



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

July 23, 2024

The Manager
TOPCARS AUTOWORLD CORPORATION
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **FY 2024 MAINTENANCE OF NISSAN URVAN (Plate No. OW7909/131201)** for the contract Price of **One Hundred Forty-Nine Thousand Eighty-Eight Pesos (P149,088.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

Conforme:


JAMES PETER PALDERAMA

(Signature over Printed Name)

Manager / Authorized Representative
TOPCARS AUTOWORLD CORPORATION

Date of Receipt: 7-25-24

PURCHASE ORDER

Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628


Supplier : TOPCARS AUTOWORLD CORP		P.O. No. : <u>2024-07-025</u>			
Address : Tacloban City		Date : July 23, 2024			
TIN :		Mode of Procurement : Negotiated - SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	FY 2024 Maintenance of Nissan Urvan (Plate No. OW7909/131201)	1	149,088.00	₱149,088.00
		Scope of Work (Labor and Materials):			
		1. Perform maintenance services as follows:			
		- check mechanical parts			
		- overall check up and report of any unit problem			
		- change engine oil			
		- change oil filter			
		- clean brakes, apply brake cleaner and brake paste			
		- change diesel engine flush			
		- change fuel filter			
		- clean aircon, replace aricon filter			
		- furnish end-user a copy of service report			
		170,000 KM PMS			
	pc	Autopro Brake	1		
	pc	Brake Paste	1		
	svc	Change Freon (Full Charge)	1		
	svc	Aircon Cleaning	1		
	pc	Drain Plug Washer	1		
	ltrs	Engine Oil	9		
	pc	Fuel Drier	1		
	pc	Oil Filter	1		
	bottle	Lubricant Oil/Penetrating Oil	1		
	svc	Perform 170K check-up	1		
	svc	Roof Repainting	1		
	pc	Moist stoppage	1		
	svc	Undercoating plus cavitex	1		
	pc	Windshield Cleaner Additive	1		
	pc	Spare Tire, date manufactured - 2024, period before expiration (5 years), 195R 15C-8/PR	2		
	svc	Engine Cleaning System	1		
	set	Miscellaneous Charges (Disinfectant Spray, Plastic Sanitation Cover)	1		

		180,000 KM PMS		
	pc	Air Filter	1	
	pc	Autopro Break	1	
	bottle	Brake Fluid-270ml	2	
	pc	Brake Paste	1	
	pc	Drain Plug Washer	1	
	set	Element Asembly	1	
	ltr	Engine Oil	8	
	pc	Fuel Drier	1	
	pc	Fuel Filter (Strainer)	1	
	pc	Oil Filter	1	
	ltr	Penetrating Oil	1	
	svc	Perform 180KM Check-up	1	
	ltr	Radiator Coolant	6	
	ltr	Stop Moist	1	
	set	Cartridge Assy (Water Separator)	1	
	pc	Winshield Cleaner Additive	1	
	set	Miscellaneous Charges (Disinfectant Spray, Plastic Sanitation Cover)	1	
		190,000 KM PMS		
	pc	Auto Brake	1	
	pc	Brake Paste	1	
	pc	Drain Plug Washer	1	
	ltr	Engine Oil	8	
	pc	Fuel Drier	1	
	pc	Oil Filter	1	
	ltr	Penetrating Oil	1	
	svc	Perform 190K KM check up	1	
	pc	Stop Moist	1	
	pc	Windshield Cleaner Additive	1	
	set	Miscellaneous Charges (Disinfectant Spray, Plastic Sanitation Cover)	1	
		200,000 KM PMS		
	pc	Air Filter	1	
	pc	Auto Brake	1	
	pc	Brake Paste	1	
	btl	Diff Oil D23T Oil D23T 75W90/GL (20ltr)	2	
	pc	Drain Plug Washer	1	
	set	Element Asembly	1	
	ltr	Engine Oil	8	
	pc	Fuel Drier	1	
	pc	Fuel Filter (Strainer)	1	
	btl	Gear Oil	2	
	pc	Oil Filter	1	
	ltr	Penetrating Oil	1	
	svc	Perform 200K KM	1	

	pc	Stop Moist	1		
	set	Cartridge Assy (Water Separator)	1		
	pc	Windshield Cleaner Additive	1		
	set	Miscellaneous Charges (Disinfectant Spray, Plastic Sanitation Cover)	1		
		Notes:			
		1. Delivery period for each maintenance service:			
		Five (5) working days from receipt of Notice of Award (NOA), Purchase Order (PO) and motor vehicle for servicing for the 170,000 PMS			
		Two (2) working days from receipt of Notice of Award (NOA), Purchase Order (PO) and motor vehicle for servicing for the 180,000, 190,000, and 200,000 PMS			
		2. Warranty on Service and Parts (Repair and Maintenance):			
		Six (6) months from completion of the service.			
		TOTAL			₱149,088.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.
 We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,
IMELDA C. LACERAS, CESO III
 Regional Director

Conforme: 
 (Signature over printed name)
 Date: 7-28-24

Fund Cluster : _____
 Funds Available : _____
MA. JOANNA C. LANTAJO
 Accountant

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____