



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

February 28, 2025

The Manager
PREMIER ISLANDS MANAGEMENT CORPORATION
Ilo-Ilo City



Dear **Sir/Madam:**

This is to notify you that your Bid for the "**Lease of Venue with Hotel and Accommodation and Catering Services for the Conduct of Department of Budget and Management (DBM) Regional Office VIII of CY 2025 Annual Planning, Performance Evaluation, Assessment Review (APPEAR) on March 12-14, 2025**" for the contract Price of **One Hundred Eighty-Five Thousand Six Hundred Pesos (P185,600.00)** Only is hereby accepted.

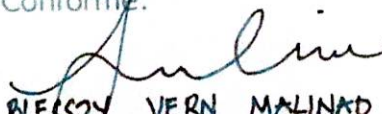
Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


BLESSY VERN MALINAD
(Signature over Printed Name)
Manager / Authorized Representative
PREMIER ISLANDS MANAGEMENT CORPORATION
Date of Receipt: **MARCH 4, 2025**

PURCHASE ORDER

Department of Budget and Management
Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel No (053) 888-0548, & 832-1628

Supplier Address TIN		PREMIER ISLANDS MANAGEMENT CORPORATION Ilo-Ilo City		P O No <u>2025-02-015</u> Date <u>February 28, 2025</u> Mode of Procurement : <u>Negotiated- SVP</u>	
Gentlemen Please furnish this Office the following articles subject to the terms and conditions contained herein.					
Place of Delivery Date of Delivery				DBM RO VIII, Marasbaras, Tacloban City See note below	
Delivery Term Payment Term				LDDAP-ADA	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Lease of Venue with Hotel and Accommodation and Catering Services for the Conduct of Department of Budget and Management (DBM) Regional Office VIII of CY 2025 Annual Planning, Performance Evaluation, Assessment Review (APPEAR) on March 12-14, 2025	1	185,600.00	185,600.00
		Delivery Period: March 12-14, 2025 (3 days and 2 nights)			
		Requirements:			
		A. Venue			
		B. Function Room:			
		Use of Air-Conditioned Room with the following inclusions: a. sound system. b. Fast and reliable Wi-Fi access (at least 100mbps) c. arranged plastic chairs and table set-up atleast three (3) microphones d. Properly seated setting with Provision of area/space, tables and chairs for registration and Secretariat e. Provision of tables and chairs for the participants (maximum of 4 pax per rectangular table) f. LCD Projector and projector screen for one day, and g. Standby Technical and assigned Event Staff during the whole duration of the Meeting.			
		2. Can Accommodate at least 32 participants observing minimum health protocols as prescribed by the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF-MEID)			
		C. Accommodation (3 days and 2 nights)			
	rooms	Superior Rooms (2 Single Beds)	16		
		D. Meal Requirements (Buffet Set-up/Packed)			
	pax	Day 1: March 12, 2025 (Wed)	32		
		Lunch (Packed)			
		2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, 1 rice and 1 canned fruit juice (200ml) Note: All meal requirement will follow the Menu List of the winning supplier			
		Dinner (Buffet Set-Up)			
		2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, 1 rice and 1 bottled soda (200ml), 1 soup Note: All meal requirement will follow the Menu List of the winning supplier			
	pax	Day 2: March 13, 2025 (Thu)	32		
		Breakfast (Complimentary breakfast)			
		Lunch (Packed)			
		2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, 1 rice and 1 bottled soda (200ml) Note: All meal requirement will follow the Menu List of the winning supplier			
		Dinner (Buffet Set-up)			



	2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, 1 rice and 1 canned fruit juice (200ml), 1 soup			
	Note: All meal requirement will follow the Menu List of the winning supplier.			
pax	Day 3: March 14, 2025 (Fri)	32		
	Breakfast			
	(Complimentary breakfast)			
	Note: All meal requirement will follow the Menu List of the winning supplier.			
	Lunch (Buffet set-up)			
	2 main dish (fish, pork/chicken), 1 vegetables, 1 dessert, 1 rice and 1 bottled iced tea (200ml), 1 soup			
	Note: All meal requirement will follow the Menu List of the winning supplier.			
	Other Requirements:			
	1. Free flowing coffee w/ perculator on March 14, 2025. (at least 1 coffee station) and provision of drinking water and atleast 1 water dispenser in the venue			
	2. Mixed Nuts			
	3. Department of Tourism accredited with Safety Seal Certification			
	4. Disinfectant and alcohol should be provided in th venue hall within the whole duration of the forum. Stand-by Maintenance personnel shall be present to keep the venue and areas like Comfort Rooms clean in the whole duration of the activity			
	5. With standby IT/Audio System Personnel during the meeting/session			
	6. Payment shall be made within 3 working days after receipt of the Billing /Statement of Account and Tax Clearance; advance payment and security deposit is waived			
	Other Requirements:			
				185,600.00

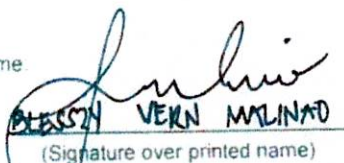
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III
Regional Director

Conforme


BLESSY VERN MOLINAO
(Signature over printed name)

MARCH 4, 2025

Date

Fund Cluster : _____

Funds Available : _____

MA. JOANNA C. LANTAJO
Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____