



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

## NOTICE OF AWARD

September 20, 2024

**The Manager**  
**CAFÉ MARGA**  
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **"Supply and Delivery of Packed Meals for the Roll-out of Integrated Human Resource Information System (IHRIS) and Budget Data Analytics Project on September 23 -25, 2024; and 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) on September 26, 2024"** for the contract Price of **Sixty-Six Thousand Five Hundred Forty Pesos (P66,540.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

  
**IMELDA C. LACERAS, CESO III**  
Regional Director

Conforme:

  
**MELODY AIO**  
(Signature over Printed Name)  
**Manager / Authorized Representative**  
**CAFÉ MARGA**  
Date of Receipt: 09/21/24

**PURCHASE ORDER****Department of Budget and Management  
Regional Office VIII**Villa Ruiz, Bgy 77, Marasbaras, Tacloban City  
Tel. No. (053) 888-0548, & 832-1628

Supplier : <b>CAFE MARGA</b>		No. : <u>2024-09-035</u>			
Address : Tacloban City		Date : September 20, 2024			
TIN :		Mode of Procurement : Negotiated - SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	<b>LOT</b>	Supply and Delivery of Packed Meals for the Roll-out of Integrated Human Resource Information System (IHRIS) and Budget Data Analytics Project on September 23 -25, 2024; and 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) on September 26, 2024		66,540.00	66,540.00
		<b>REQUIREMENTS:</b> 1. Packaging and Utensils must be biodegradable/non-plastic. 2. To be delivered at DBM Regional Office VIII on: Day 1 - September 23, 2024 Day 2 - September 24, 2024 Day 3 - September 25, 2024 Day 4 - September 26, 2024 3. Delivery Time: Breakfast - Not later than 7:00AM AM Snacks - Not later than 9:30AM Lunch - Not later than 12:00NN PM Snacks - Not later than 3:00PM Dinner - Not later than 6:00PM			
		<b>A. Roll-out of Integrated Human Resource Information System (IHRIS) and Budget Data Analytics Project</b>			
		<b>DAY 1: SEPTEMBER 23, 2024 (MONDAY)</b>			
	pax	<b>BREAKFAST</b>	3		
		- 2 Main Dish (Pork and Chicken), 1 Steamed Rice			
		- 1 Boiled Egg, 1 Hot Drinks (Coffee/Choco)			
	pax	<b>SNACKS (AM)</b>	39		
		-Bihon with Toasted Bread			
		-Canned Pineapple Juice (200ml)			
	pax	<b>LUNCH</b>	39		
		- 2 Main Dish (Fish and Chicken), 1 Plain Rice			
		- Vegetable, Soda (200ml), Mixed Fruits			
	pax	<b>SNACKS (PM)</b>	39		
		-Tuna Sandwich			
		-Bottled Iced Tea (200ml)			
	pax	<b>DINNER</b>	3		
		- 2 Main Dish (Pork and Fish), 1 Plain Rice			
		- Vegetable, Bottled Orange Juice (200ml)			



		<i>Note:</i> -Meal requirements for the main dish will follow the menu list of the winning suppliers;			
		<b>DAY 2: SEPTEMBER 24, 2024 (TUESDAY)</b>			
	pax	<b>BREAKFAST</b>	3		
		- 2 Main Dish (Fish and Pork), 1 Steamed Rice			
		- 1 Scrambled Egg, 1 Hot Drinks (Coffee/Choco)			
	pax	<b>SNACKS (AM)</b>	39		
		-Spaghetti with Bread			
		-Canned Pineapple Juice (200ml)			
	pax	<b>LUNCH</b>	39		
		- 2 Main Dish (Chicken and Fish), 1 Plain Rice			
		- Vegetable, Bottled Soda (200ml), Mixed Fruits			
	pax	<b>SNACKS (PM)</b>	39		
		-Classic Cheese Burger (Beef Patty)			
		-Bottled Iced Tea (200ml)			
	pax	<b>DINNER</b>	3		
		- 2 Main Dish (Pork and Fish), 1 Plain Rice			
		- Vegetable, Bottled Orange Juice (200ml)			
		<i>Note:</i> -Meal requirements for the main dish will follow the menu list of the winning suppliers;			
		<b>DAY 3: SEPTEMBER 25, 2024 (WEDNESDAY)</b>			
	pax	<b>BREAKFAST</b>	3		
		- 2 Main Dish (Fish and Chicken), 1 Steamed Rice			
		- 1 Boiled Egg, 1 Hot Drinks (Coffee/Choco)			
		<i>Note:</i> -Meal requirements for the main dish will follow the menu list of the winning suppliers;			
		<b>B. 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) on September 26, 2024</b>			
		<b>DAY 4 - SEPTEMBER 26, 2024 (THURSDAY)</b>			
	pax	<b>SNACKS (AM)</b>	36		
		-Suman with Mango			
		-Canned Pineapple Juice (200ml)			
	pax	<b>LUNCH</b>	36		
		- 2 Main Dish (Fish and Chicken), 1 Plain Rice			
		- Vegetable, Soda (200ml), Mixed Fruits			
		<i>Note:</i> -Meal requirements for the main dish will follow the menu list of			

Terms and Conditions:

1. Payment shall be made three (3) working days upon receipt of Billing/Statement of Account.
2. Price shall be inclusive of 12% VAT and delivery charge.
3. Location Delievered: DBM ROVIII Conference Room, Villa Ruiz Road, Brgy. 77 Marasbaras, Tacloban City

P66,540.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

IMELDA C. LACERAS, CESO III

Regional Director

Conforme:

(Signature/over printed name)

Date

09/21/24

Fund Cluster :

Funds Available :

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

MA. JOANNA C. LANTAJA

Accountant