



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE OF AWARD**

**MAR 09 2026**

**MS. JACQUELINE DIAZ**

Challenge Systems Inc.  
Unit 3 2<sup>nd</sup> Floor TC Plaza  
No. 40 Quezon Avenue Doña Josefa  
Quezon City

Dear Ms. Diaz,

We are pleased to inform you that the Project, **"Renewal of Zoom Meeting Pro License"** is hereby awarded to your company in the amount of Two Hundred Ninety-Nine Thousand Seven Hundred Sixty Pesos Only (Php299,760.00).


Based on the evaluation of your submitted documents, the Administrative Service finds your submission as the single calculated and responsive quotation for the said project.

Thank you and God Bless.

Very truly yours,

  
**AARON ALBERTO A. ESCALONA**   
Director III and Concurrent Chief Administrative Officer

Conforme:

  
**JACQUELINE DIAZ**  
Authorized Representative  
Challenge Systems Inc.  
Date: 09 MARCH 2026



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**NOTICE TO PROCEED**

**MAR 11 2026**

**MS. JACQUELINE DIAZ**

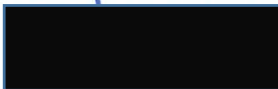
Challenge Systems Inc.  
Unit 3 2<sup>nd</sup> Floor TC Plaza  
No. 40 Quezon Avenue Doña Josefa  
Quezon City

Dear Ms. Diaz,

Per attached Purchase Order No. 2026-006, we hereby notify you that your office may proceed with the delivery of the project, **"Renewal of Zoom Meeting Pro License"** upon receipt and acceptance of this Notice.

In this regard, your Office shall coordinate with our Information and Communications Technology Systems Service (ICTSS) to ensure compliance with the item specification and the terms stated at the back of the Purchase Order.

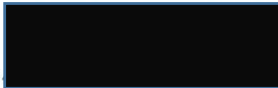
Very truly yours, 



**AARON ALBERTO A. ESCALONA** 

Director III and Concurrent Chief Administrative Officer

Conforme:



Authorized Representative  
Challenge Systems Inc.

Date: 11 MARCH 2026



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**PURCHASE ORDER NO. 2026-006**  
**MAR 11 2026**

Supplier: **Challenge Systems Inc.** Date: **MAR 11 2026**  
Address: Unit 3 2nd Floor TC Plaza, No. 40 Quezon Avenue, Doña Josefa Quezon City Mode of Procurement: Small Value Procurement  
TIN: 224-103-038-000

Gentlemen:  
Please deliver the article(s) product(s)/supplies/materials listed below priced in accordance with your Price Quotation, subject to the Terms and Conditions enumerated at the back hereof.

**Place of Delivery:**  
- Department of Budget and Management (DBM) Central Office - General Solano St., San Miguel Manila

**Payment Term:**  
- Payment shall be made through Landbank's LDDAP- ADA / Bank Transfer facility within Sixty (60) days after submission of Billing and User Inspection and Acceptance of the Product. Bank Transfer fee shall be charged against creditor's account.

**Delivery Term:**  
**The contractor shall renew the licenses and support of the Zoom Meeting Pro for the 10 host licenses with add-ons for 2 out of 10 hosts that can handle Zoom Large Meeting with 1,000 participants covering the period of March 19, 2026 to March 18, 2027.**

Stock No.	Unit	Item and Description /Specification	Total Quantity	Unit Cost	Amount
	Host License	<b>Zoom Meeting Pro</b> - In accordance with Annex A, Detailed Technical Specifications (DTS), Item 4.1	10	P10,600.00	<b>P106,000.00</b>
	license	<b>Add-ons that can handle Zoom Large Meeting with 1,000 participants</b> - In accordance with Annex A, DTS, Item 4.2 <b>Delivery Period</b> - In accordance with Annex A, DTS, Item 3.0 <b>Specifications and Scope fo Work</b> - In accordance with Annex A, DTS, Item 4.0 <b>Service Level Agreement</b> - In accordance with Annex A, DTS, Item 5.0 <b>Warranties of the Contractor</b> - In accordance with Annex A, DTS, Item 6.0 <b>Confidentiality of Data</b> - In accordance with Annex A, DTS, Item 7.0 <b>Performance Review and Assessment</b> - In accordance with Annex A, DTS, Item 8.0 <b>Terms of Payment</b> - In accordance with Annex A, DTS, Item 9.0  - Nothing follows-	2	P96,880.00	<b>P193,760.00</b>

(Total Amount In Words)  
**Two Hundred Ninety-Nine Thousand Seven Hundred Sixty Pesos Only** **P299,760.00**

"In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) of the cost of the delayed goods for everyday of delay shall be imposed."

Conforme:  Very truly yours,   
Signature over Printed Name of Supplier **AARON ALBERTO A. ESCALONA**  
Date **11 March 2026** Director III and Concurrent Chief Administrative Officer  
Authorized Official 

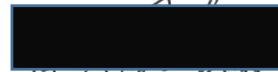
Funds Availability Certified by:  OS No : **021011012026-03-628**  
Chief Accountant - Finance Service Amount : **729,760-**  
Date : **03/10/26**

**Distribution of Copies:**  
// Original copy for the Supplier's Conforme  
// Agency's Central Supply and Property Section/EUR for IAR and Payment Processing  
// COA Auditor  
// AS-PMD Copy for file

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF QUOTATION
2. AWARDDEE shall be responsible for the source(s) of his supplies materials/equipment and shall make deliveries in accordance with schedule, quality and specifications of the award and purchase order (PO). Failure by the AWARDDEE to comply with the same shall be ground for cancellation of the award and purchase order issued to that AWARDDEE and for re-awarding the item(s) to the Next Lowest Responsive Proposal, as determined by the DBM Bids and Awards Committee and approved by the Secretary of Budget and Management or his duly authorized representative.
3. The Goods shall only be delivered by the Supplier at the Property Section, General Services Division of the Procuring entity's Administrative Service located at Ground Floor, DBM Bldg III, Gen. Solano St., San Miguel, Manila, not later than 10:00 am up to 3:00 pm on the date of delivery as indicated in PO.  
Moreover, the delivery schedule as indicated in the PO may be modified at the option of the Procuring Entity, with prior notice, written or verbal, to the Supplier
4. Subject to the provisions of the preceding paragraph, where AWARDDEE has accepted a purchase order but failed to deliver the required product(s) within the time called for in the same order, he shall be granted a maximum period of fifteen (15) calendar days to make good his delivery. Thereafter if AWARDDEE has not completed delivery within the extended period, the subject purchase order shall be cancelled and the award there for withdrawn from that defaulting AWARDDEE. Thereafter, the award shall be made to the next lowest complying offeror or at the discretion of the Procuring Entity. The DBM shall then purchase the required item(s) from such other sources as may be determined, with the difference in price to be charged against the DEFAULTING AWARDDEE. Refusal by DEFAULTING AWARDDEE to shoulder the price difference shall be ground for his disqualification from participating in future bidding of the DBM without prejudice to the imposition of other sanctions as prescribed under Republic Act (RA) No. 12009 (the New Government Procurement Act) and its Implementing Rules and Regulations (IRR).
5. The Goods delivered are accepted by the Procuring Entity as to quantity only. However, inspection as to the Goods' compliance with the technical specifications, and its order and condition, will be done in the presence of the representative of both Supplier and Procuring Entity within three (3) working days from the date of actual delivery. In case the inspection reveals that the Goods delivered do not comply with the specifications or are defective, the Supplier shall be notified by the Procuring Entity within the said period. It is understood that the Supplier is considered to have been duly notified even if the results of the inspection conducted by the Procuring Entity shall have been sent by registered mail to the address of Supplier as registered in the PO.
6. Rejected deliveries shall be construed as non-delivery of product(s) /item(s) and shall be replaced by the Supplier subject to liquidated damages and other sanctions prescribed under item 4 hereof.
7. Supplier shall guarantee his deliveries to be free from defects. Any defective item(s) product(s) shall be replaced within seven (7) working days from receipt of notice to that effect.
8. A penalty of one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay.  
The maximum deduction shall be ten percent (10%) of the amount of the contract, in which case the contract shall be rescinded by the Procuring Entity without prejudice to other courses of action and remedies open to it. The Procuring Entity may also rescind the contract and impose 10% of the amount of the contract as liquidated damages, upon non-performance by the Supplier of any of its obligations under the contract.  
The imposition of liquidated damages in all instances shall be automatic, except upon prior request for extension and approval thereof by the Procuring Entity before the scheduled delivery date. Any request for extension not acted upon before delivery date shall be considered denied.
9. All duties, excise taxes, and other applicable taxes, as well as revenue and bank charges, if any, shall be borne by the Supplier.
10. The technical specifications, bid proposal and other documents required from the AWARDDEE shall form part of this Purchase Order.
11. The Head of the Procuring Entity reserves the right to reject any and all Bids, declare a failure of bidding, or not award the contract as prescribed under Section 70 of the IRR of RA No. 12009.
12. The period for the performance of the obligations under this Contract shall not go beyond the validity of the appropriation for this Project.
13. In compliance with Section 3(a) of the IRR of RA No. 12009 and consistent with Administrative Order No. 34 s.. 2020, the DBM shall publish in its official website and social media platform the following post-award information:
  - a) Project name
  - b) Approved budget for the contract
  - c) Contract period
  - d) Name of winning bidder and its official business address
  - e) Amount of contract awarded
  - f) Date of award and acceptance; and
  - g) Implementing office/unit/division/bureau of the concerned agency or instrumentality

Accepted By



AWARDEE

REPUBLIC OF THE PHILIPPINES  
CITY OF MANILA) S S

BEFORE ME, a Notary Public for and in the City of Manila, Philippines on this \_\_\_\_ day of \_\_\_\_\_, 2026, personally appeared \_\_\_\_\_, known to me to be the same person who accepted the foregoing Terms and Conditions of a Purchase Order and who acknowledged to me that the same is his free and voluntary act and deed and of the entity that he represents.

This Instrument consists of \_\_\_\_ (\_\_\_\_) pages including this page and its Annexes, signed by the parties and their material witnesses.

WITNESS MY HAND AND SEAL this \_\_\_\_ day of \_\_\_\_\_, 2026

Doc No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of 2026

# ANNEX "A"

## DETAILED TECHNICAL SPECIFICATIONS

### 1.0 PROJECT TITLE

Renewal of Zoom Meeting Pro License Subscription

### 2.0 OBJECTIVE

To have a platform for meetings and webinars using Zoom Meeting Pro and be able to handle meetings with 1000 participants that can empower Department of Budget and Management (DBM) Officials and Employees to collaborate, plan, and work efficiently.

The Renewal of Zoom Meeting Pro License Subscription will maintain the performance, functionality and ensure its compatibility with the existing fleet and equipment. Hence, reference to brand name is authorized under Section 11.2 of the New Government Procurement Act (NGPA, RA 12009) which provides that, "reference to brand name shall not be allowed except for reasons of technical compatibility, interoperability, servicing, maintenance, or preservation of supplier warranty in order to keep the performance, functionality, and useful life of the equipment, in which case, the Procuring Entity shall indicate the reasons or justifications for availing of the 22 exception as part of the Technical Specifications, Scope of Work, or Terms of Reference, as the case may be." (emphasis supplied)

### 3.0 DELIVERY PERIOD

The Renewal of Zoom Meeting Pro License Subscription shall cover the period of March 19, 2026, to March 18, 2027.

### 4.0 SPECIFICATIONS AND SCOPE OF WORK

4.1 The contractor shall provide licenses and support of the Zoom Meeting Pro for the ten (10) host licenses with the following features and functionalities:

- 4.1.1 Basic + additional features
- 4.1.2 Meeting duration of up to 24 hours
- 4.1.3 Custom Personal Meeting ID
- 4.1.4 Assign scheduler
- 4.1.5 Online and Local customer support
- 4.1.6 Video and web conferencing features
- 4.1.7 Group collaboration
- 4.1.8 1 GB of MP4/M4A cloud recording storage
- 4.1.9 With user management and admin feature controls
- 4.1.10 Breakout, Polling, and Reporting

- 4.2 The contractor shall provide Add-ons for two (2) out of the ten (10) hosts that can handle Zoom Large Meeting with 1000 participants.
- 4.3 The contractor must have a Certificate and/or Authorization to represent Original Product Manufacturer/Reseller (certificate will be required during post-qualification).
- 4.4 A Certificate of Acceptance shall be issued by the ICTSS Director after all the requirements are fully met by the contractor.

**5.0 SERVICE LEVEL AGREEMENT**

The DBM shall maintain a Service Level Agreement with the contractor, with provisions for liquidated damages as indicated below for their non-compliance. Liquidated damages shall be charged against any money due or which may become due to the contractor or collected from any securities or warranties posted by the contractor.

<b>Component</b>	<b>Description:</b>	<b>Liquidated Damages:</b>
Renewal of Zoom Meeting Pro License Subscription	The contractor shall renew the licenses and support of the Zoom Meeting Pro for the ten (10) host licenses with add-ons for two (2) out of the ten (10) hosts that can handle Zoom Large Meetings with 1000 participants covering the period of March 19, 2026, to March 18, 2027.	1/10th of 1% of the cost of the undelivered portion shall be imposed per day of delay.

**6.0 WARRANTIES OF THE CONTRACTOR**

For the procurement of this project, the warranties shall include the following:

- 6.1 The contractor warrants that it shall strictly conform to the terms and conditions of this Detailed Technical Specification.
- 6.2 The contractor shall secure, maintain at its own expense all registration, licenses, or permits required by National or Local Laws and shall comply with the rules, regulations, and directives of Regulatory Authorities and Commissions. The contractor undertakes to pay all fees or charges payable to any instrumentality of government or any other duly constituted authorities relating to the use or operation of the installation.
- 6.3 The contractor shall be liable for loss, damage, or injury caused directly or indirectly through the fault or negligence of its technical staff assigned. It

shall assume full responsibility thereof and the DBM shall be fully released from any liability arising therefrom.

- 6.4 The contractor shall neither assign, transfer, pledge, nor subcontract any part of or interest on the contract being bid out.
- 6.5 In order to assure that manufacturing defects shall be corrected by the suppliers, a warranty security shall be required from the supplier for a minimum period of three (3) months, in case of expendable supplies, or a minimum period of one (1) year, in case of non-expendable supplies, after acceptance of the DBM of the delivered goods.
- 6.6 The obligation for the warranty shall be covered by either a retention money in an amount equivalent to one percent (1%) of every progress payment, or a special bank guarantee equivalent to one percent (1%) of the total contract price. The said amount shall be released after the lapse of the warranty period, or in the case of expendable supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been complied with by the contractor.

## 7.0 CONFIDENTIALITY OF DATA

All project personnel of the contractor shall be required to sign a Non-Disclosure Agreement (NDA). The contractor agrees to hold all the foregoing information in strict confidence. The contractor further agrees not to reproduce or disclose any confidential information to third parties without the prior written approval of the DBM. The DBM Enterprise Network System, its components, parts and all products, product samples and specifications, data, ideas, technology, and technical/non-technical materials, all or any which may be derived from any of the foregoing are strictly confidential.

## 8.0 PERFORMANCE REVIEW AND ASSESSMENT

- 8.1 The service provider shall maintain a satisfactory level performance throughout the contract period based on the following set of performance criteria:

ITEM	PERFORMANCE CRITERIA	WEIGHT
I	Conformity to the technical requirements	25
II	Timeliness in the delivery of the services	25
III	Behavior of personnel (courteous, professional and knowledgeable)	20
IV	Response to complaints	20
V	Compliance with set office policies for such services	10

TOTAL	<b>PERFORMANCE RATING: 100</b> <b>PASSING RATE: 80 POINTS</b>	100
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- 8.2 The service provider must achieve a minimum rating of “Satisfactory” with at least 80 points.
- 8.3 The ICTSS shall conduct an annual assessment or evaluation one month before the end of the yearly subscription, based on the above-cited criteria, to ensure compliance of the service provider with the detailed technical specifications, as well as with the other terms and conditions imposed by the DBM during the contract period.
- 8.4 Based on its assessment, the DBM may pre-terminate the contract for failure of the service provider to perform its obligations thereon following the procedures prescribed under the Guidelines on Termination of Contracts issued by the Government Procurement Policy Board under Resolution No. 018-2004 dated December 22, 2004.

**9.0 TERMS OF PAYMENT**

- 9.1 One-time payment shall be made subject to the submission of the following documentary requirements, in accordance with budgeting, accounting, and auditing of laws, rules, and regulations:
  - 9.1.1 Proof of Renewal of Zoom Meeting Pro and Zoom Webinar License Subscription
  - 9.1.2 Sales Invoice/Billing Statement
  - 9.1.3 Certificate of Acceptance issued by the ICTSS Director
  - 9.1.4 NDA
  - 9.1.5 Valid and Updated Tax Clearance for Final Settlement of Government Contracts

