



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

July 2, 2024

The Manager
RIC REF AND AIRCON SHOP
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **FY 2024 REPAIR AND MAINTENANCE OF VARIOUS AIR-CONDITIONING UNITS** for the contract Price of **One Hundred Fifteen Thousand Three Hundred Pesos (P115,300.00)** Only is hereby accepted.

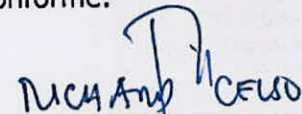
Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:



(Signature over Printed Name)
Manager / Authorized Representative
RIC REF AND AIRCON SHOP
Date of Receipt: 7/15/24

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII
Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : RIC REF AND AIRCON SHOP		P.O. No. : <u>2024-07-019</u>			
Address : Tacloban City		Date : July 03, 2024			
TIN :		Mode of Procurement : Negotiated-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	FY 2024 Repair and Maintenance of Various Air-Conditioning Units Scope of Work: Perform repair activities to include system reprocess and replacement of the following parts: - Gen. Royal (221-202); Split-Type; GAD Center, 1st Flr. - Outdoor Board replacement - Koppel KV18WN-ARF21B (221-173); Split-Type; CAO's Office - Drainage pipe replacement - Koppel KFM-60EOA (221-179); 5-Tonner; Technical Area/Div C. - System Reprocess / Freon Charging - - Gen. Royal (221-199); ORD Lobby - System Reprocess / Freon Charging - - Koppel KFM-36EOA (221-175); 5-Tonner; Knowledge Center - System Reprocess / Freon Charging - Koppel KV18WN-ARF21B; Split-Type; (221-174); Technical Lobby - System Reprocess / Freon Charging Delivery Period: Fifteen (15) calendar days from receipt of Purchase Order (PO) and Notice of Award (NOA) for the following repairs provided above. Warranty on Service and Parts (Repair and Maintenance): Six (6) months from completion of the service. Genuine parts only A. General Cleaning, and check up with the following list of activities: - Check the entire system for a satisfactory level of the refrigerant; - Clean the waste from the interior cupboard and clear the drain openings; - Clean the coil and check the fan blades and the motor for observable sign of wear - Check the control box and other related accessories including wire networks and connections correctly & safely to guarantee all of the electrical units are functioning. a.1. Inspect the indoor units: - Clean the blower wheels and motor, and provide lubrication to the motor if necessary - Inspect the combustion blower for debris and clean it - Check the compressor for any sign of damage - Check gas leaks from furnaces to ensure a proper functioning air conditioning unit. - Clean the air filters and inspect the wiring connections. - Conduct an overall inspection for the system to find out any leakage in the airflow system and indicate diagnosis and recommendations - Re-energize the unit after cleaning, get the final reading and observe the over-all performance a.2. Specifications: 5 Tonner, floor-mounted/cabinet type (8 units) - Gen. Royal (221-195); GAD Center, 2nd flr. - Gen. Royal (221-196); GAD Center, 2nd flr. - Gen. Royal (221-197); GAD Center, 2nd flr. - Koppel KFM-60EOA (221-175); Knowledge Center - Koppel KFM-60EOA (221-177); Conference room - Koppel KFM-60EOA (221-178); Conference room - Koppel KFM-60EOA (221-179); 119,300 Technical Area/Div C. - Koppel KV60FM-ARF21D (221-225); Technical Area/Div A	1	115,300.00	115,300.00

3 Tonner, floor-mounted/cabinet type (6 units)
 - General Royal (221-198); GAD Center, 1st flr.
 - Koppel KV36FM-ARF21D (221-224); Conference Room
 - Gen. Royal (221-199); ORD Lobby
 - Gen. Royal (221-200); Regional Director's Office
 - Koppel KV36FM-ARF21D (221-222); FAD
 - Koppel KV36FM-ARF21D (221-223); Records receiving

Split-Type (10 units)
 - Gen. Royal (221-202); GAD Center, 1st Flr.
 - Koppel KV18WN-ARF21B (221-174); Technical Lobby
 - Koppel KV12WM-ARF31S (221-229); Records room, 2nd flr.
 - Koppel KV12WM-ARF31S (221-230); Server room
 - Koppel KV12WM-ARF31S (221-231); Technical Area/Div B.
 - Koppel KV12WM-ARF31S (221-232); COA Records
 - Koppel KV12WM-ARF21B (221-184); RD's Dorm
 - Koppel KV12WM-ARF21B (221-183); RD's Dorm
 - Gen. Royal (221-201); ARD's Office
 - Koppel KV18WN-ARF21B (221-173); CAO's

Office Window-Type (7 Units)
 - Fresh Cool (221-203); GAD Dorm
 - Koppel (221-204); GAD Dorm - Carrier (221-190); Server Room
 - Koppel KV24WR-ARF31A (221-227); Records 2nd Flr.
 - Gen. Royal (221-171); RD's Dorm
 - Koppel KV24WR-ARF31A (221-226); COA
 - Koppel KV24WR-ARF31A (221-228); Records 1st Flr.

Delivery Period:
 1st Preventive Maintenance Schedule
 - Within 6 Calendar Days from receipt of Notice of Award (NOA) and Purchase Order (PO)
 2nd Preventive Maintenance Schedule - December 9-14, 2024

Warranty on Service and Parts (Repair and Maintenance): Six (6) months from completion of the service. Genuine parts only

TOTAL

115,300.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III
 Regional Director

Conforme:


 (Signature over printed name)
 Date

Fund Cluster : _____
 Funds Available : _____

MA. JOANNA C. LANTAJO
 Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____