



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

March 30, 2022

The Manager
Leyte Mighty Minds Marketing
Tacloban City

Dear **Sir/Madam**:

This is to notify you that your Bid for the **Supply and Delivery of Office Supplies (Items 16, 18, 19, 21, 23, 27, 38)** for the contract Price of **Twenty One Thousand Two Hundred Fifteen Pesos (P21,215.00)** Only is hereby accepted.


Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,

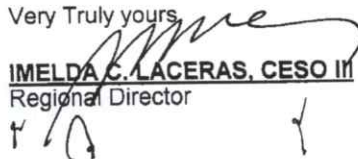
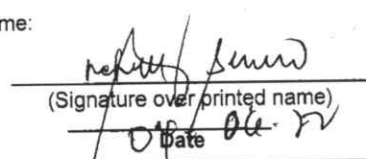

IMELDA C. LACERAS, CESO III
Director IV

Conforme:



(Signature over Printed Name)
Manager / Authorized Representative
Leyte Mighty Minds Marketing
Date of Receipt: 04-6-22

PURCHASE ORDER
Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : LEYTE MIGHTY MINDS MARKETING		P.O. No. : <u>2022-04-002</u>			
Address : Tacloban City		Date : April 1, 2022			
TIN :		Mode of Procurement : Shopping B			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City		Delivery Term :			
Date of Delivery : See note below.		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Supply and Delivery of the following Office Supplies:			
	box	ENVELOPE, DOCUMENTARY, for legal size document	4	925.00	3,700.00
	box	FASTENER, metal, non-sharp edges	9	55.00	495.00
	box (100s)	FOLDER, pressboard, plain, legal	5	1,200.00	6,000.00
	box	PENCIL, lead, with eraser	10	78.00	780.00
	piece	PENCIL SHARPENER, manual, single cutter head	1	320.00	320.00
	unit	STAPLER, heavy duty, binder type	2	1,950.00	3,900.00
	box	Face Mask, 3-ply, Earloop, Disposable, Wired, Surgical, adult size	86	70.00	6,020.00
		Delivery Period: Thirty (30) calendar days upon receipt of Notice of Award and Purchase Order for Ink and Toner. Fifteen (15) calendar days upon receipt of Notice of Award and Purchase Order for other Office and Janitorial Supplies.			
TOTAL					21,215.00
<p>In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p> <p>We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.</p>					
Conforme:		Very Truly yours,  IMELDA C. LACERAS, CESO III Regional Director			
 (Signature over printed name) Date <u>04/01/2022</u>					
Fund Cluster _____		ORS/BURS No. : _____			
Funds Available : _____		Date of the ORS/BURS: _____			
MARIA RINA P. YGAÑA Accountant III <u>04/01/2022</u>		Amount : _____			