



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

October 16, 2024

The Manager
LEYTE PAPERWORLD
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the "**SUPPLY AND DELIVERY OF VARIOUS JANITORIAL AND OFFICE SUPPLIES FOR 4TH QUARTER FY 2024**" specifically **Items 22, 23, and 24** for the contract Price of **Seven Hundred Sixty-Three Pesos and Seventy-Five Centavos (P 763.75) Only** is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional/Director

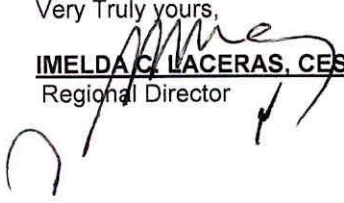

Conforme:



(Signature over Printed Name)
Manager / Authorized Representative
LEYTE PAPERWORLD
Date of Receipt: 10/17/24

PURCHASE ORDER

Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : LEYTE PAPERWORLD		No. : <u>2024-10-040</u>			
Address : Tacloban City		Date : October 16, 2024			
TIN :		Mode of Procurement : Shopping 52.1(b)			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		SUPPLY AND DELIVERY OF VARIOUS JANITORIAL AND OFFICE SUPPLIES FOR 4TH QUARTER FY 2024			-
		A. OFFICE AND JANITORIAL SUPPLIES			
	pad	Notepad, stick-on, 50mm x 76mm, 2"x3", 100 sheets per pad	19	15.00	285.00
	pad	Notepad, stick-on, 76mm x 76mm, 3"x3", 100 sheets per pad	21	19.75	414.75
	pad	Notepad, stick-on, 76mm x 100mm, 3"x4", 100 sheets per pad	2	32.00	64.00
					-
		Terms and Conditions:			
		1. Payment shall be made three (3) working days upon receipt of Bill/Charge Invoice.			
		2. Price shall be inclusive of 12% VAT and delivery charge.			
		3. Location Delivered: DBM RO VIII, Villa Ruiz Road, Brgy. 77 Marasbaras, Tacloban City			
		4. Delivery Period			
		Ten (10) Calendar Days upon receipt of NOA and PO			
					763.75
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforme:		Very Truly yours,  IMELDA C. LACERAS, CESO III Regional Director			
(Signature over printed name)  Date: <u>16/10/24</u>		ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____			
MA. JOANNA S. LANTAJO Accountant					