



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated December 14, 2018 for the Project, "Petroleum, Oil, and Lubricants," is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS		CLARIFICATIONS/AMENDMENTS	
<i>Section VI. Schedule of Requirements</i>		<i>Section VI. Schedule of Requirements</i>	
XXXX		XXXX	
Item No.	Specifications	Item No.	Specifications
XXXX		XXXX	
3.	Maximum Provision for Oil and Lubricants a. Change Oil including Labor a.1 Four-wheel Vehicles: Maximum of two (2) times a year a.2 Two-wheel Vehicles: Maximum of two (2) times a year a.3 Four-wheel Vehicles - Spare: Maximum of once a year b. Engine Flush including Labor b.1 Four-wheel Vehicles: Maximum of two (2) times a year b.2 Two-wheel Vehicles: Maximum of two (2) times a year b.3 Four-wheel Vehicles - Spare: Maximum of once a year c. Oil Filter including Labor c.1 Four-wheel Vehicles: Maximum of two (2) times a year c.2 Four-wheel Vehicles - Spare: Maximum of once a year d. Coolant including Labor: Maximum of once a year e. Air Filter including Labor: Maximum of once a year f. Fuel Filter including Labor: Maximum of once a year	3.	Maximum Provision for Oil and Lubricants a. Change Oil including Labor a.1 Four-wheel Vehicles: Maximum of two (2) times a year a.2 Two-wheel Vehicles: Maximum of two (2) times a year a.3 Four-wheel Vehicles - Spare: Maximum of once a year b. Engine Flush including Labor b.1 Four-wheel Vehicles: Maximum of two (2) times a year b.2 Two-wheel Vehicles: Maximum of two (2) times a year b.3 Four-wheel Vehicles - Spare: Maximum of once a year c. Oil Filter including Labor c.1 Four-wheel Vehicles: Maximum of two (2) times a year c.2 Four-wheel Vehicles - Spare: Maximum of once a year d. Coolant including Labor: Maximum of once a year e. Air Filter including Labor: Maximum of once a year f. Fuel Filter including Labor: Maximum of once a year
XXXX		XXXX	
		Attached is the Revised Section VI. Schedule of Requirements	

Section VII. Technical Specifications

XXXX

Item No.	Specifications
XXXX	
3.	Provision of Oil and Lubricants (inclusive of consumables [authorized brands of the dealer] and labor for Change Oil, Engine Flush, Oil Filter, Coolant, Air Filter, and Fuel Filter) based on Section VI. Schedule of Requirements

XXXX

Section VII. Technical Specifications

XXXX

Item No.	Specifications
XXXX	
3.	Provision of Oil and Lubricants (inclusive of consumables [authorized brands of the dealer] and labor for Change Oil, Engine Flush, Oil Filter, Coolant, Air Filter, and Fuel Filter) based on Section VI. Schedule of Requirements

XXXX

Attached is the Revised Section VII. Technical Specifications

Bid Form Annex B

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/											
	Engine Flush Including Labor				Two-wheel Vehicles				Four-wheel Vehicles - Spare			
	Four-wheel Vehicles		Two-wheel Vehicles		Four-wheel Vehicles - Spare		Two-wheel Vehicles		Four-wheel Vehicles - Spare		Four-wheel Vehicles	
Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (f)	

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/											
	Oil Filter Including Labor				Four-wheel Vehicles - Spare				Coolant Including Labor			
	Four-wheel Vehicles		Four-wheel Vehicles - Spare		Four-wheel Vehicles - Spare		Coolant Including Labor		Four-wheel Vehicles		Four-wheel Vehicles - Spare	
Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (b)	Qty 3/	Unit Price	Frequency/year	Total (c)	

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/							
	Air Filter Including Labor				Fuel Filter Including Labor			
	Qty 3/	Unit Price	Frequency/year	Total (j)	Qty 3/	Unit Price	Frequency/year	Total (k)

Bid Form Annex B

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/											
	Engine Flush Including Labor				Two-wheel Vehicles				Four-wheel Vehicles - Spare			
	Four-wheel Vehicles		Two-wheel Vehicles		Four-wheel Vehicles - Spare		Two-wheel Vehicles		Four-wheel Vehicles - Spare		Four-wheel Vehicles	
Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (f)	

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/											
	Oil Filter Including Labor				Four-wheel Vehicles - Spare				Coolant Including Labor			
	Four-wheel Vehicles		Four-wheel Vehicles - Spare		Four-wheel Vehicles - Spare		Coolant Including Labor		Four-wheel Vehicles		Four-wheel Vehicles - Spare	
Qty 3/	Unit Price	Frequency/year	Total (a)	Qty 3/	Unit Price	Frequency/year	Total (b)	Qty 3/	Unit Price	Frequency/year	Total (c)	

XXXX

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Detailed Computation of Oil and Lubricants

Particulars	Oil and Lubricants - 1/							
	Air Filter Including Labor				Fuel Filter Including Labor			
	Qty 3/	Unit Price	Frequency/year	Total (j)	Qty 3/	Unit Price	Frequency/year	Total (k)

Attached is the Revised Bid Form Annex B

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective December 18, 2018 right after the opening of bids.
- For guidance and information of all concerned.



CLARITO ALEJANDRO D. MAGSINO

Assistant Secretary

Chairperson, DBM-BAC

Section VI. Schedule of Requirements

(Revised)

The delivery schedule expressed as weeks/months stipulates hereafter the date of delivery to the project site.

Item No.	Description	Quantity*	Delivery Schedule**
1.	Provision of Fleet Cards a. Vehicle Specific a.1 Central Office a.2 Regional Offices b. Operator Specific b.1 Central Office b.2 Regional Offices	<u>66</u> 50 16 <u>17</u> 1 16	Within ten (10) working days from receipt of Notice to Proceed to be delivered to the DBM Administrative Service - General Services Division (AS-GSD)
2.	Maximum Provision of Annual Supply of Petroleum (in liters) (Central and Regional Offices) a. Diesel b. Gasoline (Research Octane Number [RON] 91)	<u>102,600</u> <u>14,150</u>	As the need arises
3.	Maximum Provision for Oil and Lubricants a. Change Oil including Labor a.1 Four-wheel Vehicles: Maximum of two (2) times a year a.2 Two-wheel Vehicles: Maximum of two (2) times a year a.3 Four-wheel Vehicles - Spare: Maximum of once a year	94 12 10	As the need arises
4.	Provision of free 24-hour Towing and Roadside Assistance for the Central Office, subject to terms and conditions of third-party provider	51	As the need arises

Notes:

*Indicative numbers are for bidding purposes only. The DBM Administrative Service (AS) Director may increase or decrease the required quantities for any reason, and in such event, there shall be a corresponding downward or upward adjustment in the consideration in such sum as may be agreed upon by the parties provided that the resulting cost of said increase or decrease shall not exceed the Contract Price. Additional fleet cards required should be delivered within ten (10) working days from receipt of written request from the DBM AS Director.

** Delivery schedule may be adjusted by the DBM AS Director upon written notice to the supplier.

I hereby certify to comply and deliver all the above requirements.

<u>Name of Company/Bidder</u>	<u>Signature Over Printed Name of Representative</u>	<u>Date</u>
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Section VII. Technical Specifications

(Revised)

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification."

Item No.	Specifications	Quantity	Statement of Compliance
1.	<p>Provision of an electronic ("Fleet Card") system</p> <p>a. Must have the following control features:</p> <ul style="list-style-type: none"> - Product restrictions except for Operator Card; - Purchase limits; <p>VEHICLE CARD</p> <ul style="list-style-type: none"> • Fifty four (54) vehicle cards • Twelve (12) vehicle cards <p>OPERATOR CARD</p> <ul style="list-style-type: none"> • One (1) operator card • Sixteen (16) operator cards <ul style="list-style-type: none"> - Operator Card and Vehicle Card option; and - Fleet Cards can be used in any of the Fleet affiliated service stations of the Supplier <p>b. At least one (1) station with electronic ("Fleet Card") system (minimum one [1] station within 5 km radius from Central Office/ Regional Office) *;</p> <p>c. Waived cash bond;</p> <p>d. Waived joining and membership fees; and</p> <p>e. Waived annual card fees and other fees, excluding cost of replacement of Fleet Cards</p>	<ul style="list-style-type: none"> • 300 liters per month limit • 280 liters per month limit • 1,000 liters per month limit • 280 liters per month limit 	
2.	<p>Provision of annual supply of petroleum</p> <p>a. Regular Diesel: 102,600 liters</p> <p>b. Gasoline (RON 91): 14,150 liters</p>		
3.	<p>Provision of Oil and Lubricants based on Section VI. Schedule of Requirements</p>		

4.	Payment System a. Credit charging (30-day cycle); b. Settlement/billing through the DBM Central Office; and c. Allows deduction of applicable withholding tax from monthly billing statement		
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Notes:

* See Annex A for the list of addresses of DBM Central and Regional Offices

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature Over Printed Name of Representative

Date

Detailed Computation of Oil and Lubricants

Particulars	Station 2/	Change Oil including Labor														
		Four-wheel Vehicles						Two-wheel Vehicles						Four-wheel Vehicles - Spare		
		Qty 3/	Unit Price	Frequency/ year	Total (a)	Qty 3/	Unit Price	Frequency/ year	Total (b)	Qty 3/	Unit Price	Frequency/ year	Total (c)			
CO		24		2		1		2					10		1	
NCR																
CAR																
RO 1		1		2												
RO 2		3		2												
RO 3																
4-A																
MIMAROPA		3		2												
5		3		2												
6		2		2												
7		2		2												
8		2		2		1		2								
9		3		2		1		2								
10																
11						1		2								
12		2		2		1		2								
13		2		2		1		2								
TOTAL		47				6							10			

Notes:
 1/ Bid Price for Oil and Lubricants, inclusive of services, shall be the fixed ceiling price for at least one (1) specified station within a 5 km radius from the DBM Central Office/Regional Offices.
 2/ Station to be specified shall be that within a 5 km radius from the DBM Central Office/Regional Offices where the fixed ceiling price shall be applicable.
 3/ Quantity for oil and lubricants = maximum number of times per year x total number of vehicles (CO and ROs). Quantities stated are indicative numbers and for bidding purposes only. The AS-GSD may increase or decrease the required quantities for any reason and, in such event, there shall be a corresponding upward or downward adjustment in the consideration in such sum as may be agreed upon by the parties, provided that the resulting cost of said increase or decrease shall not exceed the Contract Price.