





**PURCHASE ORDER**

**Department of Budget and Management**  
**Regional Office VIII**

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City  
 Tel. No. (053) 888-0548, & 832-1628

Supplier : <b>ELECTROCOMPUTER DATA SYSTEMS (EDS)</b>		P.O. No. : <u>2025-05-028</u>			
Address : Tacloban City		Date : May 22, 2025			
TIN :		Mode of Procurement : SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	<b>Supply and Delivery of Toners for 2nd Quarter FY 2025</b>	1	87,600.00	87,600.00
	cart	EPSON WF-C5790 T948 Magenta Prints 3,000 copies (approximately)	11		
	cart	EPSON WF-C5790 T948 Cyan Prints 3,000 copies (approximately)	8		
	cart	EPSON WF-C5790 T948 Yellow Prints 3,000 copies (approximately)	5		
		Terms and Conditions:			
		1. Payment shall be made within three (3) working days upon receipt of Bill/Charge Invoice.			
		2. Price shall be inclusive of 12% VAT and delivery charge.			
		3. Location Delievered: DBM ROVIII , Villa Ruiz Road, Brgy. 77 Marasbaras, Tacloban City			
		4. Delivery Period			
		Delivery Period for Toners:			
		Twenty (15) Calendar Days upon receipt of NOA and PO			
					87,600.00
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p> <p>We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforms:  (Signature over printed name) Date: <u>5/23/25</u>		Very Truly yours,  <b>IMELDA C. LACERAS, CESO III</b> Regional Director   For the Regional Director <b>ALELI N. HERNANDEZ</b> Director III 			
Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">   <b>MA. JOANNA C. LANTAJO</b>          Accountant       </div>		ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____			





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

## NOTICE OF AWARD

May 22, 2025

**The Manager**  
**ELECTROCOMPUTER DATA SYSTEMS (EDS)**  
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the "**Supply and Delivery of Toners for 2nd Quarter FY 2025**" for the contract Price of **Eighty-Seven Thousand Six Hundred Pesos (P87,600.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

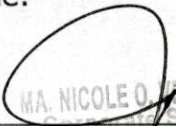
For information and guidance.

Very truly yours,

**IMELDA C. LACERAS, CESO III**  
Regional Director

For the Regional Director  
*gmk Hernandez 5/22/25*  
**ALELI N. HERNANDEZ**  
Director III

Conforme:

  
**MA. NICOLE O. PERZOSA**  
Sales  
(Signature over Printed Name)  
**Manager / Authorized Representative**  
**ELECTROCOMPUTER DATA SYSTEMS (EDS)**  
Date of Receipt: 5/23/25





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**BAC Resolution Declaring Lowest Calculated and Responsive Bid,  
and Recommending Award of Contract for the  
"Supply and Delivery of Toners for 2nd Quarter FY 2025"**

**RESOLUTION No. 2025-05-032**

**WHEREAS**, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to three (3) bonafide local suppliers namely: **ELECTROCOMPUTERS DATA SYSTEMS, GREENWARE INC. and JOEBZ COMPUTER SALES AND SERVICES** for the **"Supply and Delivery of Toners for 2nd Quarter FY 2025"** thru **Small Value Procurement** per R.A. 12009 with a total **Approved Budget for the Contract (ABC)** of **₱92,160.00**;

**WHEREAS**, the RFQs were duly acknowledged and received by the above-mentioned three (3) suppliers;

**WHEREAS**, in response to the said request, only **ELECTROCOMPUTERS DATA SYSTEMS** and **GREENWARE INC.** have submitted their quotations within the deadline of bid submission; While **JOEBZ COMPUTER SALES AND SERVICES** only acknowledged receipt of RFQ but did not submit bid within the deadline of bid submission;

**WHEREAS**, the quotations received were evaluated by the Committee on a **"per lot"** basis;

**WHEREAS**, upon careful examination of the quoted/bid, **ELECTROCOMPUTERS DATA SYSTEMS** was found to have offered the Lowest Calculated and Responsive Bid, as indicated in the attached Abstract of Quotation;

**NOW, THEREFORE**, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

- a.) To declare **ELECTROCOMPUTERS DATA SYSTEMS** as the bidder with the Lowest Calculated and Responsive Bid for the **"Supply and Delivery of Toners for 2nd Quarter FY 2025"** and Recommend award of contract to the said supplier with a total contract price of **₱87,600.00**;
- b.) To specify in the Notice of Award (NOA) that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.


**RESOLVED**, at the DBM-ROVIII Office, this 22nd day of May 2025.

(On Official Business)  
**FLORITA M. LACDO-O**  
Chairperson

  
**JUVY A. LOBEDICA**  
Vice-Chairperson



  
**LIBERACE N. LIMSIACO**  
Member

  
**EMILIO M. ALBOS III**  
Member

  
**MYLENE G. DE VEYRA**  
Member

[ ] APPROVED

[ ] DISAPPROVED

**IMELDA C. LACERAS, CESO III**  
Head of Procuring Entity  
Date \_\_\_\_\_

For the Regional Director  
  
**ALELI N. HERNANDEZ**  
Director III