period of June 25 28, 2019, to June 24 27, 2024</p> <p style="text-align: center;">xxx</p> <p>14. Bid Security</p> <p>14.2. The Bid and bid security shall be valid until October 23 26, 2024. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p style="text-align: center;">xxx</p>												
<p style="text-align: center;">Section III. Bid Data Sheet</p> <table border="1" data-bbox="180 1570 804 2022"> <thead> <tr> <th data-bbox="180 1570 325 1675">ITB Clause</th> <th data-bbox="325 1570 804 1675"></th> </tr> </thead> <tbody> <tr> <td data-bbox="180 1675 325 1921">5.3</td> <td data-bbox="325 1675 804 1921">For this purpose, contracts similar to the Project shall: b. have been completed within the period of June 25, 2019 to June 24, 2024.</td> </tr> <tr> <td data-bbox="180 1921 325 2022">20</td> <td data-bbox="325 1921 804 2022" style="text-align: center;">xxx</td> </tr> </tbody> </table>	ITB Clause		5.3	For this purpose, contracts similar to the Project shall: b. have been completed within the period of June 25, 2019 to June 24, 2024.	20	xxx	<p style="text-align: center;">Section III. Bid Data Sheet</p> <table border="1" data-bbox="829 1570 1449 2022"> <thead> <tr> <th data-bbox="829 1570 975 1675">ITB Clause</th> <th data-bbox="975 1570 1449 1675"></th> </tr> </thead> <tbody> <tr> <td data-bbox="829 1675 975 1921">5.3</td> <td data-bbox="975 1675 1449 1921">For this purpose, contracts similar to the Project shall: b. have been completed within the period of June 25 28, 2019 to June 24 27, 2024.</td> </tr> <tr> <td data-bbox="829 1921 975 2022">20</td> <td data-bbox="975 1921 1449 2022" style="text-align: center;">xxx</td> </tr> </tbody> </table>	ITB Clause		5.3	For this purpose, contracts similar to the Project shall: b. have been completed within the period of June 25 28 , 2019 to June 24 27 , 2024.	20	xxx
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PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
<p>11. For Microsoft licenses, either bundled to laptops or desktops; Bidders must be verifiable in Microsoft website.</p> <p style="text-align: center;">xxx</p>	<p>11. For Microsoft licenses, either bundled to laptops or desktops; Bidders must be verifiable in Microsoft website.</p> <p style="text-align: center;">xxx</p>
<p style="text-align: center;">Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>i. State ALL ongoing contracts including those awarded but not yet started (government [including the DBM] and private contracts which may be similar or not similar to the project being bid) up to June 24, 2024.</p> <p style="text-align: center;">xxx</p>	<p style="text-align: center;">Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started (REVISED)</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>i. State ALL ongoing contracts including those awarded but not yet started (government [including the DBM] and private contracts which may be similar or not similar to the project being bid) up to June 24 27, 2024.</p> <p style="text-align: center;">xxx</p>
<p style="text-align: center;">Statement of Single Largest Completed Contract which is Similar in Nature</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>b. The SLCC should have been completed (i.e., accepted) within the period of June 25, 2019 to June 24, 2024.</p> <p style="text-align: center;">xxx</p>	<p style="text-align: center;">Statement of Single Largest Completed Contract which is Similar in Nature (REVISED)</p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>b. The SLCC should have been completed (i.e., accepted) within the period June 25 28, 2019 to June 24 27, 2024.</p> <p style="text-align: center;">xxx</p>
<p>Query:</p> <p>1. As per checking, companies that are listed on the Microsoft website are called Microsoft Gold Partners wherein, they are the companies who are focused on the Cloud Service Provider licenses of</p>	<p>Clarification:</p> <p>1. The post-qualification requirement that the Bidders must be verifiable in the Microsoft website is removed.</p>

PARTICULAR(S)/QUERY(IES)	AMENDMENT(S)/CLARIFICATION(S)
<p>Microsoft. Most of the personal computer resellers are not Microsoft Gold Partners.</p> <p>Among the eight (8) attendees in the Pre-Bid conference, only two (2) can comply with the requirement and would limit competition.</p> <p>Grey market or fake licenses can be verified directly to Microsoft Philippines by giving the license key of the software, also, you can determine if the bidder is fly by night by evaluating the bidder's eligibility documents and site visit during post-qualification.</p> <p>Thus, requesting for the removal of the requirement that the Microsoft licenses that is verifiable in Microsoft website. Instead, it is also requested for the BAC to require the submission of certificate from Microsoft distributor that the MS Office being offered is genuine and authentic and the authenticity of the certificate can be validated with the issuing body and with Microsoft Philippines.</p>	
	<p>Note:</p> <p><u>Attached are the following documents which should be used as part of the Bidding Documents to be submitted by the bidders:</u></p> <ol style="list-style-type: none"> 1. Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started (Revised); and 2. Statement of Single Largest Completed Contract which is Similar in Nature (Revised);

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective June 28, 2024, right after the opening of bids.

- For guidance and information of all concerned.

RAMON VICENTE B. ASUNCION

*Acting Assistant Secretary and Concurrent Director IV
Vice Chairperson, DBM-BAC*

**Statement of all Ongoing Government and Private Contracts
Including Contracts Awarded but not yet Started**

[shall be submitted with the Bid]

(Revised)

Business Name: _____

Business Address: _____

Name of Client, Contact Person, Contact Number, and Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Total Amount of Contract	Value of Outstanding Contract	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i. State **ALL** ongoing contracts including those awarded but not yet started (government **[including the DBM]** and private contracts which may be **similar or not similar** to the project being bidded) up to June 27, 2024.
- ii. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).
- iv. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check **compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification.**"

Moreover, GPPB Non-Policy Matter Opinion No. 041-2014 dated October 9, 2014 partially states that **“even contracts that include non-disclosure agreements or confidentiality clauses are required to be disclosed.** It is likewise good to clarify that the requirement refers to a “statement” to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts.”

**Statement of Single Largest Completed Contract
which is Similar in Nature**
[shall be submitted with the Bid]
(Revised)

Business Name: _____

Business Address: _____

Name of Client, Contact Person, Contact Number, and Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance *	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following requirements:
 - i. a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC; **OR**
 - ii. at least two (2) similar contracts:
 - (a) the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC for this Project; **AND**
 - (b) the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above (i.e., twenty-five percent [25%]).
- b. The SLCC should have been completed (i.e., accepted) within the period of **June 28, 2019 to June 27, 2024**.
- c. The similar contract for this Project shall refer to the supply and delivery of laptops. If the supply and delivery of laptops form part of a bigger contract, only the cost component of the supply and delivery of laptops shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.
- d. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check **compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification.**"

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requirement refers to a “statement” to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts.”

- * Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance/Completion from the bidder’s client, or an Official Receipt or a Sales Invoice (to be submitted during post-qualification).