



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated January 26, 2021 for the Project, “Online Competency Assessment of DBM Employees,” is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS	CLARIFICATION/AMENDMENTS
<p>Section III. Bid Data Sheet</p> <p>5.3 For this purpose, contract/s similar to the Project shall:</p> <p style="padding-left: 20px;">a. refer to the provision of services specifically related to online competency assessment (self-assessment by the employee as well as by the supervisor towards the same employee) involving the crafting of competency assessment statements/ questions, competency level and gap determination resulting in the prescribed Individual Development Plan (IDP) format.</p> <p style="text-align: center;">XXXX</p> <p>19.3 The computation of a prospective bidder’s NFCC must be at least equal to the ABC to be bid, pursuant to Section 23.4.1.4 of the 2016 Revised IRR of RA No. 9184.</p>	<p>Section III. Bid Data Sheet</p> <p>5.3 For this purpose, contract/s similar to the Project shall:</p> <p style="padding-left: 20px;">a. refer to the provision of services specifically related to online at least 180 degree competency assessment (self-assessment by of the employee as well as and assessment by the supervisor towards of the same employee) administered online and involving the crafting of competency assessment statements/questions, competency level and individual gap determination resulting in the prescribed Individual Development Plan (IDP) format.</p> <p style="padding-left: 20px;">Project/s declared as similar but appear/s to be only a component of a larger human resource-related project may be considered.</p> <p style="padding-left: 20px;">However, in order to clearly determine its technical and financial adherence with the requirements, the prospective bidder must identify the specific SLCC-related component, including the corresponding component costs.</p> <p style="text-align: center;">XXXX</p> <p>19.3 The computation of a prospective bidder’s NFCC must be at least equal to the ABC to be bid, pursuant to Section 23.4.1.4 of the 2016 Revised IRR of RA No. 9184, to wit:</p>

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	<p>“NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</p> <p>The values of the domestic bidder’s current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.</p> <p>For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their Audited Financial Statements prepared in accordance with international financial reporting standards.”</p> <p>In addition, foreign denominated amounts mentioned in the Statement of all Ongoing Government and Private Contracts including Contracts Awarded but not yet Started shall be converted to Philippine Peso value using the Bangko Sentral ng Pilipinas exchange rate pegged at the date of the contract.</p>												
<p>Section VII. Technical Specifications</p> <p>Annex B: Individual Development Plan</p> <p style="text-align: center;">XXXX</p> <table border="1" data-bbox="97 1590 759 1836"> <tr> <td rowspan="3" style="text-align: center; vertical-align: middle;">Competencies</td> <td style="text-align: center;">Competency Assessment Result</td> </tr> <tr> <td style="text-align: center;">Proficiency Level</td> </tr> <tr> <td style="text-align: center;">Expected</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	Competencies	Competency Assessment Result	Proficiency Level	Expected			<p>Section VII. Technical Specifications</p> <p>Annex B: Individual Development Plan</p> <p style="text-align: center;">XXXX</p> <p>No. of years in the current position: ____ Age: ____</p> <p style="text-align: center;">XXXX</p> <table border="1" data-bbox="818 1590 1481 1836"> <tr> <td rowspan="3" style="text-align: center; vertical-align: middle;">Competencies</td> <td style="text-align: center;">Competency Assessment Result</td> </tr> <tr> <td style="text-align: center;">Proficiency Level</td> </tr> <tr> <td style="text-align: center;">Expected Required</td> </tr> <tr> <td> </td> <td> </td> </tr> </table> <p>Attached is the revised Annex B – Individual Development Plan.</p>	Competencies	Competency Assessment Result	Proficiency Level	Expected Required		
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<p>Statement of Single Largest Completed Contract which is Similar in Nature</p> <p>Instructions:</p> <p style="text-align: center;">XXXX</p> <p>b. Similar contract shall refer to the provision of services specifically related to online competency assessment (self-assessment by the employee as well as by the supervisor towards the same employee) involving the crafting of competency assessment statements/questions, competency level and gap determination resulting in the prescribed Individual Development Plan (IDP) format.</p>	<p>Statement of Single Largest Completed Contract which is Similar in Nature</p> <p>Instructions:</p> <p style="text-align: center;">XXXX</p> <p>b. Similar contract shall refer to the provision of services specifically related to online at least 180 degree competency assessment (self-assessment by of the employee as well as and assessment by the supervisor towards of the same employee) administered online and involving the crafting of competency assessment statements/questions, competency level and individual gap determination resulting in the prescribed Individual Development Plan (IDP) format</p> <p>Project/s declared as similar but appear/s to be only a component of a larger human resource-related project may be considered.</p> <p>However, in order to clearly determine its technical and financial adherence with the requirements, the prospective bidder must identify the specific SLCC-related component, including the corresponding component costs.</p> <p style="text-align: center;">XXXX</p> <p>Attached is the revised Statement of Single Largest Completed Contract which is Similar in Nature.</p>
<p>Questions from the Bidders</p> <p>1. Will the Bid Securing Declaration, Surety Bond and Manager’s Check be submitted as part of the Technical Documents or will they be submitted as part of the post-bid requirements?</p>	<p>BAC Response</p> <p>1. The bid security shall be submitted during bid submission, while the performance security shall be submitted by the Lowest Calculated and Responsive Bidder.</p>

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<p>2. If we will bid as Joint Venture, will you allow us to submit a combined AFS and NFCC equal to the ABC or should it be that per company must have an NFCC that's equal to the ABC?</p> <p>If joint venture, do we have to put the two companies in all forms that we will accomplish as part of the bidding docs? Or should the forms be filled in using the information of one company. If so, are there any parameters governing which the "representative" company should be among the 2 entities?</p>	<p>2. Section 23.1 (b) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 states, among others, that:</p> <p>“Each partner of the joint venture shall submit their respective PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of this IRR. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: Provided, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.”</p>
<p>3. How many unique positions are included? How many are supervisory and non-supervisory?</p>	<p>3. The project shall cover 61 supervisory positions and 159 non-supervisory positions.</p>
<p>4. What's the difference between post implementation requirements and documentation, and Post implementation report?</p>	<p>4. The Post Implementation Requirements and Documents are the physical reports and documents to be submitted, as will be defined in the Plan. On the other hand, the Post Implementation Report refers to the actual presentation thereof to the DBM Management.</p>
<p>5. What do we put in the kinds of Goods? Can we include the project name instead?</p>	<p>5. In both the Statement of All Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started and Statement of Single Largest Completed Contract which is Similar in Nature, there are separate columns for the Title of the Contract / Name of the Project and the Kinds of Goods. For the column - Kinds of Goods - the bidder can disclose the general description of the goods/services that were provided to the client (e.g., Competency Assessment for Rank and File Employees).</p>
<p>6. On the ongoing contract and SLCC form, are there formats for date of delivery?</p>	<p>6. The date of delivery refers to the physical delivery of goods/services to the client.</p>
<p>7. "Should this be removed in the Bid Form if it's not applicable? [Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below: Name and address Amount and Purpose of Agent Currency Commission or gratuity (if none, state "None")]"</p>	<p>7. Yes.</p>

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<p>8. Should the description of the similar contract be indicated in the contract of the SLCCs?</p>	<p>8. The contract stated in the SLCC should be similar to the contract to be bid which is defined as follows:</p> <p>“Similar contract shall refer to the provision of services specifically related to at least 180 degree competency assessment (self-assessment of the employee and assessment by the supervisor of the same employee) administered online and involving the crafting of competency assessment statements/questions, and individual gap determination.</p> <p>Project/s declared as similar but appear/s to be only a component of a larger human resource-related project may be considered.</p> <p>However, in order to clearly determine its technical and financial adherence with the requirements, the prospective bidder must identify the specific SLCC-related component, including the corresponding component costs.”</p>
<p>9. Do we still need to pay for the bidding fee (PHP5,000) given that we already participated in the first bidding?</p>	<p>9. No.</p>

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective February 2, 2021 right after the opening of bids.
- For guidance and information of all concerned.

JANET B. ABUEL
Undersecretary
Chairperson, DBM-BAC

**Statement of Single Largest Completed Contract
which is Similar in Nature**

[shall be submitted with the Bid]

(Revised)

Business Name: _____

Business Address: _____

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Delivery	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- a. The SLCC should have been completed within the period of February 2, 2018 to February 2, 2021.
- b. Similar contract shall refer to the provision of services specifically related to at least 180 degree competency assessment (self-assessment of the employee and assessment by the supervisor of the same employee) administered online and involving the crafting of competency assessment statements/questions, and individual gap determination.
Project/s declared as similar but appear/s to be only a component of a larger human resource-related project may be considered.
However, in order to clearly determine its technical and financial adherence with the requirements, the prospective bidder must identify the specific SLCC-related component, including the corresponding component costs.
- c. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, and whose value, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following:
 - i. a single contract that is similar to the project and whose value must be at least fifty percent (50% of the ABC to be bid; OR
 - ii. (a) at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC to be bid; and
(b) the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.