



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

**BAC Resolution Lowest Calculated and Responsive Bid,
and Recommending Award of Contract for the
“FY 2023 Maintenance of Nissan Urvan”**

RESOLUTION No. 2023-09-028

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to three (3) bonafide local suppliers namely: **NICOLAS TIRE AND SERVICE CENTER, KAR KO**, and **TOP CARS AUTOWORLD CORPORATION** for the “**FY 2023 Maintenance of Nissan Urvan**” thru **Negotiated-Small Value Procurement** with a total **Approved Budget for the Contract (ABC)** of **₱80,162.00**;

WHEREAS, the RFQs were duly acknowledged and received by the above suppliers;

WHEREAS, in response to the said request, ALL have submitted their quotation within the deadline of bid submission except KAR KO, as they were requesting for quotation fee;

WHEREAS, the foregoing quotations received were evaluated by the Committee on a “per lot” basis;

WHEREAS, **TOP CARS AUTOWORLD CORPORATION** was found to have offered the Lowest Calculated and Responsive Bid, as indicated in the attached Abstract of Quotation;

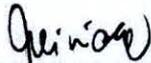
NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

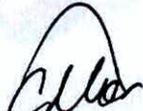
- a.) To declare **TOP CARS AUTOWORLD CORPORATION** as the bidder with the Lowest Calculated and Responsive Bid for the “**FY 2023 Maintenance of Nissan Urvan**” and Recommend award of contract to the said supplier with a total contract price of **₱74,164.00**;
- b.) To specify in the **Notice of Award (NOA)** that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.

RESOLVED, at the DBM-ROVIII Office, this 13th day of September 2023.

9/13/23
FLORITA M. LACDO-O
Chairperson

JUVY A. LOBEDICA
Vice-Chairperson

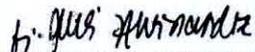

LIBERACE N. LIMSIACO
Member


EMILIO M. ALBOS III
Member

(on study leave)
ABSAL N. ABAH
Member

APPROVED

DISAPPROVED


IMELDA C. LACERAS, CESO III
Head of Procuring Entity
Date 9/11/23



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

September 15, 2023

The Manager
TOP CARS AUTOWORLD CORPORATION
Tacloban City

Dear **Sir/Madam:**

This is to notify you that your Bid for the **FY 2023 Maintenance of Nissan Urvan** for the contract Price of **Seventy-Four Thousand One Hundred Sixty Four Pesos (P74,164.00)** Only is hereby accepted.

Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

J. Quezon 9/15/23
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

JAMES *DALE RAMA*

(Signature over Printed Name)

Manager / Authorized Representative
TOP CARS AUTOWORLD CORPORATION
Date of Receipt: 09/19/2023

PURCHASE ORDER

Department of Budget and Management
Regional Office VIII

Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
Tel. No. (053) 888-0548, & 832-1628

Supplier : Top Cars Autoworld Corporation		P.O. No. : <u>2023-09-028</u>			
Address : Tacloban City		Date : September 15, 2023			
TIN :		Mode of Procurement : Negotiated-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		FY 2023 Maintenance of Nissan Urvan (Plate No. OW7909/131201) Scope of Work (Labor and Materials): 1. Perform maintenance services as follows:			
		- check mechanical parts			
		- overall check up and report of any unit problem			
		- change engine oil			
		- change oil filter			
		- clean brakes, apply brake cleaner and brake paste			
		- change diesel engine flush			
		- change fuel filter			
		- clean aircon, replace aircon filter			
		- furnish end-user a copy of service report			
		150,000 KM Check Up			
	LTRs	- Diesel Engine Oil (Premium)	9	588.00	5,292.00
	PC	- Oil Filter	1	983.00	983.00
	PC	- Drain Plug Washer	1	63.00	63.00
	PC	- Brake Paste	1	201.00	201.00
	Bottle	- Brake Cleaner	1	362.00	362.00
	PC	- Air Filter	1	2,670.00	2,670.00
	PC	- Mounting Rub-16557-5x20A	3	350.00	1,050.00
	PC	- Hose Air-14463-3XNBA	1	5,395.00	5,395.00
	PC	- Tire 195R15C-8PR	4	8,500.00	34,000.00
	PC	- Engine Cleaning/Flushing (SLUDGENIZER)	1	5,500.00	5,500.00
		- Labor Charge			1,152.00
		- Disinfectant Material			450.00
		- Miscellaneous (Cleaning Materials)			450.00
		160,000 KM Check Up			
	LTRs	- Diesel Engine Oil (Premium)	8	588.00	4,704.00
	pc	- Oil filter	1	983.00	983.00
	pc	- Drain Plug Washer	1	63.00	63.00
	pc	- Brake Paste	1	201.00	201.00
	Bottle	- Brake Cleaner	1	362.00	362.00
	pc	- Fuel Filter	1	3,850.00	3,850.00
	pc	- Water Separator	1	1,945.00	1,945.00

pc	- Aircon Filter	1	2,180.00	2,180.00
set	- Aircon Cleaner	1	-	
	- Labor Charge			1,408.00
	- Disinfectant Materials			450.00
	- Miscellaneous (Cleaning Materials)			450.00
	Delivery Period:			
	Five (5) working days from receipt of Purchase Order (PO) and motor vehicle for servicing.			
	Waranty on Service and Parts (Repair and Maintenance):			
	Six (6) months from completion of the service.			
TOTAL				74,164.00

In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Very Truly yours,

Imelda C. Laceras
IMELDA C. LACERAS, CESO III
Regional Director

Conforme:

James B. Lantajo
JAMES B. LANTAJO
(Signature over printed name)

Date *9/19/2023*

Fund Cluster : _____

Funds Available : _____

MA. JOANNA C. LANTAJO
MA. JOANNA C. LANTAJO
Accountant

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____