



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated October 26, 2021 for the Project, “Security Manpower Services,” is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS	AMENDMENTS/CLARIFICATIONS
<p>Section VII. Technical Specifications</p> <p>Annex “A” (Detailed Technical Specifications)</p> <p>1.0 Provision of Security Guards, Including the Submission of Security Plan</p> <p>a. Qualifications of the Security Agency:</p> <p style="padding-left: 20px;">i. Stability</p> <p style="padding-left: 40px;">xxx</p> <p style="padding-left: 20px;">3. With valid License to Operate</p> <p style="padding-left: 40px;">xxx</p> <p style="padding-left: 20px;">5. With no pending labor standards violation case/s as certified by the National Labor Relations Commission and Department of Labor and Employment.</p> <p style="padding-left: 40px;">xxx</p> <p>4.0 General Conditions</p> <p style="padding-left: 40px;">xxx</p> <p>f. The Contractor shall have no previous record on delinquency on payment of Social Security System (SSS), Philippine Health Insurance Corporation (PhilHealth), Home Development Mutual Fund or <i>Pagtutulungan sa Kinabukasan: Ikaw, Bangko,</i></p>	<p>Section VII. Technical Specifications</p> <p>Annex “A” (Detailed Technical Specifications)</p> <p>1.0 Provision of Security Guards, Including the Submission of Security Plan</p> <p>a. Qualifications of the Security Agency:</p> <p style="padding-left: 20px;">i. Stability</p> <p style="padding-left: 40px;">xxx</p> <p style="padding-left: 20px;">3. With valid License to Operate FROM THE PNP-SUPERVISORY OFFICE FOR SECURITY AND INVESTIGATION AGENCIES</p> <p style="padding-left: 40px;">xxx</p> <p style="padding-left: 20px;">5. With no pending labor standards violation case/s as certified by the National Labor Relations Commission and Department of Labor and Employment. CERTIFICATE OF REGISTRATION IN ACCORDANCE WITH DEPARTMENT OF LABOR AND EMPLOYMENT DEPARTMENT ORDER NO. 18-A, s. 2011.¹</p> <p style="padding-left: 40px;">xxx</p> <p>4.0 General Conditions</p> <p style="padding-left: 40px;">xxx</p> <p>f. The Contractor shall have no previous record on delinquency on payment of Social Security System (SSS), Philippine Health Insurance Corporation (PhilHealth), Home Development Mutual Fund or <i>Pagtutulungan sa Kinabukasan: Ikaw, Bangko,</i></p>

¹ Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.

Industriya at Gobyerno (Pag-IBIG) and Employees Compensation Commission (ECC) premiums and shall secure and submit clearance certificates from the foregoing agencies three (3) calendar days from the receipt of the Notice to Proceed.

xxx

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xxx

Bid Form

Particulars	FY 2022			
	Mon-Fri (12 hours) 6AM – 6PM	Mon-Sat (8 hours) 6AM – 2PM 2PM – 10PM	Mon-Sun (8 hours) 6AM - 2PM 2PM – 10PM	Mon-Sun (8 hours w/ Night Differential) 10PM – 6AM
Working Days Per Year	261	313	393.5	393.5

Particulars	FY 2023			
	Mon-Fri (12 hours) 6AM – 6PM	Mon-Sat (8 hours) 6AM – 2PM 2PM – 10PM	Mon-Sun (8 hours) 6AM - 2PM 2PM – 10PM	Mon-Sun (8 hours w/ Night Differential) 10PM – 6AM
Working Days Per Year	261	313	393.5	393.5

Bid Form

Particulars	FY 2022			
	Mon-Fri (12 hours) 6AM – 6PM	Mon-Sat (8 hours) 6AM – 2PM 2PM – 10PM	Mon-Sun (8 hours) 6AM - 2PM 2PM – 10PM	Mon-Sun (8 hours w/ Night Differential) 10PM – 6AM
Working Days Per Year	261	313	393.58	393.58

Particulars	FY 2023			
	Mon-Fri (12 hours) 6AM – 6PM	Mon-Sat (8 hours) 6AM – 2PM 2PM – 10PM	Mon-Sun (8 hours) 6AM - 2PM 2PM – 10PM	Mon-Sun (8 hours w/ Night Differential) 10PM – 6AM
Working Days Per Year	261	313	393.58	393.58

Attached are the following documents which should be used as part of the Bidding Documents to be submitted by the bidders:

- 1. Annex “A” (Detailed Technical Specifications) (Revised); and**
- 2. Revised Bid Form.**

Queries:

1. As to the requirement of certification of no pending labor standards violation case/s as certified by the National Labor Relations Commission (NLRC) and Department of Labor and Employment (DOLE) under the Detailed Technical Specifications (DTS), since security agencies are prone to labor cases, can the

Clarifications:

1. Per this SBB, such requirement is already deleted from the DTS, and replaced with the requirement of submission of Certificate of Registration issued in accordance with DOLE Department Order No. 18-A, s. 2011.

<p>agencies disclose what existing labor cases they have instead?</p> <p>2. Reconsideration is requested as to the period provided for the submission of clearance certificates enumerated in item 4 (f) of the DTS since the pandemic makes it harder for agencies to obtain these certifications. Moreover, in lieu of said certifications/clearance, may the agencies submit receipts of what they have paid?</p> <p>3. What is the nature of the contingency amount?</p> <p>4. If a bidder does not include the P3.3 Million contingency in the computation, is it a ground for disqualification?</p>	<p>The bidders should use the Revised Annex “A” attached herewith.</p> <p>2. Per this SBB, such requirement is already deleted from the DTS. Please be reminded, however, that item 5.0 (b) of the DTS requires the Contractor to submit, along with the monthly billing statement, a certified true copy of duly accomplished payroll sheet, receipts, prescribed reports stamped received by the SSS, Pag-IBIG, PhilHealth, and ECC as proof of remittances of employer’s and employee’s contributions to said government agencies.</p> <p>The bidders should use the Revised Annex “A” attached herewith.</p> <p>3. The contingency amount is a lump sum provision for unforeseen events or circumstances, such as, but not limited to, the necessity for additional security guards as determined by the DBM.</p> <p>4. The Annual Contingency Amount of P3,300,000.00 indicated in the Bid Form is a fixed lump sum intended for contingencies, such as, but not limited to, the necessity for additional security guards as determined by the DBM. It is an essential part of the bid which should be included in the bid to be submitted by the bidder.</p> <p>Failure to include such Annual Contingency Amount in the Bid is tantamount to incomplete bid which will cause the disqualification of the bidder. Section 32.2.1 (a) of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 prescribes, among others, that:</p> <p style="padding-left: 40px;">32.2.1 The BAC shall immediately conduct a detailed evaluation of all bids using non-discretionary criteria in considering the following:</p> <p style="padding-left: 80px;">a) <u>Completeness of the bid.</u> Unless the Instructions to Bidders specifically allow partial bids, bids not addressing or providing all of</p>
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<p>5. Should the administrative fee be compliant with DOLE Department Order (DO) No. 150-16?</p> <p>6. What will be the basis for the computation of SSS contributions? Will you observe suspension of SSS rates for 2022 and 2023 same as this year?</p>	<p>the required items in the Bidding Documents including, where applicable, bill of quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a zero (0) or a dash (-) for the said item would mean that it is being offered for free to the Government, except those required by law or regulations to be provided for; xxx (emphasis supplied)</p> <p>5. Yes, the administrative fee should be compliant with Section 4 (b) of the DOLE DO No. 150-16,² which provides that “Section 4. Service Agreements. – xxx The Service Agreement shall stipulate, among others: xxx (b) The place of work and terms and conditions governing the contracting arrangement which shall include the agreed amount of the security services to be rendered and the standard administrative fee of not less than twenty percent (20%) of the total contract cost.” (emphasis supplied)</p> <p>6. As prescribed under RA Nos. 11199³ and 11548,⁴ the rates of SSS contributions (employer’s share) are 8.5% for 2022 and 9.5% for 2023.</p> <p>Since there is yet no suspension of the implementation of such prescribed rates, the same rates shall be used in the bid for this project, subject to appropriate adjustment during contract implementation, if any.</p>
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² Revised Guidelines Governing the Employment and Working Conditions of Security Guards and Other Private Security Personnel in the Private Security Industry

³ Social Security Act of 2018

⁴ An Act Granting the President of the Philippine the Power to Defer the Increases in Contributions of the Social Security System for the Duration of the State of Calamity Under Proclamation No. 929, s. 2020, as Amended by Proclamation No. 1021, s. 2020, Amending Section 4(a)(9) of Republic Act No. 11199, Also known as the “Social Security Act of 2018”

<p>7. What will be the basis for the contribution of PhilHealth contributions? Will you observe suspension of PhilHealth rates for 2022 and 2023 same as this year?</p>	<p>7. Under PhilHealth Circular No. 2020-0005, the premium rates are 4% for 2022 and 4.5% for 2023, to be equally shared between the employer and the employee. Hence, for 2022, the employer share is 2%, and for 2023, 2.25%.</p> <p>Since there is yet no suspension of the implementation of such prescribed rates, the same rates shall be used in the bid for this project, subject to appropriate adjustment during contract implementation, if any.</p>
<p>8. What rates will be used – DOLE rates or Philippine Association of Detective and Protective Agency Operators (PADPAO), Inc. rates?</p>	<p>8. Existing rates prescribed by the DOLE shall be used to determine the bidder’s compliance with the current minimum labor and regulatory standards.</p> <p>In this regard, the bid form has been revised in this SBB to indicate the applicable rates in accordance with existing laws, rules, and regulations.</p> <p>The bidders should use the Revised Bid Form attached herewith.</p>
<p>9. Overtime rates re: special days of DOLE is different from PADPAO, what will be used?</p>	<p>9. Overtime rates for special days shall be compliant with DOLE DO No. 150-16.</p>
<p>10. In the computation of figures, what will be the rule in rounding off the numbers?</p>	<p>10. All amounts in the bid form shall be rounded off to two (2) decimal places.</p>
<p>11. In case of a tie in the financial proposal of the bids, what will be the tie-breaking method?</p>	<p>11. In case of a tie and two or more bidders have been post-qualified as Lowest Calculated Responsive Bidders (LCRBs), the tie-breaking measure determined by the procuring entity shall be non-discretionary and non-discriminatory such that the same is based on sheer luck or chance.⁵</p> <p>As a matter of information to the prospective bidders, the DBM-BAC has determined to use the method of a “raffle,” wherein the names of the bidders involved in the tie and declared as LCRBs will be written in separate similar unmarked papers, and will be folded and placed in a container.</p>

⁵ Section 3.2 of Appendix 11 (Tie-Breaking Method) of the 2016 Revised Implementing Rules and Regulations of RA No. 9184

	<p>Thereafter, a DBM-BAC representative will draw the raffle in an order wherein the first drawn bidder shall be considered as the winning LCRB and awarded the contract. The second drawn bidder shall be the second ranked LCRB, and so on until all LCRBs are drawn and ranked.</p> <p>In case of the failure, refusal or inability of the winning LCRB to submit the documents required under Section 37.1 of the 2016 Revised IRR of RA No. 9184 or to enter into contract and post the required Performance Security, as provided in Section 40 of the same IRR, the BAC shall disqualify the said LCRB, and shall proceed to award the contract to the second ranked LCRB. This procedure shall be repeated until a Notice to Proceed has been issued.</p>
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Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective November 3, 2021 right after the opening of bids.
- For guidance and information of all concerned.

JANET B. ABUEL

Undersecretary

Chairperson, DBM-BAC

**Detailed Technical Specifications
(Revised)**

1.0 Provision of Security Guards, Including the Submission of Security Plan

- a. Qualifications of the Security Agency:
- i. Stability
 1. Years of Experience – at least six (6) years in the security business
 2. Organizational Set-up – in accordance with RA No. 5487 and its Implementing Rules and Regulations (IRR)
 3. With valid License to Operate from the PNP-Supervisory Office for Security and Investigation Agencies
 4. Must be a member of the Philippine Association of Detective and Protective Agency Operators
 5. With Certificate of Registration in accordance with Department of Labor and Employment Department Order No. 18-A, s. 2011.¹
 - ii. Resources
 1. Number and Kind of Equipment and Supplies – with the minimum number and kind of equipment and supplies as specified in Item 2.0
 2. Number of Guards – with at least one hundred (100) security guards that are organic to the Contractor.
 3. Number of Supervisors – at least five (5) supervisors
- b. The Contractor shall provide sixty-one (61) qualified, bonded, uniformed, highly-trained security guards, inclusive of one (1) Detachment Commander, who must meet the following requirements:
- i. with at least three (3) years of experience in Security Services;
 - ii. must have completed a private security training from a government or duly registered and accredited private training institution/s;
 - iii. must have undergone first-aid and basic-life support course certified by the Philippine National Red Cross;
 - iv. with valid license to exercise Private Security Profession;
 - v. of good moral character and must not have violated any rules and regulations under RA No. 5487 and its IRR;
 - vi. fit to work, as evidenced by a medical certificate issued within the last two (2) months (specify that the security guard is fit to work); and
 - vii. tested negative in the RT-PCR test for COVID-19 conducted not earlier than three (3) calendar days before deployment to the DBM.
- c. The Contractor shall submit within three (3) calendar days from receipt of Notice to Proceed the employee file of each security guard with complete attachments such as, but not limited to, resume, training certificate, government-mandated clearances, medical certificate, physical and neuro-psychiatric test results and negative RT-PCR test result issued not earlier than three (3) calendar days from deployment to the DBM.

¹ Rules Implementing Articles 106 to 109 of the Labor Code, as Amended.

- d. The Contractor shall assign a Roving Supervisor from its own account, separate from the Detachment Commander, to monitor the performance of the security guards and handle the consolidation of daily timecards periodically in preparation for the monthly billing to the DBM.

The Contractor shall ensure that security guards perform the security services in accordance with the **Security Plan to be submitted by the Contractor during contract implementation**, taking into account the following:

- i. Security of Human Resources
- ii. Security for Physical Resources
- iii. Contingency Plan for Various Risks
- iv. Other related security concerns

2.0 Provision of Uniform, Security Equipment, and Paraphernalia

- a. The Contractor shall ensure that the security guards assigned to the DBM shall observe proper Philippine National Police Supervisory Office for Security and Investigation Agencies-prescribed uniforms.
- b. The Contractor shall provide the following security equipment and paraphernalia, which are brand new or in good condition:

Item	Description	Quantity
1	At least one (1) set of prescribed uniform, including provision of face mask and face shield, per security guard	61 sets
2	Nightstick/baton	
3	Whistle	
4	Flashlight	
5	First Aid Kit	
6	Handcuffs	
7	Service Firearms - With necessary license - Security Guards who shall be handling the firearms must have prior training	one (1) firearm for every two (2) security guards or as required
8	Digital camera with at least 16 gigabyte internal storage device	2 units
9	Metal Detector (Walk Through)	4 units
10	Electronic logbook to be installed at the main entrance of DBM Buildings 1, 2 and 3, and Arcache Building front desks	4 units
11	Stretchers	4 units
12	Wheelchairs	4 units
13	Megaphone	4 units
14	Traffic Vest and Gloves	6 units
15	Surveillance Mirror	6 units
16	Metal Detectors	15 units
17	Communication Radios with necessary registration	15 units
18	Armor Vest	15 units
19	Riot shield/Truncheon and Helmet	15 sets
20	Stun Devices	15 units

21	Raincoat, rainboots, and umbrella	27 sets
22	Tear gas	27 units
23	Cellular Phone assigned to the Deputy Security Supervisor	1 unit

3.0 Service Standards and Conditions

Deployed security guards shall be professional and courteous at all times. The expected service standards and conditions are as follows:

- a. Security guards shall at all times ensure the security of DBM Officials and employees, physical resources, and respond to all other security related concerns in accordance with the approved Security Plan.
- b. The Contractor shall recommend the enforcement of policies, rules and regulations of the DBM and, upon the approval of the AS Director, implement them in order to maintain peace and order within the DBM premises.
- c. Whenever required by the AS Director, or if deemed necessary by the Detachment Commander, the Contractor shall conduct an investigation concerning any security breach within the DBM Central Office premises, including the commission of any crime, and submit a report to the AS Director as instructed.
- d. The Contractor shall assume full responsibility and undertake to reimburse the DBM for losses, damages, and injuries caused to the DBM's properties and personnel, which the contractor is bound to secure and protect.
- e. The Contractor shall provide the DBM the option to effect changes in the assignment/deployment of the security guards anytime during the contract period through a written notice to the Contractor. Likewise, the DBM may increase or decrease the number of security guards depending on the exigency of the service
- f. The Contractor warrants to make available, at all times, relievers and/or replacements to ensure continuous and uninterrupted services in case of absences, and shall execute the necessary supervision over the work of its personnel.

4.0 General Conditions

- a. The DBM has the right to effect changes in the assignment/deployment of the security guards at any time during the contract period through a written notice to the Contractor. Likewise, the DBM may increase or decrease the number of security guards as may be necessary. In such an event, any corresponding adjustment in the cost shall not exceed the contract price.
- b. The Contractor shall not reshuffle personnel without the prior clearance/approval of the AS-GSD which hereby reserves the right to reject any proposal to reassign personnel if such reassignment is found to pose an imminent danger or prejudice to the service. It is however understood that on matters of disciplinary action toward the personnel of the Contractor, the AS-GSD shall cooperate with the Contractor or vice versa by means of mutual consultation.

- c. The Contractor shall make available relievers and/or replacements at all times to ensure continuous and uninterrupted services.
- d. The Contractor agrees that the DBM, through the AS-GSD, reserves the right to screen and accept or deny the deployment of any personnel recommended by the Contractor.
- e. The Contractor shall pay its personnel not less than the minimum wage and other benefits mandated by the laws, rules and regulations. The Contractor shall provide the security guards their monthly pay slip containing the necessary information on it. The Contractor shall comply with the laws governing labor standards and employee's compensation. A certificate for the purpose shall be required from the Contractor.
- f. The Contractor shall provide the personnel with appropriate uniforms, protective gear and ensure that they shall observe proper personal hygiene and appear neat and clean at all times.
- g. The Contractor shall have ten (10) relievers for the DBM available at any time to take over in case some regular personnel are absent at no extra cost to the Department. No trainees shall be allowed as a reliever even if they are allowed and identified as such. Said relievers shall be required to submit the Duty Detail Order and negative COVID-19 RT-PCR test within three (3) days before the takeover.
- h. The Contractor shall ensure the confidentiality of information.

5.0 Payment Terms

- a. The Contractor shall pay its personnel not less than the prevailing minimum wage and provide the other benefits mandated by law. The Contractor shall comply with the laws and rules governing labor standards and employee's compensation. A Certificate of Compliance for the purpose shall be required from the Contractor to accompany the monthly billing statement.
- b. The Contractor shall submit, along with the monthly billing statement, a certified true copy of duly accomplished payroll sheet, receipts, prescribed reports stamped received by SSS, Pag-IBIG, PhilHealth, and ECC as proof of remittances of employer's and employee's contributions for SSS, PhilHealth, and Pag-IBIG premiums of the security guards assigned to the DBM only and the monthly security reports as prescribed in the approved Security Plan.
- c. The Contractor in the performance of its services shall secure, maintain at its own expense all registration, licenses or permits required by law, and shall comply with all pertinent rules and regulations. The Contractor's personnel shall take all necessary precautions for the safety of all persons and properties at or near their area of work and shall comply with all the standards and established safety regulations, rules and practices.

6.0 Performance Review and Assessment

- a. The Contractor shall maintain a satisfactory level of performance throughout the Contract period based on the following set of performance criteria:
 - i. Compliance to Labor Laws;
 - ii. Compliance to the approved Security Plan and DBM rules and policies;
 - iii. On time submission of security report and records; and
 - iv. Adherence to the Ethical Standards and Code of Conduct as provided in RA No. 5487 and its IRR.
- b. The AS shall conduct a periodic review using the above-cited criteria to ensure compliance with the technical specifications, as well as with the other terms and conditions imposed by the DBM during the contract period.
- c. Further, the AS shall conduct a mid-term assessment or evaluation of the Contractor. Based on its assessment, the DBM may pre-terminate the contract for failure of the Contractor to perform its obligations thereon following the procedures prescribed under the Guidelines on Termination of Contracts issued by the Government Procurement Policy Board under Resolution No. 018-2004 dated December 22, 2004.

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]
 Revised

BID FORM

Date : _____

Project Identification No. : **DBM-2022-03**

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer **Security Manpower Services** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the details provided herein and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to those which are itemized herein.

Particulars	FY 2022			
	Monday-Friday (12 hours) 6AM – 6PM	Monday-Saturday (8 hours) 6AM – 2PM 2PM – 10PM	Monday-Sunday (8 hours) 6AM - 2PM 2PM – 10PM	Monday-Sunday (8 hours w/ Night Differential) 10PM – 6AM
Working Days Per Year	261	313	393.8	393.8
A. Amount to Guard				
Monthly Wage	11,679.75	14,006.75	17,622.55	17,622.55
Night Differential	0.00	0.00	0.00	1,633.38
13 th Month Pay	973.31	1,167.23	1,361.15	1,361.15
5 Days Incentive Leave	223.75	223.75	223.75	223.75
Uniform Allowance	100.00	100.00	100.00	100.00
Average OT Pay Per Month	7,300.17	0.00	0.00	0.00
Subtotal of A				
B. Employer's Share				
Retirement Benefit	1,006.88	1,006.88	1,006.88	1,006.88
SSS Premium	992.78	1,190.57	1,497.92	1,497.92
SSS Mandatory Provident Fund	0.00	0.00	0.00	0.00
PhilHealth	233.60	280.14	352.45	352.45
State Insurance Fund (EC)	30.00	30.00	30.00	30.00
Pag-IBIG Fund	100.00	100.00	100.00	100.00
Subtotal of B				
C. Administrative Cost				
D. VAT (12%) of C				
E. Monthly Contract Rate Per Guard (A+B+C+D)				
F. Number of Guards	10	6	30	15

G. Monthly Cost (E x F)				P
H. Annual Cost (G x 12)				P
I. Total Annual Cost for FY 2022 (Sum of Amounts in H)				P
J. Annual Contingency Amount				P3,300,000.00
K. Total Annual Cost for FY 2022 and Contingency (I + J)				P

Particulars	FY 2023			
	Monday-Friday (12 hours) 6AM – 6PM	Monday-Saturday (8 hours) 6AM – 2PM 2PM – 10PM	Monday-Sunday (8 hours) 6AM - 2PM 2PM – 10PM	Monday-Sunday (8 hours w/ ND) 10PM – 6AM
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A. Amount to Guard				
Monthly Wage	11,679.75	14,006.75	17,622.55	17,622.55
Night Differential	0.00	0.00	0.00	1,633.38
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5 Days Incentive Leave	223.75	223.75	223.75	223.75
Uniform Allowance	100.00	100.00	100.00	100.00
Average OT Pay Per Month	7,300.17	0.00	0.00	0.00
Subtotal of A				
B. Employer's Share				
Retirement Benefit	1,006.88	1,006.88	1,006.88	1,006.88
SSS Premium	1,109.58	1,330.64	1,674.14	1,674.14
SSS Mandatory Provident Fund	0.00	0.00	0.00	0.00
PhilHealth	262.79	315.15	396.51	396.51
State Insurance Fund (EC)	30.00	30.00	30.00	30.00
Pag-IBIG Fund	100.00	100.00	100.00	100.00
Subtotal of B				
C. Administrative Cost				
D. VAT (12%) of C				
E. Monthly Contract Rate Per Guard (A+B+C+D)				
F. Number of Guards	10	6	30	15
G. Monthly Cost (E x F)				P
H. Annual Cost (G x 12)				P

I. Total Annual Cost for FY 2023 (Sum of Amounts in H)		P
J. Annual Contingency Amount		P3,300,000.00
K. Total Annual Cost for FY 2023 and Contingency (I + J)		P
RECAPITULATION:		
FY 2022		P
FY 2023		P
Total Bid Amount		P

Note: Salaries/wages, other benefits, and administrative and operating overhead should be in accordance with the prevailing laws, rules and regulations.

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____