



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1**

This SBB No. 1 dated November 2, 2021 for **Project No. DBM-2022-10, “Procurement for the Cleaning Services of Air-conditioning Units,”** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULARS	AMENDMENTS/CLARIFICATIONS
<p><b>Section II. Instructions to Bidders</b></p> <p style="text-align: center;">xxx</p> <p>5.3. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA’s CPI, must be equivalent to at least fifty (50%) of the ABC.</p> <p style="text-align: center;">xxx</p>	<p><b>Section II. Instructions to Bidders</b></p> <p style="text-align: center;">xxx</p> <p>5.3. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA’s CPI, must be <del>equivalent to</del> at least <del>fifty (50%) of the ABC</del> equivalent to the following requirements:</p> <p><b>a. THE BIDDER MUST HAVE COMPLETED A SINGLE CONTRACT THAT IS SIMILAR TO THIS PROJECT, EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC; <u>OR</u></b></p> <p><b>b. THE BIDDER MUST HAVE COMPLETED AT LEAST TWO (2) SIMILAR CONTRACTS:</b></p> <p><b>i. THE AGGREGATE AMOUNT OF WHICH SHOULD BE EQUIVALENT TO AT LEAST <i>FIFTY PERCENT (50%)</i> OF THE ABC FOR THIS PROJECT; <u>AND</u></b></p> <p><b>ii. THE LARGEST OF THESE SIMILAR CONTRACTS MUST BE EQUIVALENT TO AT LEAST HALF OF THE PERCENTAGE OF THE ABC AS REQUIRED ABOVE.</b></p>

**Section III. Bid Data Sheet**

ITB Clause	
20	<p style="text-align: center;">xxx</p> <p>The bidder with the Lowest Calculated Bid shall submit <b>ALL</b> of the following post-qualification requirements:</p> <ol style="list-style-type: none"> <li>1. Photocopy of Single Largest Completed Contract or Purchase Order</li> <li>2. The corresponding proof of completion, which could either be:               <ol style="list-style-type: none"> <li>i. Certificate of Final Acceptance/Completion from the bidder's client; or</li> <li>ii. Official Receipt or Sales Invoice of the bidder covering the full amount of the contract.</li> </ol> </li> </ol> <p style="text-align: center;">xxx</p>

**Section III. Bid Data Sheet**

ITB Clause	
20	<p style="text-align: center;">xxx</p> <p>The bidder with the Lowest Calculated Bid shall submit <b>ALL</b> of the following post-qualification requirements:</p> <ol style="list-style-type: none"> <li>1. Photocopy/<del>IES</del> of <del>Single Largest Completed Contract/S</del> or Purchase Order/S of one of the following:               <ol style="list-style-type: none"> <li><b>i. A SINGLE CONTRACT THAT IS SIMILAR TO THE PROJECT AND WHOSE VALUE MUST BE AT LEAST FIFTY PERCENT (50%) OF THE ABC TO BE BID; OR</b></li> <li><b>ii. (A) AT LEAST TWO (2) SIMILAR CONTRACTS AND THE AGGREGATE CONTRACT AMOUNTS SHOULD BE EQUIVALENT TO AT LEAST FIFTY (50%) OF THE ABC TO BE BID; AND (B) THE LARGEST OF THESE SIMILAR CONTRACTS MUST BE EQUIVALENT TO AT LEAST HALF OF THE PERCENTAGE OF THE ABC AS REQUIRED ABOVE.</b></li> </ol> </li> <li>2. The corresponding proof/S of completion, which could either be:               <ol style="list-style-type: none"> <li>i. Certificate/<b>S</b> of Final Acceptance/Completion from the bidder's client/S; or</li> <li>ii. Official Receipt/<b>S</b> or Sales Invoice/<b>S</b> of the bidder covering the full amount of the contract/<b>S</b>.</li> </ol> </li> </ol> <p style="text-align: center;">xxx</p>

<p><b>Statement of Single Largest Completed Contract which is Similar in Nature</b></p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is similar to the Project, and whose value, adjusted to current prices using the PSA’s CPI, must be equivalent to at least fifty percent (50%) of the ABC to be bid.</p> <p style="text-align: center;">xxx</p>	<p><b>Statement of Single Largest Completed Contract which is Similar in Nature</b></p> <p style="text-align: center;">xxx</p> <p>Instructions:</p> <p>a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is <b>AT LEAST ONE (1) CONTRACT</b> similar to the Project, and whose value, adjusted to current prices using the PSA’s CPI, must be <b>AT LEAST</b> equivalent to <del>at least fifty percent (50%) of the ABC to be bid.</del> <b>THE FOLLOWING:</b></p> <p style="margin-left: 40px;">i. <b>A SINGLE CONTRACT THAT IS SIMILAR TO THE PROJECT AND WHOSE VALUE MUST BE AT LEAST FIFTY PERCENT (50%) OF THE ABC TO BE BID; OR</b></p> <p style="margin-left: 40px;">ii. <b>(A) AT LEAST TWO (2) SIMILAR CONTRACTS AND THE AGGREGATE CONTRACT AMOUNTS SHOULD BE EQUIVALENT TO AT LEAST FIFTY PERCENT (50%) OF THE ABC TO BE BID; AND (B) THE LARGEST OF THESE SIMILAR CONTRACTS MUST BE EQUIVALENT TO AT LEAST HALF OF THE PERCENTAGE OF THE ABC AS REQUIRED ABOVE.</b></p> <p style="text-align: center;">xxx</p>
	<p><b><u>Attached is the Statement of Single Largest Completed Contract which is Similar in Nature (Revised) which should be used as part of the Bidding Documents to be submitted by the bidders.</u></b></p>
<p><b>Queries:</b></p> <p>1. In reference to the minimum qualifications of contractor specified in item 1.0 (a) of Annex A (Detailed Technical Specifications), should we submit documents as proof of compliance during the bid submission?</p>	<p><b>Clarifications:</b></p> <p>1. No, the documents as proof of compliance with item 1.0 (a) of Annex A (Detailed Technical Specifications) <b>need not be submitted during bid submission.</b></p>

<p>2. In reference to the provision of workers specified in item 1.0 (c) of Annex A (Detailed Technical Specifications), would the contractor be allowed to assign one personnel who will perform both duties as Safety Officer and engineer, provided he/she meets the qualifications of the safety officer and the Engineer?</p> <p>3. Should both the Safety Officer and the Engineer be present during the scheduled cleaning activities?</p> <p>4. When is the RT-PCR/Antigen test for COVID-19 required?</p>	<p>The validation of compliance with or responsiveness to all the requirements and conditions as specified in the Bidding Documents shall be undertaken during post-qualification.</p> <p>2. No, the contractor may not assign only one personnel to perform the duties of both the Safety Officer and Engineer. As specified in item 1.0 (c) of Annex A (Detailed Technical Specifications), the contractor shall assign one (1) Safety Officer <b>and</b> one (1) Engineer.</p> <p>3. Yes, both the Safety Officer and the Engineer should be present during all scheduled cleaning activities.</p> <p>4. As specified in item 1.0 (c) of Annex A (Detailed Technical Specifications), the contractor shall assign only the workers who tested negative in the RT-PCR/Antigen test for COVID-19 conducted <b>not earlier than three (3) calendar days before deployment to the DBM for the scheduled cleaning activities.</b></p>
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**Other matters:**

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective November 9, 2021 right after the opening of bids.
- For guidance and information of all concerned.

**JANET B. ABUEL**

*Undersecretary*

*Chairperson, DBM-BAC*

**Statement of Single Largest Completed Contract**  
**which is Similar in Nature**  
*[shall be submitted with the Bid]*  
**(Revised)**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance*	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : \_\_\_\_\_  
(Printed Name and Signature)

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Instructions:

- a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, and whose value, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following:
    - i. a single contract that is similar to the project and whose value must be at least fifty percent (50%) of the ABC to be bid; OR
    - ii. (a) at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC to be bid; and  
(b) the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
  - b. The SLCC should have been completed (i.e., accepted) within the period of **November 9, 2019 to November 8, 2021**.
  - c. The similar contract for this Project shall refer to cleaning services of air-conditioning and Variable Refrigerant Flow (VRF) units.
- \* Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance/Completion from the bidder's client, or an Official Receipt or a Sales Invoice (to be submitted during post-qualification).